

Datchet Parish Council

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL, ON MONDAY 16th JANUARY 2023 at 19:00

Present: Cllr. D. Buckley (Chairman) Cllr. L. O'Flynn, Cllr. E. Larcombe,
Cllr. T. O'Flynn Cllr. D. Loveridge, Cllr. Mrs. M. Davies,
Cllr I. Thompson, Cllr M. Fitzgerald Cllr. P. Bicknell
Minutes taken by Sonia Masikito

Apologies: Cllr. A. Clemens, Cllr. I. Bacon, Borough Cllr. D Cannon
*Cllr I Bacon sent his apologies for the last extra ordinary meeting held on
09/01/2023, this information was missed from the minutes of that meeting.

Public: There were 3 members of the public present.

Press: Reporter for Local Newspaper

Recording of this meeting is available on Datchet Parish Council's Website

22.137 Announcements

Chairman welcomed everyone to the meeting.

22.138 Public Questions

Resident 1 – Neighbourhood plan is still with examiner since Nov – No update yet.

Cemetery Chapel – Danger of falling masonry sign that was up for nearly 3 years has gone, however the fencing is still up. What is happening with the façade /gable?

Cllr Mrs M Davies – There is no danger as per stonemasons report 3 years ago. There is crack, but no risk of immediate falling debris, regarding the fencing it's probably better to have the fencing up. Works will be done.

Resident 1 - Katy Jones was going to chase Andy Chalk- Admin clerk to follow this up with Katy Jones.

22.139 Declaration of interest

None

22.140 Minutes of the Council Meeting held on the 12th December 2023

The minutes were AGREED by all as a true record and signed by the Chairman.

22.141 Minutes of the Extra Ordinary Meeting held on the 06th January 2023

The minutes were AGREED by all as a true record and signed by the Chairman.

22.142 Notes of the Part two Meeting held in the 11th April 2022

Minutes have been completed but not available – Roll over to next meeting.

22.143 Matters arising from the above minutes

Cllr Bicknell – 5g Mast – Sitting Borough Councillors are the only ones that can take this to the Borough Planning panel. DPC have written to the planning panel.

22.144 General

• **Chairmans Report**

Nothing to report at this meeting

- **Clerks Report including correspondence**
No clerks report.

22.145 **Planning**

NEW APPLICATIONS – FOR CONSIDERATION

Appn Date: **12.12.2022**

Appn No: **22/03249**

Location: **Witches End, 26 Eton Close, Datchet, Slough, SL3 9BE**

Type: **Full**

Proposal: **First Floor side/rear extension**

Recommendation: **Objection** – no flood risk assessment supplied, previously rejected by planning officers on 22/01/195. We refer the officers on this application to the newly adopted Datchet Design Guide and the proposed Datchet Neighbourhood Plan which is in its last stage of adoption for guidance.

Appn Date: **15.12.2022**

Appn No: **22/03330**

Location: **5 The Paddock, Datchet, SL3 9DL**

Type: **Full**

Proposal: **Two storey front/side extension with new front entrance canopy, single storey rear extension and alterations to fenestration.**

Recommendation: **Objection** – The application which sits within a flood zone is known for flooding and will be more susceptible in the future and we cannot see any mitigation of the risk. The applicant uses the Precedent on No.4 The Paddocks as a clear misrepresentation of size, scale and street view of the proposed development, which is clearly going to change the street view and balance of property size in the street. This will set an unsustainable precedent on size and scale in a flood zone. We would suggest a reduction in floor coverage to fit within flood zone recommendations, keep within the street scene and reduce the footprint within the flood zone restrictions on extensions. Additionally, as a side note, this property sits directly surrounded by the Conservation area and will affect adversely properties that are established around the site. We refer the officers on this application to the newly adopted Datchet Design Guide and the proposed Datchet Neighbourhood Plan which is in its last stage of adoption for guidance.

Appn Date: **04/01/2023**

Appn No: **22/03386**

Location: **Ivy Cottage, Ditton Park Road, SL3 7JB**

Type: **Full**

Proposal: **Single storey rear infill extension**

Recommendation: **No Objection**

APPLICATIONS – TO BE NOTED

Appn Date: **29.11.22**

Appn No: **22/03254**

Location: **3 Southlea Road, Datchet, SL3 9BY**

Type: **Works to Trees in Conservation Area**

Proposal: **(T1) Cypress Hedge - Fell**

Appn Date: **08.12.22**

Appn No: **22/03186**

Location: **23 The Avenue, Datchet, Slough, SL3 9DQ**

Type: **Works to Trees in Conservation Area**

Proposal: **Plane Tree – Crown reduction by 2-3m to a final height of 20-22m, Leylandii – fell**

Members noted the Borough Council decisions.

