



Datchet Parish Council

1 Allen Way, Datchet, Berkshire, SL3 9HR
Telephone: 01753 773499

Clerk to the Council – Mrs Sonia Masikito
Email: clerk@datchetparishcouncil.gov.uk
Website: www.datchetparishcouncil.gov.uk

DATE: 07th July 2025

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **COUNCIL MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET VILLAGE HALL** on **MONDAY 14th JULY**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Recording Notice

This meeting will be recorded in audio for documentation purposes, this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Council Members are reminded of their duty under the Code of Conduct, Scheme of Delegation and Standing Orders as well as their commitment to uphold Civility and Respect.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Non confidential papers can be viewed by clicking on this link: [PUBLIC DROPBOX](#)

Yours faithfully,

Sonia Masikito

AGENDA

25/73 APOLOGIES AND ANNOUNCEMENTS

To receive members apologies for absence (and the reasons).

25/74 DECLARATION OF INTERESTS

Members are required to declare any financial or personal interests arising from the agenda.
Dispensation requests should be made to the Clerk in advance of the meeting.

25/75 PUBLIC QUESTION TIME: (Limited to 2 minutes a person and 10 minutes maximum total)

- 25/76 MINUTES (*paper*)**
- a. To agree that the minutes of the council meeting held on **09th June 2025** be signed by the Chairman as a true record.
 - b. To agree that the minutes of the extraordinary council meeting held on **02nd June 2025** be signed by the Chairman as a true record.
- 25/77 MATTERS ARISING FROM THE MEETING HELD ON 9TH JUNE 2025**
- Item 25/54b – Email correspondence has been sent to ward councillors regarding the matter raised.
 - Item 25/54c – Council insurance has been renewed with Zurich Municipal at a cost of £10,494.68.
 - Item 25/57a – The motion originally due for discussion was deferred. An email has since been circulated to all councillors containing the motions approved in May 2024 for reference and record.
- 25/78 GENERAL**
- a. Chairmans report (*For information only*)
 - b. To note the Clerks Report including correspondence, progress report on council business. (*paper*)
- 25/79 PLANNING**
- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*paper*)
 - b. Other planning matters, including any new
 - i. 106 Allocations
 - ii. Enforcement Matters.
- 25/80 FINANCE**
- a. To approve income and expenditure up to **11th July 2025** – Chairman to sign the pink sheet (*paper*). Note: Expenditure under delegated authority is highlighted in yellow
 - b. **Proposal:** To approve the quote for the repairs to the chapel spire - capstone repair for £8,650 + additional planning fees from Worthy Builder Ltd.
 - c. **Budget Reallocation – Events to Cemetery**
Proposal: To note the reallocation of funds (£8000) from the Events budget to the Cemetery budget for the purpose of covering necessary repair costs to the chapel spire (Cllr Wise)
 - d. **Proposal:** To consider quote for CCTV at the cemetery (Cllr Wise) *paper*
 - e. **Budget Reallocation – Grounds to Cemetery**
Proposal: To note the reallocation of funds (£3000) from the grounds budget to the Cemetery budget for the purpose of covering necessary repair costs to the chapel spire /CCTV and uneven surface at the entrance of the cemetery. (Cllr Wise)
 - f. Councillor's Questions
- 25/81 ADMINISTRATION**
- a. **Deferred Item:** Motion to consider that this Council confirms that action be taken in accordance with Para 8 on page 11 to determine the sub-lease and license relating to part Land at Mill Place. (Cllr E. Larcombe)
 - b. To review and adopt the following policies (*Paper*)
 - i. IT policy
 - ii. Health and Safety Policy

- iii. Investment Strategy
- iv. Training and Development Policy

25/82 BOROUGH COUNCILLOR'S REPORT: *(For information only). Limited to 2 minutes each and 6 minutes maximum total*

25/83 GROUNDS

- a. Lead Councillors report (*paper*)
- b. Discussion on the WWI Crucifix Memorial report received from DVS, report prepared by Cliveden Conservation Relevant email and supporting documents have been circulated to councillors for review. (Cllr Glover)
- c. **Proposal:** To approve that the recreation ground football pitches and associated facilities (clubhouse/showers) are for Datchet Football Club to use exclusively, unless they formally agree to ground share (subject to DPC approval) with another club. (Cllr Glover)
- d. Councillor's Questions

25/84 CEMETERY

- a. Lead Councillors report (*paper*)
- b. Councillor's Questions

25/85 EVENTS

- a. Lead Councillors report
- b. Councillor's Questions

25/86 PROPERTIES:

- a. Lead Councillors report
- b. To receive an update on Leases (Cllr Sanders)
 - i. Datchet Library Lease with RBWM
 - ii. Police Point lease with Thames Valley Police
 - iii. Datchet Health Centre Lease
- c. Councillor's Questions

25/87 HIGHWAYS

- a. Lead Councillors report
- b. Councillor's Questions.

25/88 FLOODING AND DRAINAGE

- a. Lead councillors report (*paper*)
- c. The Parish Council agrees to take part in the Borough Council's Local Flood Risk Management Strategy workshops as per Ben Crampin's email, offers to host a session (subject to availability), and nominates a councillor or the Clerk to coordinate dates and attendance.
- d. Councillor's Questions

25/89 COMMUNICATIONS

- a. Lead councillors report
- b. Councillor's Questions

25/90 WORKING GROUPS

- a. To receive reports from working groups (*If necessary*)

- b. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) *(If necessary)*
- c. Councillor's Questions.

25/91 COMMITTEES

- a. To receive reports from committees *(If necessary)*
- b. Councilors' Questions.

25/92 PUBLIC QUESTION TIME: *(Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total)*

25/93 COUNCILLORS QUESTIONS AND COMMENTS

Councilors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

25/94 DATE FOR THE NEXT MEETING

The date of the next meeting will be Monday 11th August 2025