



Datchet Parish Council

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DATE: **3rd July 2023**

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **VILLAGE HALL DATCHET** on **MONDAY 10TH JULY 2023**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

The Press and Public are welcome to attend.

Members of public are reminded that their attendance at this meeting is a matter of public record.

Non confidential papers can be viewed by clicking on this link:

<https://www.dropbox.com/scl/fo/02my7suk6c1ga3an9u5n7/h?rlkey=k588z5qadoxe1vc4s28d4df7n&dl=0>

Yours faithfully,

Sonia Masikito - Clerk to the Council

A G E N D A

23/44 APOLOGIES AND ANNOUNCEMENTS

To receive and approve members apologies for absence (and the reasons).

23/45 PUBLIC QUESTION TIME

Limited to 2 minutes a person and 10 minutes maximum in total.

23/46 DECLARATIONS OF INTEREST

Members are required to declare any financial or personal interests arising from the agenda.

23/47 MINUTES

To agree that the minutes of the meeting held on 12th June 2023 be signed by the Chairman as a true record. *(Circulated)*

23/48 MATTERS ARISING FROM PREVIOUS MEETING

To note and update matters arising from previous meetings (*Paper - for information only*)

23/49 GENERAL

- a. Chairmans Report (*For information Only*)
- b. To receive the Clerks report (*Paper– for information only*)

23/50 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*Paper*)
- b. Other planning matters, including any new 106 Allocations and Enforcement Matter.
- c. Councillor's Questions

23/51 FINANCE AND ADMINISTRATION

- a. To note expenditure approved under delegated authority (*Paper*)
- b. To approve income and expenditure (*Paper*)
- c. To approve the transfer of £100,000 to the public sector deposit fund (*Paper*)
- d. To approve training for all Councillors and agree expenditure of £500. (*Paper*)
- e. Councillor's questions

23/52 BOROUGH COUNCILLOR'S REPORT: (*For information only*). Limited to 2 minutes each and 6 minutes maximum total

23/53 GROUNDS:

- a. Lead Councillors report (*Paper - for information only*)
- b. To note and approve draft Risk Assessment on the ditch (*Paper*) and consider a recommendation from the Lead Councillor for Grounds that Rospa be contracted to undertake a further risk assessment on the ditch at a cost of £1,000.
- c. To agree to submit a planning application for culverting of the ditch.
- d. To consider quotations for the peripheral replacement of the rotted wooden edging to three central greens with stone sets as previously specified (*paper & confidential quotations circulated*).
Contactor A - £19,225.00
Contractor B – 19,670.00
- e. To receive a report and agree a budget for repairs to pathways. (*paper & confidential quotations circulated*).
- f. Subject to 23/53e, to approve going out to tender for the repairs to pathways.
- g. To approve a quotation for Christmas Street Lighting Display 2023 (*note 1 quotation as preferred supplier - confidential quotations circulated*) £5080.00 + VAT
- h. To approve a quotation for the Christmas Tree (*note 1 quotation as preferred supplier - confidential quotations circulated*) £4342.00 + VAT
- i. A motion to agree to obtain quotations to erect fencing to the southern boundary of the Land at Mill Place. (Cllr Larcombe – *Paper*)
- j. Councillor's questions

23/54 PROPERTIES:

- a. Lead councillors report *(For information only)*
- b. Councillor's Questions

23/55 HIGHWAYS

Councillor's Questions

23/56 FLOODING

- a. Lead councillors report *(Paper - For information only)*
- b. Councillor's Questions.

23/57 EVENTS

- a. Lead councillors report *(For information only)*
- b. To approve the council taking part in D-Day on 6th June 2024 *(Paper)*
- c. To approve proposal for Christmas *(Paper)*
- d. Councillor's Questions.

23/58 WORKING GROUPS

- a. To receive reports from working groups *(If necessary)*
- b. Councillor's Questions.

23/59 CO-OPTION

- a. To receive applications for the office of Parish Councillor and to co-opt candidates to fill the existing ordinary vacancies'
- b. To receive co-opted Councillors' Declarations of Acceptance of Office

23/60 COUNCILLORS QUESTIONS AND COMMENTS

23/61 PUBLIC QUESTION TIME: *(Only for clarification relating to matters discussed on the Agenda and limited to 2 minutes a person and 10 minutes maximum total)*

23/62 EXCLUSION OF PRESS AND PUBLIC

The Chairman will move that the Press and Public be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted.

23/63 CONTRACTS

- a. To agree to employ a contractor to advise the Cemetery Working Group on options for the longevity and future plans for the Parish Cemetery at a cost of £30 per hour.
- b. To agree employ a contractor for the design of the Spring and Summer 2024 bedding for boxes and beds in the Village at a cost of up to £300.

**THE NEXT MEETING PARISH COUNCIL MEETING WILL BE HELD ON
MONDAY 14th AUGUST 2023**