



Datchet Parish Council

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DATE: **05TH Feb 2024**

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **VILLAGE HALL DATCHET** on **MONDAY 12th FEBRUARY 2024**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

The Press and Public are welcome to attend.

Members of public are reminded that their attendance at this meeting is a matter of public record.

Recording Notice

This meeting will be recorded in audio for documentation purposes, this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Non confidential papers can be viewed by clicking on this link:

<https://www.dropbox.com/scl/fo/e58wmfgzk8bwimalncuv0/h?rlkey=pedfn4m60j4cq2qpr7do68gjlw&dl=0>

Yours faithfully,

Sonia Masikito
Clerk to the Council

AGENDA

23/189 APOLOGIES AND ANNOUNCEMENTS

To receive and approve members apologies for absence (and the reasons).

23/190 PUBLIC QUESTION TIME

Limited to 2 minutes a person and 10 minutes maximum in total.

23/191 DECLARATIONS OF INTEREST

Members are required to declare any financial or personal interests arising from the agenda.

23/192 MINUTES

To agree that the minutes of the meeting held on **Monday 15TH January 2024** be signed by the Chairman as a true record. *(Circulated)*

23/193 MATTERS ARISING FROM PREVIOUS MEETING

To note and update matters arising from previous meetings *(Paper - for information only)*

23/194 GENERAL

a. Chairmans Report *(For information Only)*

- b. To receive the Clerks report (*Paper – for information only*)
- c. To note the internal auditors (interim) internal audit report for 2023/2024. (*Paper and Report Circulated*)
- d. To review and consider environmental sustainability statement drafted by Cllr S Glover (*Paper circulated*)
- e. To review and consider procurement policy (*Paper circulated*)
- f. To consider signing the Armed Forces Covenant - Cllr D Buckley (*Paper circulated*)
- g. Planning & Enforcement and Parish Councillor Conduct. (*Circulated*)

23/195 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*Paper Circulated*)
- b. Other planning matters, including any new
 - i. 106 Allocations
 - ii. Enforcement Matter
- c. To receive and update on AL39 (*Cllr Buckley*)
- d. To consider increasing the funds for AL39 legal costs (if required)
- e. Councillor's Questions

23/196 FINANCE AND ADMINISTRATION

- a. To note expenditure approved under delegated authority (*Paper – for information only*)
- b. To approve income and expenditure – Chairman to sign pink sheet (*Paper – for information only*)
- c. To note that the Staffing Committee have authorised paying FILCA (Financial Introduction to local council administration) fees for DPC Accounts Officer at the cost of £120.00 + VAT.
- d. To note Cllr D Sanders will be participating in Planning Training which is being delivered by SLCC £59 + VAT
- e. To consider quotes received from utility brokers regarding electricity supply to Parish office, cemetery chapel, parish yard, library, mortuary store and village hall. (Contract due to expire in April 2024)
- f. Councillor's questions

23/197 BOROUGH COUNCILLOR'S REPORT: (*For information only*). Limited to 2 minutes each and 6 minutes maximum total

23/198 GROUNDS:

- a. Lead Councillors report (*Paper Circulated - for information only*)
- b. To consider the proposal to add car parking signage in the 3 parking bays outside the Parish Office (Sabatini Land)
- c. To consider the quote for an additional CCTV camera's facing onto The Sabatini Land totaling £1,282 (Cllr Thompson) *Paper circulated*.
- d. To consider the proposal to insert two steel posts in Horton Rd access path and one post between the village hall staircase wall and football club wall
- e. To consider the quote provided by Garden Designs for grass cutting and maintenance for 2024/25 (*Paper circulated*)
- f. To discuss the volunteering group to paint posts. (Cllr I. Thompson & Cllr S. Glover)
- g. To consider encircling both inset flower beds on Garage Green & North Green, with standard Granite sets to match the edging of The Green. (Photo and quote circulated for example)
- h. Councillor's questions

23/199 CEMETERY

- a. Lead Councillors report (*Paper circulated - For information only*)
- b. To receive an update on the cemetery site meeting.

- c. Councillor's questions

23/200 PROPERTIES:

- a. Lead councillors report (*For information only*)
- b. To discuss and consider the Datchet Village Hall heating arrangements. In particular the loft room containing the two gas boilers, the gas meters and the gas distribution system is far from satisfactory and fails to meet current standards (Cllr Larcombe)
- c. To receive Library report on damp (Cllr Sanders)
- d. Councillor's Questions

23/201 HIGHWAYS

- a. Councillor's Questions

23/202 FLOODING

- a. Lead councillors report (*Paper - For information only*)
- b. To note that Ben Crampin from RBWM Flood Risk Manager has circulated an email advising of a meeting to take place late Feb/early March to collect data regarding the recent flooding events. He has requested participation from the parish councils (Cllr I. Thompson had advised he will provide a written report)
- c. Councillor's Questions

23/203 EVENTS

- a. Lead councillors report (*For information only*)
- b. To consider if The Prince's Trust can set up a roadside water station for walkers to stop on route for their charity walk and cycle on October 6th 2024 and decide on a location (email circulated)
- c. Councillor's Questions

23/204 WORKING GROUPS

- a. To receive reports from working groups (*If necessary*)
- b. To consider and review the membership of the Strategic Planning Working Group (Paper Circulated)
- c. To consider and the review the membership of the Cemetery Working Group – To Add Cllr P Bicknell to this group.
- d. Councillor's Questions

23/205 COMMITTEES

- a. To receive reports from committees (*If necessary*)
- b. Councillor's Questions

23/206 COUNCILLORS QUESTIONS AND COMMENTS

23/207 PUBLIC QUESTION TIME: (*Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total*)

23/208 DATE FOR THE NEXT MEETING:

THE NEXT MEETING PARISH COUNCIL MEETING WILL BE HELD ON MONDAY 11th MARCH 2024 AT 7:00PM

23/209 EXCLUSION OF PRESS AND PUBLIC – PART II

The Chairman will move that the Press and Public be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted.

- a. Rent review of 24a The Green/38 Ditton Road, Datchet.