



# Datchet Parish Council

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**Mrs Sonia Masikito - Clerk to the Council**

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**DATE: 03rd June 2024**

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET VILLAGE HALL** on **MONDAY 10th JUNE 2024**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

### **Members of the Public:**

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

### **Recording Notice**

This meeting will be recorded in audio for documentation purposes, this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Non confidential papers can be viewed by clicking on this link:

<https://www.dropbox.com/scl/fo/j66lbr6oncwiyqd8fn8vq/AHrIMbWXJyTD-wcd7tWd2mw?rlkey=dx6fdvh9d0wa1tgiftrpnrfcc&st=4zzliieb&dl=0>

Yours faithfully,

**Sonia Masikito**

## **A G E N D A**

### **24/40 APOLOGIES AND ANNOUNCEMENTS**

To receive and approve members apologies for absence (and the reasons).

### **24/41 PUBLIC QUESTION TIME (Limited to 2 minutes a person and 10 minutes maximum in total.)**

### **24/42 DECLARATION OF INTERESTS**

Members are required to declare any financial or personal interests arising from the agenda. *Dispensation requests should be made to the Clerk in advance of the meeting.*

**24/43 MINUTES** *(paper)*

To agree that the minutes of the Annual Statutory meeting held on **13<sup>th</sup> May 2024** be signed by the Chairman as a true record.

**24/44 MINUTES** *(paper)*

To agree that the minutes of the extraordinary meeting held on **22<sup>nd</sup> May 2024** be signed by the Chairman as a true record.

**24/45 MATTERS ARISING**

To note and update matters arising from previous meeting.

**24/46 GENERAL**

Chairmans Report *(For information only)*

To receive the Clerks report. *(Circulated)*

**24/47 PLANNING**

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions *(paper)*
- b. Other planning matters, including any new 106 Allocations and Enforcement Matter
- c. To receive an update on AL39 Decision Notice.
- d. To receive an update on Poplars (Cllr D. Buckley)

**24/48 FINANCE AND ADMINISTRATION**

- a. To approve income and expenditure up to 7<sup>th</sup> June 2024 – Chairman to sign pink sheet *(paper)*
- b. To note the Internal Auditors Report for, there were no recommendations.
- c. To note and approve the Annual Governance Statement Section 1, 2023/2024
- d. To note and approve the Annual Accounting Statements Section 2, 2023/2024
- e. To agree the dates set for the period for the exercise of public rights as Thursday 13th June 2024 to Wednesday 24th July 2024
- f. Councillor's questions

**24/49 BOROUGH COUNCILLOR'S REPORT:** *(For information only). Limited to 2 minutes each and 6 minutes maximum total*

**24/50 GROUNDS**

- a. Lead Councillors report
- b. To consider and approve the quotation for the edging of the Memorial Green *(paper)*
- c. If above is approved, to agree and approve a virement of the monies from Recreation Path (EMR325 S106), Maintenance Greens (2029) and Winter Work (2009)
- d. Councillor's questions

**24/51 CEMETERY**

- a. Lead Councillors report *(paper)*
- b. To consider and approve plans to create new burial plots in the cemetery.
- c. To consider and approve the proposed changes to the cemetery regulations.
- d. To note the need for expenditure for ground works and repairs in the cemetery.
- e. Councillor's questions

**24/52 EVENTS**

- a. Lead councillors report
- b. Councillor's Questions.

**24/53 PROPERTIES:**

- a. Lead councillors report
- b. To consider a lower level of contractor Public Liability for local tradespersons working on a low-risk job, up to a certain level of expenditure.
- c. Councillor's Questions

**24/54 HIGHWAYS**

- a. Lead councillors report (*Paper*)
- b. To discuss the idea of "Double Yellow Lines on entrance and opening to Whites Lane and verge protectors to be financially supported by DPC and RBWM" (Cllr Buckley)
- c. Option for Datchet Parish Council to fund verge protection measures to stop dangerous parking (B Cllr J. Grove)
- d. Councillor's Questions.

**24/55 FLOODING AND DRAINAGE**

- a. Lead councillors report
- b. Councillor's Questions

**24/56 WORKING GROUPS**

- a. To receive reports from working groups (*If necessary*)
- b. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) (*If necessary*)
- c. To approve membership of Cllr Sanders on the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG)
- d. To review working groups and memberships (*Paper*).
- e. Councillor's Questions.

**24/57 COMMITTEES**

- a. To receive reports from committees (*If necessary*)
- b. Councillor's Questions.

**24/58 PUBLIC QUESTION TIME: (*Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total*)**

**24/59 COUNCILLORS QUESTIONS AND COMMENTS**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.*

**24/60 COUNCILLOR CO-OPTIONS**

- i. To receive applications for the office of Parish Councillor and to ask pre-set questions as per the co-option policy to the candidates. (Paper Circulated)
- ii. To resolve to co-opt candidate(s) to fill the existing vacancy(ies)<sup>1</sup>. The vote to co-opt or not to co-opt candidates will be taken without further debate.
- iii. To receive co-opted councilor's declaration of acceptance of office.

**24/61 DATE FOR THE NEXT MEETING**

The date of the next meeting will be Monday 8<sup>th</sup> July 2024.

**24/62 EXCLUSION OF PRESS AND PUBLIC – PART II**

The Chairman will move that the Press and Public be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted.

- a. Encroachment /trespass of land at mill place