



Datchet Parish Council

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DATE: 02nd March 2026

TO: ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **DATCHET VILLAGE HALL** on **MONDAY 09th MARCH 2026**, at **7:00pm** for the purpose of transacting the business specified in the following agenda.

Members of the Public: In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Recording Notice: This meeting will be recorded in audio for documentation purposes; this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Council Members are reminded of their duty under the Code of Conduct, Scheme of Delegation and Standing Orders as well as their commitment to uphold Civility and Respect.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Non confidential meeting papers can be viewed by clicking on this link: [PUBLIC ACCESS DROPBOX](#)

Yours faithfully,

Mrs Mandeep K Masikito (Sonia)
Clerk to the Council

AGENDA

25/272 APOLOGIES AND ANNOUNCEMENTS

To receive members apologies for absence (and the reasons).

25/273 PUBLIC QUESTION TIME (Limited to 2 minutes a person and 10 minutes maximum in total.)

25/274 DECLARATION OF INTERESTS

Members are required to declare any financial or personal interests arising from the agenda.
Dispensation requests should be made to the Clerk in advance of the meeting.

25/275 MINUTES (paper)

- i. To agree that the minutes of the Parish Council meeting held on **09th February 2026** be signed by the Chairman as a true record.
- ii. To note the approved staffing committee meeting minutes for **16th October 2025**.
- iii. To note the meeting notes of the public highways consultation that took place on **19 February 2026**.

25/276 MATTERS ARISING

25/277 GENERAL

- a. Chairmans report (*For information only*)
- b. To note the Clerks Report including correspondence and progress report on council business. (*paper*)
 - i. **Notice to Vacate, Parish Office, 1 Allen Way**
 - ii. **Complaint from Datchet United Charities**
 - iii. **Heathrow expansion: introductory meeting**
 - iv. **Correspondance from Wild About Datchet**
 - v. **Formal Complaint – Dangerous trees on parish land**
 - vi. **Legacy from the estate of the late Frederick Thomas Norris**

That Datchet Parish Council notes the letter received from Knights Professional Services regarding the estate of the late Frederick Thomas Norris, confirming that the Council is entitled to (a) an absolute 20% share of the residuary estate, and (b) a further 20% restricted solely for the upkeep and maintenance of Datchet Cemetery at 38 Ditton Road, Datchet. The Council authorises the Clerk/RFO to acknowledge the notification, complete and return the Beneficiary Payment Form, confirm acceptance of the restricted gift, and take all necessary administrative steps to ensure both gifts are properly received and recorded in accordance with financial and audit requirements. The Clerk/RFO is further authorised to seek legal advice on whether the restricted 20% gift must be held in a trust or other specific legal structure, and to report back to Council with recommendations.
- iv. **To consider request from St Mary's Church for DPC to take on Closed Churchyard Garden Maintenance.**

25/278 ADMINISTRATION

- a. To note the outcome of the by-election held on 26 February 2026, at which Philip Burden was duly elected as a Parish Councillor.
- b. To receive the Declaration of Acceptance of Office from Cllr Philip Burden in accordance with Section 83 of the Local Government Act 1972.
- c. General Power of Competence – To resolve that the Council, having confirmed that it meets the eligibility criteria set out in the Localism Act 2011 and the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. The Clerk is suitably qualified and at least two-thirds of councillors were elected—hereby adopts the General Power of Competence. (Paper)
- d. To note that Cllr Alison Whelan is stepping down as Lead Member for Highways, and to resolve to appoint Cllr B. Picot as Lead Member for Highways.
- e. Councillor's questions

25/279 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (*paper*)
- b. Other planning matters, including any new
 - i. 106 Allocations
 - ii. Enforcement Matters.

