



# Datchet Parish Council

1 Allen Way  
Datchet  
Berkshire  
SL3 9HR

Web: [www.datchetparishcouncil.gov.uk](http://www.datchetparishcouncil.gov.uk)

**Sonia Masikito - Clerk to the Council**  
Email: [Clerk@datchetparishcouncil.gov.uk](mailto:Clerk@datchetparishcouncil.gov.uk)  
Tel: 01753 773499  
Mobile: 07862 013161

DATE: **22<sup>ND</sup> December 2023**

TO: **THE FINANCE COMMITTEE OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL FINANCE COMMITTEE** being held in **VILLAGE HALL DATCHET** on **FRIDAY 05<sup>TH</sup> JANUARY 2024**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

**The Press and Public are welcome to attend.**

Members of public are reminded that their attendance at this meeting is a matter of public record.

## **Recording Notice**

This meeting will be recorded in audio for documentation purposes, this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Yours faithfully,

**Sonia Masikito**  
Clerk to the Council

## **AGENDA**

- FC/23/01      ELECTION OF A CHAIRMAN**
- FC/23/02      ELECTION OF VICE-CHAIRMAN**
- FC/23/03      TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**  
Please give any apologies to the office by 5pm on the day of the meeting.
- FC/23/04      DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**  
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered.
- FC/23/05      PUBLIC SPEAKING**  
Any public (including press) to ask questions of council on matters relating to this agenda.
- FC/23/06      TO REVIEW TERMS OF REFERENCE (Appendix 1)**  
Members to review the terms of reference for this committee

**FC/23/07**

**FINANCIAL TIMETABLE FOR 2023/2024 (Appendix 2)**

To note the financial timetable for 2023-2024

**FC/23/08**

**BUDGET & PRECEPT 2024-2025 (Appendix 3)**

To review and consider the draft budget proposal for 2024-2025 and to make the final recommendation on the budget and the precept level at the full parish council meeting on the 15<sup>th</sup> Jan 2024.

**FC/23/09**

**NEXT MEETING**

To agree a date for the next finance committee meeting