



Datchet Parish Council

1 Allen Way
Datchet
Berkshire
SL3 9HR

Web: www.datchetparishcouncil.gov.uk

Helen Broughton – Locum Clerk to the Council

Email: Clerk@datchetparishcouncil.gov.uk

Tel: 01753 773499

DATE: 6th March 2023

TO: **ALL MEMBERS OF THE COUNCIL.**

Dear Sir/Madam,

You are hereby summoned to attend a **MEETING of the PARISH COUNCIL** to be held in **VILLAGE HALL, DATCHET**, on **MONDAY 13TH MARCH 2023** at **7.00PM.** when it is proposed to transact the business specified in the following Agenda and the Addendum.

Yours faithfully,

Helen Broughton,
LOCUM CLERK TO THE COUNCIL

A G E N D A

1. Apologies and Announcements

To receive and accept apologies for absence.

2. Public Question Time (limited to 2 minutes a person and 10 minutes Maximum in total)

3. Declarations of Interests

To receive any Declarations of Interest from members in relation to matters on this agenda.

4. Minutes of the Council Meeting held on 13th February 2023

To agree that the minutes of the meeting held on 13th February 2023 be signed by the Chairman as a true record.

5. Minutes of the Part II Meeting held on 11th April 2022

To agree that the minutes of the Part II Meeting held on 11th April 2022 be signed by the Chairman as a true record.

6. Matters arising from the above minutes (for information only)

7. General

- Chairman's Report (for information only)
- Update on NAG
 - i. Report on NO2
 - ii. Report on Chief Inspector working with DPC on all matters
- Clerks Report (for information only)

8. Flooding

- Lead Councillor's Report (for information only) (Cllr I. Thompson)
- Councillors' Questions.

9. Events

- Lead Councillor's Report (for information only) (Cllr A. Clemens)
- To approve expenditure and payment of £400 for a band to play at Christmas on the Green
- To consider purchasing Coronation Mugs and, if approved, agree who will administer these
- Councillors' Questions

10. Working Groups

- To note current Working Groups (circulated)
- To receive reports from Working Groups (if necessary)
- To arrange a Cemetery Working Group Meeting
- To note that Working Groups should comply with standing orders by agreeing their terms of reference within a timescale and returning to the office.
- Councillors' Questions

11. Planning

- To agree responses to new applications listed on the attached planning addendum and note Planning Decisions.
- To agree to engage with a planning professional on AL39 at a cost of £65 per hour
- Lead Councillor's Report, to include any new 106 Allocations and Enforcement Matters (for information only)
- Councillors' Questions

12. Finance & Administration

- Lead Councillor's Report (for information only) (Cllr. Mrs. M. Davies)
- To agree arrangements for the Annual Parish Meeting, including date, timings and set up
- To approve the creation of a Working Group to ensure compliance of Standing Orders, Financial Regulations and Terms and Reference and agree membership
- To agree to transfer £30,000 from the general fund to reserves
- To agree further action on the recruitment of a permanent clerk (paper)
- To approve the Income & Expenditure as at 28th February 2023 (circulated)
- Councillors Questions

13. Borough Councillor's Report (for information only) Cllr. Cannon, Cllr. Muir and Cllr Larcombe – limited to 2 minutes each and 6 minutes maximum in total.

14. Grounds

- Lead Councillor's Report (for information only) (Cllr I. Thompson)
- To approve the recreation ground cutting contract
- To agree expenditure and a contractor for block edging to the greens
- To approve the planting of new trees on the land East of Datchet Parish Office and adjacent to Horton Road and agree a budget and action.
- To agree a recommendation for a 5% increase in cemetery fees and approve cemetery fees for 2023/2024
- Councillors' Questions.

15. Properties

- Lead Councillor's Report (for information only) (Cllr. D. Loveridge)
- Councillors' Questions.

16. Highways

- Lead Councillor's Report (for information only) (Cllr. Mrs. L. O'Flynn)
- Councillors' Questions.

17. Councillors' Questions & Comments

18. Public Question Time. Questions (only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes Maximum in total)

**THE NEXT MEETING OF THE COUNCIL
WILL BE HELD ON MONDAY 17th APRIL 2023**