



Datchet Parish Council

1 Allen Way
Datchet
Berkshire
SL3 9HR

Web: www.datchetparishcouncil.gov.uk

Katy Jones – Clerk to the Council
Email: Clerk@datchetparishcouncil.gov.uk
Tel: 01753 773499
Mobile: 07519 750924

DATE: **9th September 2020**

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam,

You are hereby summoned to attend a **MEETING OF THE PARISH COUNCIL** to be held **VIRTUALLY VIA ZOOM**, on **MONDAY 14th September 2020**, at **7.30PM** when it is proposed to transact the business specified in the following Agenda and Addendum. **Press and Public Welcome.**

ZOOM DETAILS

Meeting ID: 889 1692 7937
Passcode: 880255

Join Zoom Meeting on:

<https://us02web.zoom.us/j/88916927937?pwd=UXd2ditPVEhQNnBQRXBhVVowcFhUdz09>

If you can only join the meeting by phone you can find your local number here:

<https://us02web.zoom.us/j/88916927937?pwd=UXd2ditPVEhQNnBQRXBhVVowcFhUdz09>

Yours faithfully,

**Katy Jones,
CLERK TO THE COUNCIL**

A G E N D A

1. **Apologies and Announcements**
2. **Public Question Time – Limited to a maximum of 10 minutes.**
3. **Declarations of Interests**
To receive any Declarations of interest from members in relation to matters on this agenda.
4. **Minutes of the Council Meeting held on 10th August 2020**
5. **Minutes of the Council Meeting held on 18th August 2020**
6. **Matters arising from the above minutes**

7. **General.**
 - Chairman’s Report.
 - Clerks Report and Correspondence;
 - i. Swan Radio – Follow up on request for a contribution to assist with running costs.
8. **Finance & Administration**
 - Lead Councillor’s Report (Cllr T O’Flynn)
 - To approve the Income & Expenditure.
 - To note the new nationally agreed Pay Scales and ratify the changes. (Cllr T O’Flynn)
 - To consider and agree the appointment of an Internal Auditor for the financial year 2020/21 (Clerk)
 - To receive an update from the clerk on councillor vacancies and the procedure to be followed.
 - To receive an update from the clerk on the training budget and consider any recent requests.
 - To consider the purchase of equipment to enable councillors to participate in virtual meetings. (Chair)
 - To consider the Risk Assessment carried out for the safe re-opening of Parish Office and ratify the recommendations made. (Cllr. Hough)
 - To consider and agree the Council’s response to the RBWM Community Governance Review.
 - To consider and agree the Council’s response to the RBWM library opening hour’s consultation.
 - Councillors’ Questions.
9. **Planning**
 - To consider new applications listed on the attached planning addendum and note Planning Decisions.
 - Lead Councillor’s Report, to include any new 106 Allocations and Enforcement Matters.
 - To consider and agree the Council’s response to the Joint Minerals and Waste Plan, Regulation 19 Consultation.
 - Councillors’ Questions
10. **Borough Councillor’s Report**
 - Councillors’ Questions
11. **Grounds.**
 - Lead Councillor’s Report (Cllr Thompson)
 - To receive a report from the clerk on Christmas Lights and the Christmas Tree for 2020 and to agree the way forward.
 - To consider the request from the British Legion to use War Memorial Green for Remembrance Day, including a request to put up a banner. (Cllr. Clemens)
 - To consider a permanent bench to honor the work of the NHS and key workers during the recent pandemic. (Cllr. Clemens)
 - To consider and agree the Council’s response to the RBWM Environment and Climate Strategy consultation. (Cllr. Corcoran)
 - Councillors’ Questions.
12. **Properties**
 - Lead Councillor’s Report (Cllr Mrs. Davies)
 - Councillors’ Questions.
13. **Highways & General Purposes**
 - Lead Councillor’s Report (Cllr Mrs. Fitzgerald)
 - Councillors’ Questions.
14. **Flooding**
 - Lead Councillor’s Report (Cllr Thompson)
 - To receive a report from Cllr. Larcombe on the River Thames Scheme partnership funding.
 - Councillors’ Questions.

15. Events

- Lead Councillor's Report (Cllr. Corcoran)
- Christmas on the Green 2020
- Councillors' Questions.

16. Working Groups

- To consider and agree the revisions to the council's Standing Orders. (Chairman)
- To consider the E.A. working group's suggestions in regard to tree planting, electric vehicle charging points and bicycle parking racks. (Cllr Corcoran)

17. Notice of any items required for the next Council meeting for full discussion.

18. Councillors' Questions & Comments

19. Public Question Time, only for clarification relating to matters discussed on the agenda.

**THE NEXT MEETING OF THE COUNCIL
WILL BE HELD ON 12th OCTOBER 2020**

KJJ.kh.DPC.Agenda.14.09.20