

# Datchet Parish Council

## MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE PARISH HALL, ON MONDAY 21<sup>TH</sup> JUNE 2021, AT 19:06

Present: Cllrs Mrs. L. O’Flynn (Chairman) T. O’Flynn, Mrs. M. Fitzgerald, E. Larcombe (left early), A. Corcoran, D. Buckley, Mrs. M. Davies, I. Thompson, I Bacon.  
The Clerk Mrs K. Jones and Ms J. Saeed

Apologies: Borough Cllr’s D. Cannon and G. Muir. Cllr A. Clemens, Cllr D. Loveridge, Cllr Mrs Barnes-Taylor.

There were 3 members of the public present.

**21.015 ANNOUNCEMENTS** – None

**21.016 PUBLIC QUESTION TIME** – None

**21.017 DECLARATION OF INTEREST** – None

**21.018 MINUTES OF THE ANNUAL STATUTORY MEETING HELD ON 5<sup>th</sup> MAY 2021**

The minutes were agreed as a true record and were signed by the Chairman - **All in favour.**

**20.019 MINUTES OF THE COUNCIL MEETINGS HELD ON 5<sup>TH</sup> MAY 2021**

The minutes were agreed as a true record and were signed by the Chairman - **All in favour**

**20.020 MINUTES OF THE ANNUAL PARISH MEETINGS HELD ON 29<sup>TH</sup> APRIL 2021**

The minutes were agreed as a true record and were signed by the Chairman - **All in favour**

**21.021 MATTERS ARISING FROM THE ABOVE MINUTES** - None.

**21.022 GENERAL**

- i. The Chairman reported that in regard to Wraysbury Parish Councils Petition concerning Channel 1 of the RTS, and lack of engagement from RBWM, they are not happy and at their meeting tonight there is a motion proposing a vote of no confidence in Borough Councillors Cannon and Muir. Cllr. Buckley added that the petition called for RBWM to honour its commitment to Channel 1, but the voting went 19 to 18 against with Borough Cllr’s Cannon and Muir abstaining. DPC has been asked to support this motion but it was agreed to wait for the outcome of Wraysbury P.C. first
- ii. The Clerk reported on the following: -
  - a) The information regarding the Barrel Arch had been received from the Borough following the FOI request. Cllr Thompson stated he had done an initial assessment on this in the office as the files were too large to download on his own PC. He will do a shortened version of the report for circulation next month showing areas of concern and collapse. Cllr Bacon asked if there was any reason why the Borough did not give this information earlier? Clerk replied, none given but probably due to staff changes and shortages, and lack of funding to do the work.
  - b) Legoland had asked permission to hold a ‘Clean River’ event on the Recreation Ground on the 8<sup>th</sup> July, for their employees. **AGREED** subject to the clerk obtaining a satisfactory risk assessment and a copy of their Liability Insurance.
  - c) Wild About Datchet had asked permission to hold a community litter pick day on Sunday 27<sup>th</sup> June. **AGREED** subject to the clerk obtaining a satisfactory risk assessment and a copy of their Liability Insurance. Clerk to put details on the DPC web site.

**21.023 FINANCE AND ADMINISTRATION**

- i. Members noted the income and expenditure sheets. It was **PROPOSED** by Cllr T. O’Flynn and **SECONDED** by Cllr D. Buckley that the payments made on 16th June under delegated powers be ratified. **ALL IN FAVOUR**
- ii. It was **PROPOSED** by Cllr T. O’Flynn and **SECONDED** by Cllr Mrs. M. Fitzgerald to note and approve the Year End Accounts for 2020/2021, and for the Chairman and RFO to sign these. **ALL IN FAVOUR**
- iii. It was **PROPOSED** by Cllr T. O’Flynn and **SECONDED** by Cllr Mrs M. Davies to note the recommendations made in, and approve the Internal Auditors Report. **ALL IN FAVOUR**
- iv. It was **PROPOSED** by Cllr T. O’Flynn and **SECONDED** by Cllr I. Thompson to note and approve The Annual Governance Statement, Section 1 of the AGAR, and for the Chairman and Clerk to sign this. **ALL IN FAVOUR**
- v. It was **PROPOSED** by Cllr T. O’Flynn and **SECONDED** by Cllr Mrs M. Davies to note and approve The Accounting Statements, Section 2 of the AGAR, and for the Chairman to sign this. **ALL IN FAVOUR**

## **21.024 WARD COUNCILORS REPORT'S** – None

### **21.025 PLANNING**

- i. Members noted the planning addendum sheet and ratified the decisions made on 16th June under delegated powers. Cllr Corcoran commented on the application for 2-4 High Street and felt it should be allowed for 6 flats, where the lead members recommendation was for 4.
- ii. Cllr Buckley recommended that the Conservation Area Working Group should be restarted to discuss planning breaches in the village. To be discussed under item 17 on this agenda.
- iii. Complaint from Ditton Road regarding the construction of a 5 ft wall where the original wall was only 3 ft high. This has been taken down and replaced by cheaper, taller wall which is not suitable. Cllr Buckley advised the will look into this.

