|  |  |  |
| --- | --- | --- |
|   | **Datchet Parish Council** | 1 Allen WayDatchetBerkshireSL3 9HR |

Web: [www.datchetparishcouncil.gov.uk](http://www.datchetparishcouncil.gov.uk) **Sonia Masikito - Clerk to the Council**

Email: Clerk@datchetparishcouncil.gov.uk

Tel: 01753 773499

Mobile: 07862 013161

 DATE: **4th Mach 2024**

TO: **ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to attend the **MEETING** of **DATCHET PARISH COUNCIL** being held in **VILLAGE HALL DATCHET** on **MONDAY 11th March 2024**, at **7.00pm** for the purpose of transacting the business specified in the following agenda.

**The Press and Public are welcome to attend.**Members of public are reminded that their attendance at this meeting is a matter of public record.

**Recording Notice**

This meeting will be recorded in audio for documentation purposes, this audio stream will be available in the public domain. By participating in this meeting, you are consenting to be recorded.

Non confidential papers can be viewed by clicking on this link: <https://www.dropbox.com/scl/fo/vpw13s3m6x2mk17m87h5k/h?rlkey=6ocuncms0v50ch34rraeg1q02&dl=0>

Yours faithfully,



**Sonia Masikito**

**Clerk to the Council**

**A G E N D A**

1. **APOLOGIES AND ANNOUNCEMENTS**

To receive and approve members apologies for absence (and the reasons).

1. **PUBLIC QUESTION TIME**

 Limited to 2 minutes a person and 10 minutes maximum in total.

1. **DECLARATIONS OF INTEREST**

 Members are required to declare any financial or personal interests arising from the agenda.

1. **MINUTES**

 To agree that the minutes of the meeting held on **Monday 12th February 2024** be signed by the Chairman as a true record. *(Circulated)*

1. **MINUTES**

 To agree that the minutes of the **finance committee** meeting held on **Friday 05th January 2024** be signed by the Chairman as a true record. *(Circulated)*

1. **MINUTES**

 To agree that the minutes of the PART ii meeting held on **Monday 12th February 2024** be signed by the

 Chairman as a true record. *(Circulated)*

1. **MATTERS ARISING FROM PREVIOUS MEETING**

To note and update matters arising from previous meetings *(Paper - for information only)*

1. **GENERAL**
2. Chairmans Report *(For information Only)* What do the public want if the parish council pick up services that RBWM cannot afford to d*o*?
3. To receive the Clerks report *(Circulated – for information only)*
4. To note that the date for the April council meeting scheduled for Monday 15th April 2024 has now been changed to Monday 8th April 2024
5. To note correspondence from RBWM director of Planning – Planning & Enforcement and Parish Councillor Conduct. (Ciruclated)

1. **PLANNING**
2. To agree responses to new applications listed on the attached planning addendum

 and note Planning Decisions *(Paper Circulated)*

1. Other planning matters, including any new
2. 106 Allocations
3. Enforcement Matter.
4. To receive and update on AL39 *(Cllr Buckley)*
5. Councillor’s Questions
6. **FINANCE AND ADMINISTRATION**
7. To approve income and expenditure – Chairman to sign pink sheet (Paper – for information only)
8. Councillor’s questions
9. **BOROUGH COUNCILLOR’S REPORT:** *(For information only). Limited to 2 minutes each and 6 minutes maximum total*
10. **GROUNDS**:
11. Lead Councillors report *(Paper Ciruclated - for information only)*
12. To consider request from Recycling Solutions for possibility of Datchet Village Hall hosting a clothing bank in the car park (*Paper Circulated - for information only*)
13. To consider the Wild about Datchet Banner Request from Monday 11th March to 24th March and also a 2-week period in April – dates TBC
14. To consider the St. Bernard’s Prep School Banner Request from around mid-April, exact dates TBC
15. To consider Cllr I Thompsons’ proposal for the volunteer group to clean and paint the white posts
16. To discuss the recent meeting held regarding furthering the community orchard application (Cllr S Glover)
17. To consider the quote provided by Window flowers for hanging baskets for 2024 *(Paper Circulated - for information only)*
18. Councillor’s questions
19. **CEMETERY**
20. Lead Councillors report
21. To appoint Cllr C. Wise as Deputy Lead Member for Cemetery who has put herself forward.
22. Councillor’s questions
23. **PROPERTIES:**
24. Lead councillors report
25. To consider the appointment of new solicitors to deal with lease renewals and rent reviews for all properties, *(Paper Circulated - for information only)*
26. Councillor’s Questions
27. **HIGHWAYS**
28. To appoint Cllr C. Wise as Lead for Member for Highways who has put herself forward to take over the role
29. Councillor’s Questions
30. **FLOODING**
31. Lead councillors report *(Paper - For information only)*
32. Councillor’s Questions.

1. **EVENTS**
2. Lead councillors report
3. Councillor’s Questions.

1. **WORKING GROUPS**
	1. To receive reports from working groups *(If necessary)*
	2. To receive and approve the terms of reference for the Strategic Plan Working Group
	3. To receive and approve the terms of reference for the Datchet Neighbourhood Plan Delivery and

 Monitoring Group (DMG)

* 1. Councillor’s Questions.
1. **COMMITTEES**
	1. To receive reports from committees *(If necessary)*
	2. Councillor’s Questions.
2. **COUNCILLORS QUESTIONS AND COMMENTS**
3. **COUNCILLOR CO-OPTIONS**

i. To receive applications for the office of Parish Councillor and to ask pre-set questions as per the co-option policy to the candidates. (Paper Circulated)

ii. To resolve to co-opt candidate(s) to fill the existing vacancy(ies)'. The vote to co-opt or not to co-opt candidates will be taken without further debate.

iii. To receive co-opted councilor’s declaration of acceptance of office.

1. **PUBLIC QUESTION TIME:** *(Only for clarification relating to matters discussed on the agenda and limited to 2 minutes a person and 10 minutes maximum total)*
2. **DATE FOR THE NEXT MEETING:**

 **THE NEXT MEETING PARISH COUNCIL MEETING WILL BE HELD ON MONDAY 08Th APRIL 2024 AT 7:00PM**

1. **EXCLUSION OF PRESS AND PUBLIC – PART II**
2. The Chairman will move that the Press and Public be excluded from the meeting on the grounds that
3. publicity would be prejudicial to the public interest by virtue of the confidential natural of the business
4. to be transacted.
5. Budget Process & Transparency