25/280 FINANCE

- a. To approve income and expenditure up to **06th March 2026** – Chair to sign pink sheet (*paper*)

- b. **FLOWERBED EDGING** – To approve the quotation of £900 for the remedial works required to repair and reinstate the flowerbed edging on North Green and on Garage Green. (Cllr I Thompson)
- c. **TREE WORKS**
Consider the quotations for tree works arising from the tree surveyor’s report, approve a preferred option, and appoint a contractor to undertake the works. (Cllr I. Thompson) Paper
- d. **LAMP FLY TIPPING CLEARANCE**
Consider the quotations received for LAMP fly-tipping rubbish clearance, determine the preferred option, and approve the appointment of a contractor. (Cllr I. Thompson) paper
- e. **DATCHET LIBRARY WINDOW QUOTES**
To consider quotations received for glass replacement and the installation of window protection to deter repeat damage. determine the preferred option, and approve the appointment of a contractor. (Cllr D. Sanders)
- f. **CEMETERY BENCH** - To resolve to fund the purchase of a bench for the Lyons-Davies family, in recognition of Don Lyons-Davies’ more than 35 years of service to the community and the Parish Council at the cemetery, at a cost of £556. (Cllr C Wise) Paper
- g. **MORTUARY STORE REFURBISHMENT**
To resolve that the Council approves the revised quotation of £20,458 for the mortuary store refurbishment, to be funded from cemetery income. (Cllr Wise) Paper
- h. **CEMETERY CCTV – PHASE 2**
To resolve that the Council authorises the allocation of £5,947 from the cemetery budget for the purchase and installation of additional CCTV cameras. (Cllr Wise) (Paper)
- i. **UTILITY CONTRACT FOR ELECTRICITY**
To consider the quotations received for the utility contract and determine the preferred supplier. Paper
- j. Councillor’s questions

25/281 BOROUGH COUNCILLOR’S REPORT: *(For information only).*
Limited to 2 minutes each and 6 minutes maximum total

25/282 GROUNDS

- a. Lead Councillors report
- b. Councillor’s questions

25/283 CEMETERY

- a. Lead Councillors report
- b. Councillor’s questions

25/284 EVENTS

- a. Lead councillors report
- b. Councillor’s Questions.

25/285 PROPERTIES

- a. Lead councillors report
- b. Councillor’s Questions

25/286 HIGHWAYS

- a. Lead councillors report
- b. To resolve that the Lead Member for Highways be authorised to approach RBWM Cllr Hill to seek funding for two pedestrian crossings in the village: (1) outside Churchmead School, and (2) Village Crossing. (Cllr Whelan)

- c. To resolve that Datchet Parish Council formally requests from RBWM to increase and prioritise parking enforcement within Datchet Parish, and to provide enforcement data, priority-status confirmation, and options for increased Civil Enforcement Officer patrols, including consideration of the underused station car park. The Council further resolves that it is willing in principle to consider part-funding additional targeted enforcement, subject to RBWM providing a costed proposal and a further Council resolution. If agreed, the Clerk will write formally to RBWM requesting a response within 28 days, including an outline of potential enforcement options and associated costs. (Cllr Picot) Paper
- d. To resolve that Datchet Parish Council formally requests that the Royal Borough of Windsor & Maidenhead, in collaboration with Thames Valley Police, review and strengthen speed enforcement within Datchet Parish, including providing enforcement and collision data for key roads, clarifying eligibility for speed-enforcement cameras, and considering targeted mobile enforcement operations. The Clerk will issue the formal request to RBWM and copy Thames Valley Police. (Cllr Picot) Paper
- e. Councillor's Questions.

25/287 FLOODING AND DRAINAGE

- a. Lead councillors report
- b. Councillor's Questions

25/288 COMMUNICATIONS

- a. Lead councillors report
- b. Councillor's Questions

25/289 WORKING GROUPS

- a. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) *(If necessary)*
- b. Councillor's Questions.

25/290 COMMITTEES

- a. To receive reports from committees *(If necessary)*
- b. Councillor's Questions

25/291 PUBLIC QUESTION TIME: *(Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total)*

25/292 COUNCILLORS QUESTIONS AND COMMENTS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

25/293 DATE FOR THE NEXT MEETING

The date of the next council meeting will be **MONDAY 13th APRIL 2026**
The Annual Parish Meeting will be on **MONDAY 27th APRIL 2026**

25/294 EXCLUSION OF PRESS AND PUBLIC – PART II

The Chairman will move that the Press and Public be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted.

25/295 LEGAL - DRCCT

To approve expenditure for ongoing legal advice pertaining to current litigation.