



Datchet Parish Council

1 Allen Way, Datchet, Berkshire, SL3 9HR

Telephone: 01753 773499

Email: clerk@datchetparishcouncil.gov.uk

Website: www.datchetparishcouncil.gov.uk

DATE: 17th June 2026

TO: STAFFING COMMITTEE MEMBERS

Cllr C Wise, Cllr D Buckley, Cllr A Clemens, Cllr S Young, Cllr B Picot

You are hereby summoned to attend the **STAFFING COMMITTEE MEETING** of **DATCHET PARISH COUNCIL** being held in **PARISH OFFICE, 1 ALLEN WAY, DATCHET, SL3 9HR** on **WEDNESDAY 24TH JUNE 2026**, at **4:00pm** for the purpose of transacting the business specified in the following agenda.

Members of the Public:

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public wishing to address the Council have the opportunity to do so during the Public Forum. However, also in accordance with The Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Council Members are reminded of their duty under the Code of Conduct, Scheme of Delegation and Standing Orders as well as their commitment to uphold Civility and Respect.

The 7 principles of public life: Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

Non confidential papers can be viewed by clicking on this link: [PUBLIC ACCESS DROPBOX](#)

Yours faithfully,

Mrs Mandeep K Masikito (Sonia)
Clerk To the Council

- | | |
|----------------|--|
| SC26/01 | APOLOGIES FOR ABSENCE
To receive and approve members apologies for absence (and the reasons). |
| SC26/02 | DECLARATION OF INTERESTS
Members are required to declare any financial or personal interests arising from the agenda.
<i>Dispensation requests should be made to the Clerk in advance of the meeting.</i> |
| SC26/03 | MINUTES
To agree the minutes of the staffing committee meeting held on 02nd Feb 2026 (Paper) |
| SC26/04 | PUBLIC QUESTION TIME
(Limited to 2 minutes a person and 10 minutes maximum total) |

- SC26/05** **TERMS OF REFERENCE**
To note TOR's approved by full council on 11.05.2026 Minute Ref: 26/09b (*Paper*)
- SC26/06** **MEMBERSHIP OF COMMITTEE**
1. To note Cllr C Wise was appointed as Chair of the Staffing Committee (Council Meeting on 11.05.2026. Minute Ref: 26/08e
 2. To note Cllr B Picot was appointed as Vicechair of the staffing Committee. (Council Meeting 11.05.2026, Min ref 26/08f)
 3. Cllr D Buckley, Cllr A Clemens, Cllr S Young were appointed as members to the staffing committee. (Council Meeting 11.05.2026, Min ref 26/08d)
- SC26/07** **ADMINISTRATION**
To review and discuss the digital transformation proposal by Cllr Picot and consider recommendation to full council (*Paper*)
- SC26/08** **EXCLUSION OF PRESS AND PUBLIC – PART II**
Motion to exclude the Public and Press, in accordance with the public bodies (Admission to meetings) Act 1960, the public and press will be excluded from the meeting during consideration of the following item (s) due to the confidential nature of the business to be transacted.
- SC26/09** **SECURITY – PARISH OFFICE**
To review CCTV upgrade quote and consider recommendation to full council.
- SC26/10** **STAFF GRIEVANCE REVIEW**
- SC26/11** **DEPUTY CLERK POSTION REVIEW**
- SC26/12** **MATTERS ARISING**
- SC26/13** **ANY OTHER BUSINESS**
- SC26/14** **NEXT STAFFING COMMITTEE MEETING**