



# Datchet Parish Council

1 Allen Way  
Datchet  
Berkshire  
SL3 9HR

Web: [www.datchetparishcouncil.gov.uk](http://www.datchetparishcouncil.gov.uk)

**Katy Jones – Clerk to the Council**  
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Tel: 01753 773499  
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DATE: **4<sup>th</sup> January 2021**

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam,

You are hereby summoned to attend a **MEETING OF THE PARISH COUNCIL** to be held **VIRTUALLY VIA ZOOM**, on **MONDAY 11<sup>th</sup> January 2021**, at **7.00PM** when it is proposed to transact the business specified in the following Agenda and Addendum. **Press and Public Welcome.**

## **ZOOM DETAILS**

Meeting ID: **899 7224 1630**

Passcode: **082299**

**Join Zoom Meeting on:**

<https://us02web.zoom.us/j/89972241630?pwd=Q3pPenMvTVYzTmVQL0dmRjZRekp3Zz09>

**If you can only join the meeting by phone you can find your local number here:**

Find your local number: <https://us02web.zoom.us/u/ksgAakcS3>

Yours faithfully,

**Katy Jones,**  
**CLERK TO THE COUNCIL**

## **A G E N D A**

- 1. Apologies and Announcements**
- 2. Public Question Time** (*Limited to maximum 10 minutes unless directed by the Chairman. A member of the public shall not speak for more than 2 minutes*) and must use the microphone.
- 3. To receive any Declarations of interest** from members in relation to matters on this agenda.
- 4. To agree the accuracy of Minutes of the Council Meeting held on 7<sup>th</sup> December 2020**
- 5. To agree the accuracy of Minutes of the Council Meeting held on 14<sup>th</sup> December 2020**
- 6. To agree the accuracy of Part II Minutes of the Council Meeting held on 14<sup>th</sup> December 2020**

7. **Matters arising** from the above minutes (for update only - no further discussion)
8. **General**
  - i. Chairman's Report.
  - ii. Clerks Report
  - iii. Correspondence
9. **Borough Councillor's Report**
  - i. Councillors' Questions
10. **Finance and Administration**
  - i. Lead Member's report
  - ii. To hear recommendations from the Lead of Finance & Administration (Pink & Green sheets)
  - iii. To receive a recommendation from the Lead Member for Finance regarding the Budget for the Financial Year 2021/2022.
  - iv. To determine the level of Precept for the Financial Year 2021/2022
  - v. To authorise the Clerk to the Council to take the necessary action to formally advise the Borough Council of the level of Precept required by the Parish Council for the Financial Year 2021/2022
  - vi. To receive the Internal Auditors report for the first half of the financial year 2020/21 and note the findings
  - vii. Councillors' Questions.
11. **Planning**
  - i. To hear recommendations from the Lead of Planning
  - ii. The Clerk to be directed to inform RBWM of recommendations from the Parish Council of decisions made by the Council.
  - iii. Councillor' questions
12. **Properties**
  - i. Lead Member's report
  - ii. To hear recommendations from the Lead of Properties
  - iii. Councillors' questions
13. **Grounds**
  - i. Lead Member's report
  - ii. To hear recommendations from the Lead of Grounds
  - iii. Councillors' questions
14. **Highways and General Purposes**
  - i. Lead Member's report
  - ii. To hear recommendations from the Lead of Highway and General Purposes
  - iii. Councillor's questions
15. **Flooding and Drainage**
  - i. Spokesperson's / Lead Members' report
  - ii. Any recommendations
  - iii. Councillor's questions
16. **Working Groups, to receive reports if necessary.**
17. **Events**
  - i. Lead Members Report
  - ii. Councillors' Questions.

18. **Notice of any items required for the next Council meeting for full discussion.**
19. **Councillors' questions or comments**
20. **Pubic questions** (only for clarification relating to matters discussed on the agenda)

**THE NEXT MEETING OF THE COUNCIL WILL  
BE HELD ON 8<sup>th</sup> FEBRUARY 2021**