



Datchet Parish Council

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DATE: **8th June 2023**

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **VILLAGE HALL DATCHET** on **MONDAY 12TH June 2023**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

The Press and Public are welcome to attend.

Members of public are reminded that their attendance at this meeting is a matter of public record.

Yours faithfully,

Sonia Masikito - Clerk to the Council

A G E N D A

23/26 APOLOGIES AND ANNOUNCEMENTS

To receive and approve members apologies for absence (and the reasons).

23/27 PUBLIC QUESTION TIME

Limited to 2 minutes a person and 10 minutes maximum in total.

23/28 DECLARATIONS OF INTEREST

Members are required to declare any financial or personal interests arising from the agenda.

23/29 MINUTES

To agree that the minutes of the meeting held on 25th May 2023 be signed by the Chairman as a true record. *(Circulated)*

23/30 MATTERS ARISING FROM PREVIOUS MEETING

To note and update matters arising from previous meetings. *(Paper - for information only)*

23/31 GENERAL

- a. Chairmans Report *(For information Only)*
- b. To receive the Clerks report. *(Circulated)*

23/32 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*paper*)
- b. Other planning matters, including any new 106 Allocations and Enforcement Matter.
- c. Councillor's Questions

23/33 FINANCE AND ADMINISTRATION

- a. To appoint Sonia Masikito as Proper Officer to the Council
- b. To note the internal auditors report and consider recommendations contained within
- c. To note and approve the Annual Governance Statement
- d. To note and approve the Accounting Statements
- e. To agree the dates set for the period for the exercise of public rights as Monday 5th June to Friday 14th July.
- f. To approve the income and expenditure (*circulated*)
- g. To note month end reports for May 2023
- h. To note expenditure approved under delegated authority
- i. Councillor's questions

23/34 BOROUGH COUNCILLOR'S REPORT: (*For information only*). Limited to 2 minutes each and 6 minutes maximum total

23/35 GROUNDS:

- a. Lead Councillors report (*For information only*)
- b. To agree with the design of the Recreation Ground Ditch, and proceed to obtaining quotations for the project. A presentation of the project will be made within the meeting.
- c. To consider quotations for a) the repair of the recreation ground pathways. B) the peripheral replacement of the rotted wooden edging to three central greens with stone sets as previously specified.
- d. To approve a quotation for Christmas Lighting Display 2023 (*note 1 quotation as preferred supplier*)
- e. Councillor's questions

23/36 PROPERTIES:

- a. Lead councillors report (*For information only*)
- b. To consider quotations for repairs/maintenance to 24 The Green bathroom
- c. To approve expenditure on a survey to enable a rent review of the GP Surgery
- d. Councillor's Questions

23/37 HIGHWAYS

Councillor's Questions

23/38 FLOODING

- a. Lead councillors report (*For information only*)
- b. Councillor's Questions.

23/39 EVENTS

- a. Lead councillors report (*For information only*)
- b. Councillor's Questions.

23/40 WORKING GROUPS

- a. To receive reports from working groups *(If necessary)*
- b. Councillor's Questions.

23/41 CO-OPTION

- a. To receive applications for the office of Parish Councillor and to co-opt candidates to fill the existing ordinary vacancies'
- b. To receive co-opted Councillors' Declarations of Acceptance of Office
- c. To approve a co-option policy for future vacancies.

23/42 COUNCILLORS QUESTIONS AND COMMENTS

23/43 PUBLIC QUESTION TIME: *(Only for clarification relating to matters discussed on the Agenda and limited to 2 minutes a person and 10 minutes maximum total)*

**THE NEXT MEETING PARISH COUNCIL MEETING WILL BE
HELD ON MONDAY 10TH JULY 2023**