



# Datchet Parish Council

1 Allen Way  
Datchet  
Berkshire  
SL3 9HR

Web: [www.datchetparishcouncil.gov.uk](http://www.datchetparishcouncil.gov.uk)

**Katy Jones – Clerk to the Council**  
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DATE: **1st February 2021**

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam,

You are hereby summoned to attend a **MEETING OF THE PARISH COUNCIL** to be held **VIRTUALLY VIA ZOOM**, on **MONDAY 8<sup>th</sup> February 2021**, at **7.00PM** when it is proposed to transact the business specified in the following Agenda and Addendum. **Press and Public Welcome.**

## **ZOOM DETAILS**

Meeting ID: **846 9756 3299**

Passcode: **212646**

## **Join Zoom Meeting on:**

<https://us02web.zoom.us/j/84697563299?pwd=dXFzM29HYWthWmpmY3JpenU4YmZkQT09>

**If you can only join the meeting by phone you can find your local number here:**

Find your local number: <https://us02web.zoom.us/j/kdojlo8hgc>

Yours faithfully,

**Katy Jones,**  
**CLERK TO THE COUNCIL**

## **A G E N D A**

- 1. Apologies and Announcements**
- 2. Public Question Time** (*Limited to maximum 10 minutes unless directed by the Chairman. A member of the public shall not speak for more than 2 minutes*) and must use the microphone.
- 3. To receive any Declarations of interest** from members in relation to matters on this agenda.
- 4. To agree the accuracy of Minutes of the Council Meeting held on 11<sup>th</sup> January 2021**
- 5. Matters arising** from the above minutes (for update only - no further discussion)
- 6. General**

- i. Chairman's Report.
  - ii. Clerks Report
  - iii. Correspondence
- 7. Borough Councillor's Report**
- i. Councillors' Questions
- 8. Finance and Administration**
- i. Lead Member's report
  - ii. To hear recommendations from the Lead of Finance & Administration (Pink & Green sheets)
  - iii. To consider the details of the budget for the financial year 2021/2022 with a view to finalising and agreeing this matter.
  - iv. To consider the job description and advert prepared for the position of Assistant Clerk with a view to approval and to agree the timeframe for the process. Clerk and Chairman.
  - v. Councillors' Questions.
- 9. Planning**
- i. To hear recommendations from the Lead of Planning
  - ii. The Clerk to be directed to inform RBWM of recommendations from the Parish Council of decisions made by the Council.
  - iii. Councillor' questions
- 10. RBWM Library Transformation Strategy**
- To consider and formulate the Councils response to the Borough's Library Transformation Strategy Consultation, which now proposes the closure of Datchet Library, and to agree who should now attend the Borough meeting planned for the 10th February.
- 11. Properties**
- i. Lead Member's report
  - ii. To hear recommendations from the Lead of Properties
  - iii. Councillors' questions
- 12. Grounds**
- i. Lead Member's report
  - ii. To receive a report from the Lead Member on the position regarding Grounds Maintenance and to consider the options available with a view to agreeing the way forward.
  - iii. To consider options regarding the transportation, erecting and dismantling of football goals and the present terms of hire for the council's football pitches.
  - iv. Councillors' questions
- 13. Highways and General Purposes**
- i. Lead Member's report
  - ii. To hear recommendations from the Lead of Highway and General Purposes
  - iii. Councillor's questions
- 14. Flooding and Drainage**
- i. Spokesperson's / Lead Members' report
  - ii. To receive a report on the River Thames Scheme (RTS) from Cllr Larcombe
  - iii. Councillor's questions
- 15. Working Groups, to receive reports if necessary.**
- 16. Events**
- i. Lead Members Report

ii. Councillors' Questions.

17. **Notice of any items required for the next Council meeting for full discussion.**
18. **Councillors' questions or comments**
19. **Pubic questions** (only for clarification relating to matters discussed on the agenda)

**THE NEXT MEETING OF THE COUNCIL WILL  
BE HELD ON 8<sup>th</sup> MARCH 2021**

KJJ.DPC.Agenda.08.02.21