### **21.026 GROUNDS**

- i. Bin Store: Cllr Ian Thompson referred in his report and asked members to agree to writing to the occupant of the Old Council Offices to remove their bins from the area adjacent to the library and to keep these in their garden. **AGREED** clerk to write.  
He also advised that the charity shop should be asked to remove one of their big bins and then the other big bin, and the bins from the flat above the charity shop could be housed in a custom-made bin store on Gossip Green. The clerk showed the meeting a drawing of the proposed design. Following discussions, the Chairman recommended that the Conservation Area Working Group review this and bring a proposal back to council.
- ii. CCTV: The clerk advised that she is still waiting for quotes for two extra cameras and one ANPR camera. This has been delayed because it has been quite complex deciding the route for the cameras and how best to install these. These should be available for the July meeting

### **21.027 PROPERTIES**

The Lead member referred to her report and commented on the following: -

- i. **Cemetery Lodge Windows:** The draftsman is doing the architectural drawings for the replacement window and once received we can do the application for listed building consent.
- ii. **Library Roof:** Three quotes have been obtained for the roof repair and hoping for a fourth. The clerk advised that in line with Standing Orders if the value of the work is more than £25,000 it has to be procured on the basis of a formal tender. Cllr Buckley asked if the roof works would be done for the winter. The lead member advised that ideally yes, but could patch up the lean-to roof first as this is the major problem, but the whole roof needs attention.
- iii. **Cemetery Lodge Rear Door:** As the rear door is on the new extension of the building it is not listed so will not need consent for repairs or replacement.
- iv. **Youth Club:** Lead member will chase Cllr Verma for comments on the draft deed of surrender and agree the way forward regarding re- letting the building and consent to the Datchet Football Club. Clerk advised that there is another party interested in the lease, or sub lease, of the building, The Bears in the Park pre-school.

### **21.028 HIGHWAYS AND GENERAL PURPOSES**

Cllr Buckley apologised for no report.

- i. **RBWM Local Cycling and Walking Infrastructure Plan Engagement Sessions.** Restricted to two council members.  
It was **PROPOSED** by Cllr D. Buckley and **SECONDED** by Cllr A. Corcoran that they should be the 2 representatives for the cycling and walking plan. **ALL IN FAVOUR.**
- ii. **Milestone Plaque:** Following discussions it **PROPOSED** by Cllr. Buckley and **SECONDED** by Cllr. Bacon that the wording “for safe keeping” be changed to read “for conservation” and that a 12inch plaque would be the best size. **AGREED.**  
There were further discussion around the merits of adding an arrow on the plaque pointing to where the milestone had be relocated to along with the distance, but it was felt that this might be too much information for the size of the plaque.  
Council also noted that Volker highways will be installing the plaque (once tested and approved) on behalf of RBWM highways and that this cost will be met by the Parish Council.

### **21.029 FLOODING AND DRAINAGE**

- i. **Motion 1:** To confirm that Datchet Parish Council recognises the importance of Channel One as part of a coherent flood alleviation project and supports the Wraysbury Parish Council River Thames Scheme Letter Before Action sent to RBWM. It was **AGREED** to defer this to the next meeting.

- ii. **Motion 2:** To confirm that the DPC recognises the harm that large releases from Taplow Control Structure causes, and requires the EA to limit releases to small increments at more frequent time periods and reduce Jubilee River Conveyance capacity to a volume that is compatible with current Datchet flood defences and land drainage infrastructure. Following discussing, points were raised and questions were answered. It was **PROPOSED** by Cllr I. Thompson, **SECONDED** by Cllr Mrs. M. Fitzgerald and **AGREED** that the motion be carried. The voting being: - **For: 7 Against: 0 Abstain: 1**  
Cllr I. Thompson in conjunction with the clerk to issue a letter.

#### **21.030 EVENTS**

Cllr A. Corcoran referred to his report which was circulated. He suggested to form a Working Group for organising the Platinum Jubilee of the Queen. This will be taken under the next item on the agenda.

