



# Datchet Parish Council

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**Katy Jones – Clerk to the Council**  
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DATE: **6<sup>th</sup> June 2022**

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam,

You are hereby summoned to attend a **MEETING** of **THE PARISH COUNCIL** to be held in **VILLAGE HALL, DATCHET**, on **MONDAY 13<sup>TH</sup> JUNE 2022**, at **7.00PM** when it is proposed to transact the business specified in the following Agenda and the Addendum.

Yours faithfully,

**Katy Jones,**  
**CLERK TO THE COUNCIL**

## **A G E N D A**

1. **Apologies and Announcements**
2. **Public Question Time** (limited to 2 minutes a person and 10 minutes Maximum in total)
3. **Declarations of Interests**  
To receive any Declarations of interest from members in relation to matters on this agenda
4. **Minutes of the Annual Statutory Meeting held on 9<sup>th</sup> May 2022**
5. **Minutes of the Council Meeting held on 9<sup>th</sup> May 2022**
6. **Notes of the Part II Meeting held on 11<sup>th</sup> April 2022**
7. **Matters arising from the above minutes**
8. **General.**
  - Chairman's Report
  - Clerks Report including correspondence:
9. **Finance & Administration**
  - Lead Councillor's Report (Cllr. Mrs. M. Davies)
  - To approve the Income & Expenditure
  - To note and approve the Year End Accounts 2021/2022
  - To note and approve the Internal Auditors Report
  - To note and approve the Annual Return Documents including i. The Annual Government Statement and ii. The Accounting Statements

- To consider setting up a Chairmans Allowance in the sum of £250.00 per annum. If agreed, monies to be vired from an existing code this year, then budgeted for thereafter.
- To consider the setting up a Staffing and Recruitment Working Group to review and make recommendations on the staffing requirements of the office.
- Councillors' Questions

**10. Borough Councilor's Report**

**11. Planning**

- To consider new applications listed on the attached planning addendum and note Planning Decisions.
- Lead Councilor's Report, to include any new 106 Allocations and Enforcement Matters
- Councillors' Questions

**12. Grounds.**

- Lead Councilor's Report (Cllr I. Thompson)
- To receive an update from the Clerk on the orders placed for the Play Area works.
- Councillors' Questions.

**13. Properties**

- Lead Councilor's Report (Cllr. D. Loveridge)
- Councillors' Questions.

**14. Highways**

- Lead Councilor's Report (Cllr. Mrs. L. O'Flynn)
- Councillors' Questions.

**15. Flooding**

- Lead Councilor's Report (Cllr I. Thompson)
- Councillors' Questions.

**16. Events**

- Lead Councilor's Report (Cllr A. Clemens)
- Feedback from the Queen's Platinum Jubilee Events.
- Councillors' Questions.

**17. To receive reports from Working Groups (If necessary)**

**18. Councillors' Questions & Comments**

**19. Public Question Time. Questions** (only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes Maximum in total)

**THE NEXT MEETING OF THE COUNCIL  
WILL BE HELD ON 11<sup>TH</sup> JULY 2022**