



Datchet Parish Council

1 Allen Way, Datchet, Berkshire, SL3 9HR
Telephone: 01753 773499

Clerk to the Council – Mrs Sonia Masikito
Email: clerk@datchetparishcouncil.gov.uk
Website: www.datchetparishcouncil.gov.uk

DATE: 04th Aug 2025

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **COUNCIL MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET VILLAGE HALL** on **MONDAY 11th Aug 2025**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Recording Notice

This meeting will be recorded in audio for documentation purposes; this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Council Members are reminded of their duty under the Code of Conduct, Scheme of Delegation and Standing Orders as well as their commitment to uphold Civility and Respect.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Non confidential papers can be viewed by clicking on this link: [PUBLIC DROPBOX](#)

Yours faithfully,

Sonia Masikito

A G E N D A

- 25/95 APOLOGIES AND ANNOUNCEMENTS**
To receive members apologies for absence (and the reasons).
- 25/96 DECLARATION OF INTERESTS**
Members are required to declare any financial or personal interests arising from the agenda.
Dispensation requests should be made to the Clerk in advance of the meeting.
- 25/97 PUBLIC QUESTION TIME:** *(Limited to 2 minutes a person and 10 minutes maximum total)*

25/98 MINUTES (*paper*)

- a. To agree that the minutes of the council meeting held on **14th July 2025** be signed by the Chairman as a true record.
- b. To note the staffing committee meeting minutes held on 18th Nov 2024.

25/99 MATTERS ARISING FROM THE MEETING HELD 14th July 2025

25/100 GENERAL

- a. Chairmans report (*For information only*)
- b. To note the Clerks Report including correspondence, progress report on council business. (*paper*)

25/101 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*paper*)
- b. Other planning matters, including any new
 - i. 106 Allocations
 - ii. Enforcement Matters.

25/102 FINANCE

- a. To approve income and expenditure up to **8th August 2025** – Chairman to sign the pink sheet (*paper*).
Note: Expenditure under delegated authority is highlighted in yellow
- b. To approve Christmas street lighting quote for £6160.00 from Lamps and Tubes Illumination Ltd
- c. To approve quote for £343.20 for pest control to the village hall.
- d. Proposal to move unallocated funds from Cil 106 money totalling £3000 to cemetery memorial maintenance budget (*Cllr. C. Wise*)
- e. Councillor's Questions

25/103 ADMINISTRATION

- a. To approve Terms of Reference for the Staffing Committee

25/104 BOROUGH COUNCILLOR'S REPORT: (*For information only*). Limited to 2 minutes each and 6 minutes maximum total

25/105 GROUNDS

- a. Lead Councillors report (*paper*)
- b. To provide an update on the overgrown hedges/shrubs – (*Cllr. D. Loveridge*)
- c. Councillor's Questions

25/106 CEMETERY

- a. Lead Councillors report (*paper*)
- b. Councillor's Questions

25/107 EVENTS

- a. Lead Councillors report
- b. Councillor's Questions

25/108 PROPERTIES:

- a. Lead Councillors report
- b. Councillor's Questions

25/109 HIGHWAYS

- a. Lead Councillors report
- b. Councillor's Questions.

- 25/110 FLOODING AND DRAINAGE**
a. Lead councillors report
b. Councillor's Questions
- 25/111 COMMUNICATIONS**
a. Lead councillors report (*Paper*)
b. Councillor's Questions
- 25/112 WORKING GROUPS**
a. To receive reports from working groups (*If necessary*)
b. To consider and approve the Heritage, Monuments & Memorials working group and appoint new members (*Cllr. S. Glover*)
c. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) (*If necessary*)
d. Councillor's Questions.
- 25/113 COMMITTEES**
a. To receive reports from committees (*If necessary*)
b. To confirm appointment of Cllr. S. Young to the Staffing Committee
c. Staffing Committee update – (*Cllr. C. Wise*)
d. Councilors' Questions.
- 25/114 PUBLIC QUESTION TIME:** (*Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total*)
- 25/115 COUNCILLORS QUESTIONS AND COMMENTS**
Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 25/116 COUNCILLOR CO-OPTIONS**
i. To receive applications for the office of Parish Councillor and to ask pre-set questions as per the co-option policy to the candidates. (Paper Circulated)
ii. To resolve to co-opt candidate(s) to fill the existing vacancy(ies)'. The vote to co-opt or not to co-opt candidates will be taken without further debate.
iii. To receive co-opted councilor's declaration of acceptance of office.
- 25/117 DATE FOR THE NEXT MEETING**
The next finance committee meeting will be on Monday 01st September 2025
The date of the next council meeting will be Monday 8th September 2025
- 25/118 EXCLUSION OF PRESS AND PUBLIC – PART II**
The Chairman will move that the Press and Public be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted.
- 25/119** Lease – Police Point with TVP (*Cllr. D. Sanders*)
- 25/120** Lease – Datchet Library with RBWM (*Cllr. D. Sanders*)