



Datchet Parish Council

1 Allen Way, Datchet, Berkshire, SL3 9HR

Telephone: 01753 773499

Email: clerk@datchetparishcouncil.gov.uk

Website: www.datchetparishcouncil.gov.uk

DATE: 05th January 2026

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET VILLAGE HALL** on **MONDAY 12th JANUARY 2026**, at **7:00pm** for the purpose of transacting the business specified in the following agenda.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Recording Notice

This meeting will be recorded in audio for documentation purposes; this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Council Members are reminded of their duty under the Code of Conduct, Scheme of Delegation and Standing Orders as well as their commitment to uphold Civility and Respect.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Non confidential papers can be viewed by clicking on this link: [PUBLIC ACCESS DROPBOX](#)

Yours faithfully,

Mrs Masikito

AGENDA

25/218 APOLOGIES AND ANNOUNCEMENTS

To receive members apologies for absence (and the reasons).

25/219 PUBLIC QUESTION TIME (*Limited to 2 minutes a person and 10 minutes maximum in total.*)

25/220 DECLARATION OF INTERESTS

Members are required to declare any financial or personal interests arising from the agenda.
Dispensation requests should be made to the Clerk in advance of the meeting.

25/221 MINUTES (paper)

To agree that the minutes of the Parish Council meeting held on **08th December 2025** be signed by the Chairman as a true record.

25/222 MATTERS ARISING

25/223 GENERAL

- a. Chairmans report (*For information only*)
- b. To note the Clerks Report including correspondence and progress report on council business. (*paper*)

25/224 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*paper*)
- b. Other planning matters, including any new
 - i. 106 Allocations
 - ii. Enforcement Matters.

25/225 FINANCE

- a. To approve income and expenditure up to 9th January 2026 – Chairman to sign pink sheet (*paper*)
- b. To note the interim internal audit report (*paper*)
- c. Approval of Budget, Earmarked Reserves, and Precept for Financial Year 2026/27
 - To consider and approve the following recommend by the Finance Committee:
 - The proposed budget for FY 2026/27 (*paper*)
 - The schedule of earmarked reserves for 2026/27 (*paper*)
 - The 2026/27 precept requirement for submission to the billing authority- Recommendation: **£361,821** (*paper*)
- d. Approval to Purchase a replacement projector including installation and set up costs as per quote (*Paper*) Cllr E Larcombe

25/226 ADMINISTRATION

- a. To appoint Lead member for Grounds
- b. To appoint Deputy for Grounds
- c. To appoint a member to the Staffing Committee
- d. To appoint a member to the Finance Committee
- e. To approve the establishment of a full-time Deputy Clerk position and to authorise the Clerk and Staffing Committee to manage the recruitment and appointment process. (*Paper*) Cllr Wise
- f. To approve Communications policy (*Paper*)
- g. To approve Lone Working Policy (*Paper*)
- h. To approve Complaints Policy (*Paper*)
- i. To approve Vexatious Behaviour Policy (*Paper*)
- j. Consider a name change from Datchet Parish Council to Datchet Town Council, with the final decision - (Cllr E. Larcombe)

25/227 CORRESPONDENCE

25/228 BOROUGH COUNCILLOR'S REPORT: (*For information only*). Limited to 2 minutes each and 6 minutes maximum total

25/229 GROUNDS

- a. Lead Councillors report
- b. To discuss fencing at Land at Mill Place (Cllr E Larcombe)
- c. Councillor's questions

25/230 CEMETERY

- a. Lead Councillors report
- b. To approve - Waive interments fees for Don Lyon Davies and Wife (paper) (Cllr C Wise)
- c. Councillor's questions

25/231 EVENTS

- a. Lead councillors report
- b. Councillor's Questions.

25/232 PROPERTIES

- a. Lead councillors report
- b. Councillor's Questions

25/233 HIGHWAYS

- a. Lead councillors report
- b. Councillor's Questions.

25/234 FLOODING AND DRAINAGE

- a. Lead councillors report
- b. Councillor's Questions

25/235 COMMUNICATIONS

- a. Lead councillors report
- b. Councillor's Questions

25/236 WORKING GROUPS

- a. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) (*If necessary*)
- b. To consider establishing a joint working group comprising representatives from the three parish councils (Datchet, Horton and Wraysbury) and local community groups, with the aim of coordinating shared resources and efforts to maintain the cleanliness and tidiness of the villages. (paper) Cllr D Buckley
- c. Councillor's Questions.

25/237 COMMITTEES

- a. To receive reports from committees (*If necessary*)
- b. Councillor's Questions

25/238 PUBLIC QUESTION TIME: (*Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total*)**25/239 COUNCILLORS QUESTIONS AND COMMENTS**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

25/240 DATE FOR THE NEXT MEETING

The date of the next council meeting will be **Monday 09th Feb 2026**