



DATE: 09<sup>th</sup> July 2025

TO: **STAFFING COMMITTEE MEMBERS**

*Cllr C Wise, Cllr D Buckley, Cllr A Clemens, Cllr S Glover*

You are hereby summoned to attend the **STAFFING COMMITTEE MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET PARISH COUNCIL OFFICE** on **WEDNESDAY 16<sup>TH</sup> JULY 2025** at **3:30PM** for the purpose of transacting the business specified in the following agenda.

**Members of the Public:**

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Yours faithfully,

Sonia Masikito

**CLERK TO THE COUNCIL**

**A G E N D A**

**SC 25/01 APOLOGIES FOR ABSENCE**

To receive and approve members apologies for absence (and the reasons).

**SC 25/02 DECLARATION OF INTERESTS**

Members are required to declare any financial or personal interests arising from the agenda.  
*Dispensation requests should be made to the Clerk in advance of the meeting.*

**SC 25/03 MINUTES**

To agree the minutes of the staffing committee meeting held on **18th November 2024**

**SC 25/04 PUBLIC QUESTION TIME**

(Limited to 2 minutes a person and 10 minutes maximum total)

**SC 25/05 EXCLUSION OF PRESS AND PUBLIC – PART II**

Motion to exclude the Public and Press, in accordance with the public bodies (Admission to meetings) Act 1960, the public and press will be excluded from the meeting during consideration of the following item (s) due to the confidential nature of the business to be transacted.

**SC 25/06 MATTERS ARISING**

**SC 25/07 CEMETERY WARDEN**

- a. Update on new warden

**SC 25/08 STAFF APPRAISAL AND PAYRISES**

- a. Update on appraisals in March
- b. Job Evaluation Proposal from LCC
- c. Staff Appraisals and Pay Reviews

**SC 25/09 ANNUAL LEAVE**

**SC 25/10 ANY OTHER BUSINESS**

**SC 25/11 NEXT STAFFING COMMITTEE MEETING TO BE CONFIRMED**