The Lead Member for Planning asked for any comments on his report and recommendations which had been circulated. It was **PROPOSED** by **Cllr D Buckley** and **SECONDED** by **Cllr T O'Flynn** that the recommendations made be approved, **ALL IN FAVOUR.**

- **Lead councillors report to include any new 106 Allocations and Enforcement matters.**

106 Allocations

No 106 notifications – Potential application for AL39, will mean DPC will have more revenue if agreed by the local Borough.

- **Enforcement Matters**

Hardware House - Located in the middle of the green (conservation area) Ongoing since Christmas. Borough support change of use and does not need planning permission, and the property will not be serving hot food and takeaway. There will not any off-premises consumption of hot food. Spoken to applicant about that they may get shut down when they start selling food for consumption off-site and maybe wasting their money.

Garage on London Road - Application rejected by Borough for hot food for large chain from up north. Change of use of old garage forecourt to hot takeaway premises.

Councillors Questions

Cllr I Thompson – Has Adrian Waite given a date and time for a meeting to discuss hardware house and the roads/access with Cllr D Buckley & Cllr I Thompson?

Cllr D Buckley has chased him twice for this meeting but has not had a response and will chase him again to push for a meeting.

22.146

Finance & Administration

Lead Councillors Report (Cllr Mrs M Davies)

- **To approve the Income and Expenditure**

Members noted the income and expenditure sheets. It was **PROPOSED** by Cllr. M. Davies and **SECONDED** by Cllr D Buckley that the payments be approved and the income noted. **ALL IN FAVOUR.**

- **To receive a recommendation from the Lead Member for Finance regarding the Budget for the Financial Year 2023/2024 and consider approval.**

Cllr M Davies – Is going to engage a financial advisor to discuss how we can better utilise DPC accounts for better savings.

Cllr D Buckley – More automation is needed for financial reporting, DPC need to ascertain what reports are needed and then find a suitable reporting system, so further financial forecasting can be done.

Auditors report will be available next week for all councillor's review.

Members received a recommendation from lead member of finance regarding budget for the financial year 2023/2024. It was **PROPOSED** by Cllr. M. Davies and **SECONDED** by Cllr T O'Flynn **ALL IN FAVOUR**.

- **To determine the level of Precept for the Financial Year 2023/2024.**

Level of precept for the financial year 2023/2024 will remain as it was – no changes. It was **PROPOSED** by Cllr. M. Davies and **SECONDED** by Cllr P Bicknell **ALL IN FAVOUR**.

- **To authorise the office to take the necessary action to formally advise the Borough Council of the level of Precept required by the Parish Council for the Financial Year 2023/2024**

ALL IN FAVOUR

- **To consider and approve the addition of Sonia Masikito to the banking system.**

It was **PROPOSED** by Cllr. M. Davies and **SECONDED** by Cllr I Thompson **ALL IN FAVOUR**.

- **Update on Parish Clerk position and Locum**

No interest from anyone for the Clerk/RFO position is being advertised with SLCC, NALC and Government website.

Locum position has also been advertised with NALC.

We have an acting clerk who is working part time from home.

- **Councillors Questions**

Cllr P Bicknell – Does the PayScale need to be looked at?

Cllr D Buckley – We are currently following PayScale recommendations from SLCC /NALC.

Cllr P Bicknell – PayScale's can be looked at with authority of the governing body.

Cllr M Davies – Will speak to SLCC and see if we can make the job more financially attractive for potential Clerks/RFO.

Cllr D Buckley - If we cannot secure a permanent clerk/RFO we may need to train someone from scratch, Cllr M Davies looking at all possibilities.

22.147 Borough Councillors Report

Cllr E Larcombe – 5g Mast – Borough planning failed to respond to the application on time. They are given 56 days to respond, they responded withing 119 days, by that time the applicant had started the job, even though the Borough planning had turned down the application as it was not the right place. Half-finished job, no response from Borough for the letter that was sent by DPC.

Cllr E Larcombe may put it as a motion at the next Borough meeting next month.

Cllr E Larcombe – J Flex site in Horton was given temporary permission for gravel digging has been given planning permission as permanent waste handling site. Residents were not notified. There will be 200 Waste vehicle movements per day, there is an agreement that the vehicles must turn right.

Cllr I Thompson – 5G mast has there not been a charge against the borough for Mal-administration and failings of Borough Planning. This need to be taken up to the Borough.

Cllr P Bicknell – Disappointed with Borough Planning, there is an ultra-motive why 56 days deadline was missed. Borough planning generally do a good job, however they do need to be checked.

22.148

Grounds

Lead Councillors Report (Cllr I Thompson)

Report produced and issued to all councillors

Kubota and trailer have been received and are working.

Meeting with Maydencroft - Culverting of the ditch, covid stopped progress.

Cllr I Thompson will be arranging a meeting with them to pick up the project where it was left.

- **Councillors Questions**

None

22.149

Properties

- **Lead Councillors Report (Cllr D Loveridge)**

Report produced and issued to all councillors

Village Hall roof – Complaint regarding Leak from roof.

