



Datchet Parish Council

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DATE: 01st December 2025

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET VILLAGE HALL** on **MONDAY 08th DECEMBER 2025**, at **7:00pm** for the purpose of transacting the business specified in the following agenda.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Recording Notice

This meeting will be recorded in audio for documentation purposes; this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Council Members are reminded of their duty under the Code of Conduct, Scheme of Delegation and Standing Orders as well as their commitment to uphold Civility and Respect.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Non confidential papers can be viewed by clicking on this link: [PUBLIC ACCESS DROPBOX](#)

Yours faithfully,

Mrs Masikito

A G E N D A

25/194 APOLOGIES AND ANNOUNCEMENTS

To receive members apologies for absence (and the reasons).

25/195 PUBLIC QUESTION TIME (*Limited to 2 minutes a person and 10 minutes maximum in total.*)

25/196 DECLARATION OF INTERESTS

Members are required to declare any financial or personal interests arising from the agenda.
Dispensation requests should be made to the Clerk in advance of the meeting.

25/197 MINUTES (*paper*)

To agree that the minutes of the Parish Council meeting held on **10th November 2025** be signed by the Chairman as a true record.

25/198 MINUTES (*paper*)

To note the approved minutes of the Finance Committee meeting held on **7th November 2025**.

25/199 MATTERS ARISING

25/200 GENERAL

- a. Chairmans report (*For information only*)
- b. To note the Clerks Report including correspondence and progress report on council business. (*paper*)

25/201

PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*paper*)
- b. Other planning matters, including any new
 - i. 106 Allocations
 - ii. Enforcement Matters.

25/202

FINANCE

- a. To approve income and expenditure up to 5th December 2025 – Chairman to sign pink sheet (*paper*)
- b. Approval of Budget, Earmarked Reserves, and Precept for Financial Year 2026/27
To consider and approve the following recommend by the Finance Committee:
The proposed budget for FY 2026/27 (*paper*)
The schedule of earmarked reserves for 2026/27 (*paper*)
The 2026/27 precept requirement for submission to the billing authority- Recommendation: **£361,821** (*paper*)
- c. To approve Virement of Funds- see below

Cost Code	Budget Name	Amount	Reason
4638	Properties Project- Properties Maintenance Fund	£4800	To 4151 - For Replacement of Library windows and polycarbonate covering
4557	Properties - Football Club Split Out 25/26	£3500	To 4558 - Datchet Health Centre Surveyor Costs.

- d. Emergency Reserves Funds 2026-27
Current emergency reserve funds available: £81,552.
This level is below the recommended threshold of 3–6 months of expenditure.
To bring reserves to the equivalent of 4 months (£140,000), the council approves a virement of £38,000 from the *Ditch Culvert* earmarked reserve in the new financial year.
When the Ditch Culvert project progresses, a Public Works Loan may be considered to support delivery.

25/203 ADMINISTRATION

- a. To approve Communications policy (Paper)
- b. To approve Lone Working Policy (Paper)
- c. To approve Complaints Policy (Paper)
- d. To approve Vexatious Behaviour Policy (Paper)
- e. To review and approve the Strategic Plan. (Paper) (Cllr S. Young)
- f. Consider a name change from Datchet Parish Council to Datchet Town Council, with the final decision

- deferred (to allow public debate) until the meeting on 12 January 2026. (Cllr E. Larcombe) (paper)
- g. This Parish Council confirms support for the RBWM Catapults PSPO Consultation. (Cllr E. Larcombe) (paper)

25/204 CORRESPONDENCE

25/205 BOROUGH COUNCILLOR'S REPORT: *(For information only). Limited to 2 minutes each and 6 minutes maximum total*

25/206 GROUNDS

- a. Lead Councillors report
- b. Councillor's questions

25/207 CEMETERY

- a. Lead Councillors report
- b. Councillor's questions

25/208 EVENTS

- a. Lead councillors report
- b. Councillor's Questions.

25/209 PROPERTIES

- a. Lead councillors report
- b. Councillor's Questions

25/210 HIGHWAYS

- a. Lead councillors report
- b. Councillor's Questions.

25/211 FLOODING AND DRAINAGE

- a. Lead councillors report
- b. To note Datchet Parish Councils updated emergency flood plan – Cllr. S. Young (*paper*)
- c. Councillor's Questions

25/212 COMMUNICATIONS

- a. Lead councillors report
- b. Councillor's Questions

25/213 WORKING GROUPS

- a. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) (*If necessary*)
- b. To consider establishing a joint working group comprising representatives from the three parish councils (Datchet, Horton and Wraysbury) and local community groups, with the aim of coordinating shared resources and efforts to maintain the cleanliness and tidiness of the villages. (paper) Cllr D Buckley
- c. Councillor's Questions.

25/214 COMMITTEES

- a. To receive reports from committees (*If necessary*)

b. Councillor's Questions

25/215 PUBLIC QUESTION TIME: *(Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total)*

25/216 COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

25/217 DATE FOR THE NEXT MEETING

The date of the next council meeting will be **Monday 12th January 2026**