



Commenting on planning applications

Find the application

Planning applications can be found on the Royal Borough of Windsor and Maidenhead website.

1. Visit www.rbwm.gov.uk/planning-and-building-control and click on 'Find a Planning Application'.
 2. Read the copyright notice.
- When you click to confirm you agree, you'll be taken to the 'search' page.
3. Search for the application using the address of the development or the planning application number.
 4. On the 'results' page, click on the application you wish to comment on.
 5. When the details appear, select the 'Documents' tab to view the plans and supporting paperwork.

In this section you will also find comments received from other members of the public and statutory consultees.

In due course, the planning officer's report and the council's decision notices will also be posted here.

REMEMBER: any comments you make will not be carried forward from one application to the next. You will need to comment again on each subsequent application on the development site.

Make a comment

Comments can be made to object to or support an application. Once you have made a comment, you will be notified of any further applications and outcomes.

Comment online (preferred): Click on the 'Comments' tab then register or log in to make a comment. You'll find details of how to do this online.

Email or letter: Alternatively, email comments to planning@rbwm.gov.uk or write to Planning Services, RBWM, Town Hall, St Ives Road, Maidenhead. SL6 1RF. Include your name, address and the application reference number.

Personal details: Your name and address will usually be published online with your comments but contact details such as phone number and email will be redacted.

What to include: Planning decisions are based on planning policy. You don't need to be an expert to comment but it can be helpful if you're aware of general policy themes such as design and character, historic environment, or provision for wildlife, etc. You might find [RBWM's Borough Local Plan](#), [Borough Wide Design Guide](#), [Datchet Neighbourhood Plan](#) and [Datchet Design Guide](#) helpful.

Think about how the development might affect you and your neighbourhood. Consider matters such as:

- Design, appearance, layout
- Impact on the streetscene and the character of the area
- Loss of light or privacy
- Traffic, highway safety and parking
- Flooding or environmental concerns.

What to avoid:

- Issues covered by other legislation, such as boundary/party-wall issues
- Personal, racial, or moral objections
- Loss of property value or a view.
- Problems associated with the construction period, hours of building work, noise and dust
- The applicant's financial motives.

Deadlines: Submit your comments before the Neighbourhood Consultation Expiry Date listed under the 'Details' tab online.

Keys tips: Be concise. Keep comments clear and relevant to planning policy. Remember, a group objection/petition has the same weight as that of an individual.

Enforcement

If you think unauthorised building work or uses of land are taking place, you can ask RBWM to carry out an investigation. Visit [RBWM's Planning Enforcement](#) website to find out how to do this. You will need to provide: details of the property and of the owner or occupier, if known; a summary for the investigation with photos, if possible; and your details. RBWM will keep your identity confidential unless you choose otherwise (for example, if you agree to take part in court proceedings).