Contractor was on the roof today to check and see problems and provide a repair quote.

Village Hall heating – Contactor has chased part and are coming on Friday 20/01/2023 to fit it. The Heating system needs upgrading - Not fit for purpose.

Cllr D Loveridge has put forward a proposal for a working group for heating system for the village hall. - To look at options to overhaul the systems and look for more eco-friendly alternatives.

Working Group Members

Lead Cllr D Loveridge

Cllr I Thompson

Cllr E Larcombe

Library Roof – The contactor that is looking at the village hall roof, will also take a look at the library roof. Cllr D Loveridge is also going to source other contactors for competitive quotes. Is hoping to get quotes in before the next meeting.

- **Consider and approve paying the bills for British gas for 8 Horton Road by Direct Debit**

It was **PROPOSED** by Cllr. D Loveridge and **SECONDED** by Cllr T O'Flynn that recommendations be approved **ALL IN FAVOUR**

- **Councillors Questions**

Cllr P Bicknell Who responsibility is the hall? Parish Council or Village Hall management committee?

Cllr D Loveridge – Datchet parish council own the hall, Village Hall management committee – Look after fixtures and fitting it should be bought in house and should all be done by the Parish Council.

Cllr D Buckley – This topic needs to be added to the agenda for a future meeting.

22.150

Highways

- **Lead Councillors Report (Cllr L O'Flynn)**

The lead member of highways has advised due to personal issues / illness - she has not an opportunity to look into any highway's issues.

Cllr L O'Flynn has noticed conditions of roads where the drains are very bad. Needs more residents to report these issues. Add a link to the DPC website for the RBWM "report It" function.

Highways Data reports are available from RBWM, Cllr L O'Flynn to gather this data from RBWM and present at the next DPC meeting.

- **Councillors Questions**

Cllr I Thompson – Proposal from RBWM for Zebra Crossing on Horton Road.

The proposed location of the zebra crossing is unsafe and puts road users at a risk, he suggests the zebra crossing should be located at the wider part of the road.

Cllr L O'Flynn to look into this matter.

22.151

Flooding & Drainage

- **Lead Councillors Report (Cllr I Thompson)**

Report produced and issued to all councillors.

Borough Flood meeting took place on 11/01/2023

Ben Crampin from Borough was there to discuss Barrel Arch and Eton End.

Cllr I Thompson had another meeting Ben Crampin who updated him that the works on Barrel Arch should be commencing in May 2023

Datchet Common Brook and Valve – Still awaiting a response from Thames water.

Eton End - Advised by Ben Crampin that more works need to be done.

Cllr I Thompson & Ben Crampin walked around central Datchet to check blocked drains All items should be reported to RBWM via the report it functions to back this ongoing issue. Drainage problem needs to be looked at – This may be need to be looked at by RBWM as a separate issue.

- **Councillors Questions**

Cllr P Bicknell – Do we have a plan for the location of Datchets Drainage system?

Cllr I Thompson - Datchet has ground water as long there is difference in water levels in the river water and the ditch, we should be fine.

Cllr T O'Flynn – Flooding in the Junction of London Road and Eton Road

Cllr I Thompson - Drains were cleared of debris from the conker tree.

Cllr T O'Flynn – Flooding in the Junction of Eton Road and Slough Road

Cllr I Thompson - Traffic is clearing most of this flooding.

22.152

Events

- **Lead Councillors Report**

The lead member did not produce a report

Cllr A Clemens was not present at the meeting – Defer to the next meeting.

- **Councillors Questions**

Cllr I Thompson - In November's meeting it was discussed to get together to setup a schedule for events for the upcoming year.

Cllr D Buckley will contact Cllr Clemens to arrange a meeting.

22.153 Reports from Working Groups

- ASB Working Group
To run a village wide survey online and on paper and publish results on website and in the Link.

It was **PROPOSED** by Cllr. D Buckley and **SECONDED** by Cllr. D Loveridge that recommendations be approved **ALL IN FAVOUR**

Working Groups

No other reports received.

Councillors Questions & Comments

No Councillor questions or Comments.

22.154 Public Questions

- Resident 1 – Would like know how transparency and openness work with in line with the previous question asked regarding how much liquid assets are available to DPC? Resident was advised they could not know this information for security reasons.
Cllr D Buckley - We are transparent and suggested that the resident write in to the office and request information. Transparency will be added to the agenda for next month.
- Resident 3 – Is this information regarding liquid assets not available on the website already?
Cllr D Buckley – Budget, Expense is available on DPC website.
- Resident 2 – Can the Maydencroft report for culverting of the Ditch be made available to the public.
Cllr I Thompson – Will forward this report to the resident.

The meeting closed at 20:43

**THE NEXT FULL COUNCIL MEETING WILL BE HELD ON
MONDAY 13TH FEBRUARY 2023 AT 7:00PM**

CHAIRMAN

Distribution: All Councillors, Datchet Parish Council Website