



# Datchet Parish Council

1 Allen Way  
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Berkshire  
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Web: [www.datchetparishcouncil.gov.uk](http://www.datchetparishcouncil.gov.uk)

**Katy Jones – Acting Clerk to the Council**

Email: [Clerk@datchetparishcouncil.gov.uk](mailto:Clerk@datchetparishcouncil.gov.uk)

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DATE: **6<sup>th</sup> February 2023**

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam,

You are hereby summoned to attend a **MEETING of the PARISH COUNCIL** to be held in **VILLAGE HALL, DATCHET**, on **MONDAY 13<sup>TH</sup> FEBRUARY 2023** at **7.00PM.** when it is proposed to transact the business specified in the following Agenda and the Addendum.

Yours faithfully,

**Katy Jones,**  
**ACTING CLERK TO THE COUNCIL**

## **A G E N D A**

- 1. Apologies and Announcements**
- 2. Public Question Time** (limited to 2 minutes a person and 10 minutes Maximum in total)
- 3. Declarations of Interests**  
To receive any Declarations of Interest from members in relation to matters on this agenda.
- 4. Minutes of the Council Meeting held on 16<sup>th</sup> January 2023**
- 5. Notes of the Part II Meeting held on 11<sup>th</sup> April 2022**
- 6. Matters arising from the above minutes**
- 7. General.**
  - Chairman's Report
  - Transparency
  - Clerks Report including correspondence:
- 8. Planning**
  - To consider new applications listed on the attached planning addendum and note Planning Decisions.
  - Lead Councillor's Report, to include any new 106 Allocations and Enforcement Matters
  - Councillors' Questions
- 9. Finance & Administration**
  - Lead Councillor's Report (Cllr. Mrs. M. Davies)
  - To approve the Income & Expenditure
  - To receive the Internal Auditors report for the first half of the financial year 2022/23 and note the findings.
  - Set up a working group for standing orders

- Cost of hanging baskets, writing to local businesses.
- To consider and approve the appointment of Helen Broughton as Proper Officer, Locum Clerk and Locum Responsible Financial Officer on a 4-week rolling basis.
- Councillors Questions

**10. Borough Councillor's Report.** Cllr. Cannon, Cllr. Muir and Cllr Larcombe – limited to 2 minutes each and 6 minutes maximum in total.

**11. Grounds.**

- Lead Councillor's Report (Cllr I. Thompson)
- Consider proposal to culvert the upstream section of the recreation ground ditch (past the football club)
- Review downstream proposal for landscaping.
- Filming at the Riverside
- Medical Centre Grass Frontage
- Councillors' Questions.

**12. Properties**

- Lead Councillor's Report (Cllr. D. Loveridge)
- Datchet Health Centre
- Councillors' Questions.

**13. Highways**

- Lead Councillor's Report (Cllr. Mrs. L. O'Flynn)
- Provide a report regarding highways issues
- Update regarding zebra crossing location
- Councillors' Questions.

**14. Flooding**

- Lead Councillor's Report (Cllr I. Thompson)
- Councillors' Questions.

**15. Events**

- Lead Councillor's Report (Cllr A. Clemens)
- Kings Coronation
- Ellis Journey
- Christmas on the Green 2023 & Santa Sleigh Ride
- Councillors' Questions

**16. To receive reports from Working Groups (If necessary)**

- Working Groups
- Councillors' Questions

**17. Councillors' Questions & Comments**

**18. Public Question Time. Questions** (only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes Maximum in total)

**THE NEXT MEETING OF THE COUNCIL  
WILL BE HELD ON MONDAY 13<sup>TH</sup> MARCH 2023**