- i. **Library:** Following the suggestion of setting up a council Working Group, the Clerk suggested a “Friends of Groups” to liaise with the library staff, as they would be able to apply for grants and funds which a council group could not.
- ii. **Post Office** Following discussions it was **AGREED** that Datchet Parish Council continue to pay the rent for the post office to be in the WI hall. It was further **PROPOSED** by Cllr A. Corcoran and **SECONDED** by Cllr D. Buckley that a flag to be put out each Tuesday advertising when the Post Office is open. The cost will be covered by the Post Office, and if not Datchet Parish Council will cover the cost. **ALL IN FAVOUR.**  
It was also noted the Post Office needs to be promoted within the village.
- iii. **The Ellis Journey** has been cancelled, but 75% of the toilet hire charge had to be paid.

#### **21.031 TO RECEIVE REPORTS FROM WORKING GROUPS**

- i. **Appointment of Representatives to Other Bodies – S.O. Appendix D**  
The following changes were **AGREED:** - Add Cllr. Buckley as the representative for LAANC and Cllr. Corcoran as the representative on the Public Rights of Way and Local Access Forum. All else to remain the same
- ii. **Appointment of Members to Working Groups.** The changes, as on the attached list dated 12.06.2021, were **AGREED**

#### **21.032 NOTICE IF ANY ITEMS REQUIRED FOR THE NEXT COUNCIL MEETING FOR FULL DISCUSSION**

1. EA Group Survey Project List (Cllr. Corcoran)
2. Motion 1 River Thames Scheme letter before action deferred from tonight (Cllr. Thompson)
3. CCTV quotes for two extra cameras and one ANPR camera. (Clerk)
4. To consider moving to Bi-Monthly Council meetings with only 6 a year. (Cllr. Corcoran)

#### **21.033 COUNCILLORS’ QUESTIONS OR COMMENTS**

**Cllr. Thompson** – Requested that the clerk and lead members re-start projects and that they needed time to start moving things forward.

**Cllr. Corcoran** – Lead members reports are still not presented in the format requested and asked if the IT specialist was helping with this. Cllr Buckley said they were working on this.

#### **21.034 PUBLIC QUESTIONS**

A resident stated that in regard to the household bins being stored adjacent to Datchet Library he and his neighbours, who shared the access road along here, had been frustrated by this issue since July 2020. When the bins are left in the road he had to stop and move them before he could continue on his journey, and very often had to do the same when coming home. Plus, he had witnessed the distress caused to users of the disabled parking bay. Also, there was fly-tipping left in front of the bins by other people assuming this was acceptable. He asked that the council write to the resident in question to remove the bins and store them on their own property, or risk having them removed. *Clerk to draft a letter for approval by Cllr Thompson.*

#### **EXCLUSION OF PRESS AND PUBLIC**

The Chairman moved that the Press and Public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the Confidential nature of the business to be transacted.

**THIS PART OF THE MEETING CLOSED AT 21.23PM**

**THE NEXT FULL COUNCIL MEETING WILL BE HELD 12<sup>th</sup> JULY 2021**

# DATCHET PARISH COUNCIL

## AGREED AT THE PARISH COUNCIL MEETING 12.06.2021

### MEMBERS WORKING GROUPS – 2021/2022

(Normal 4 members plus invited parties)

#### Stormwater System & Flood Defence Working Group

Cllr I. Thompson

Cllr Mrs. M. Davies

Cllr E. Larcombe

Cllr P. Barnes Taylor TBC

#### Environmental Awareness Working Group

Cllr A. Corcoran

Cllr I. Bacon

Cllr. D. Buckley

#### Strategic Plan Working Group

Cllr. T. O’Flynn

Cllr A. Corcoran

Cllr I. Bacon

Cllr. A Clemens TBC

#### Conservation Area Working Group

Group to re-start

Cllr I. Thompson - Lead

Cllr Mrs P. Barnes-Taylor TBC

Cllr Mrs. M. Davies

Cllr D. Loveridge

#### Cemetery Working Group

Group to re-start

The Clerk

Cllr Mrs L. O’Flynn

Cllr Mrs M. Davies

Cllr T. O’Flynn

Cllr D. Loveridge

#### Highways Working Group

New Group

Cllr. D. Buckley

Cllr. Mrs. M. Fitzgerald

Cllr A. Corcoran

Cllr A. Clemens

#### Platinum Jubilee Working Group

New Group

Cllr A. Corcoran - Lead

Cllr A. Clemens TBC

Cllr. D. Buckley

Cllr. Mrs. M. Fitzgerald