



Datchet Parish Council

1 Allen Way, Datchet, Berkshire, SL3 9HR

Telephone: 01753 773499

Clerk to the Council – Mrs Masikito

Email: clerk@datchetparishcouncil.gov.uk

Website: www.datchetparishcouncil.gov.uk

DRAFT MINUTES OF THE DATCHET PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON MONDAY 08th SEPTEMBER 2025 AT 7.00PM

Present: (11 Members) Cllr. D. Buckley (Chairman), Cllr. E. Larcombe, Cllr. I. Bacon, Cllr. M. Davies, Cllr I. Thompson, Cllr. C. Wise, Cllr. D. Sanders, Cllr. T O'Flynn, Cllr. S. Glover, Cllr. D. Loveridge, Cllr. B. Picot

In attendance: Clerk - Mrs. S. Masikito, Admin Assistant - Ms. C. Jeffries, Borough Cllr. J. Grove

Public: There were 5 members of the public present.

Recording of this meeting is available on the website

25/121 APOLOGIES AND ANNOUNCEMENTS

Apologies for absence were received from: Cllr. S. Young, Cllr. A. Whelan and Cllr. A. Buck
Absent without apologies: Cllr. A. Clemens

25/122 DECLARATION OF INTERESTS

None

25/123 PUBLIC QUESTION TIME

Two residents of Linchfield Road expressed their concerns about people parking cars on verges on the road, quite often blocking driveways to their homes, and asked what can be done about it. Cllr. D. Buckley explained this was an RBWM issue but parish councillors and borough councillors can support them. He said the Clerk at DPC would be happy to help them make a complaint. Cllr Grove provided the residents with email addresses for the ward councillors.

25/124 MINUTES

- a. To agree that the minutes of the council meeting held on 11th August 2025 be signed by the Chairman as a true record.
RESOLVED: The Chairman signed off the minutes as an accurate representation of the meeting,
UNANIMOUSLY AGREED

25/125 MATTERS ARISING

None.

25/126 GENERAL

- a. Chairmans report (For information only)
The Chair reiterated that DPC had written to RBWM about concerns with the Manor hotel after a meeting was held and it was felt the response received back from them was not adequate and was looking to follow up. However, the legal case had moved forward and the drafted response we had for the borough has been superseded. He said we will now look at bringing back a new draft at the next meeting for members to look at and agree with the response to RBWM. He also said he had been contacted by a number of residents regarding the amount of HMO's that are appearing in and around Datchet. He will speak to Comms and ask Cllr. Whelan to look at presenting back at the next

meeting at the number of HMOs in the area and type of people being held in them. He said the problem does not go away if people are just being moved from hotels to local HMOs.

- b. To note the Clerks Report including correspondence, progress report on council business. The Clerk apologised for no report this month as she had been away on annual leave.

25/127 PLANNING

- a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions.

Members noted the Borough Council decisions as per planning addendum that was circulated.

RESOLVED: A vote was taken and the recommendations made were approved. This was proposed by Cllr. D. Buckley, seconded by Cllr. T. O'Flynn, **UNANIMOUSLY AGREED** – [See Appendix A](#)

- b. Other planning matters, including any new

i.AL39 update

Cllr. D. Buckley reported that the application will be considered at the Windsor & Ascot Planning and Development Panel on 2nd October. DPC legal team has been granted an extension to submit comments by 17th September.

Cllr. Buckley advised that any residents wishing to make representations should email the Planning Department at RBWM.

He confirmed that he will not be able to sit on the panel due to a conflict of interest and being away but noted that DPC may make a presentation at the meeting, particularly on issues relating to flooding and drainage. He requested input from Cllr. E. Larcombe and/ Cllr. I. Thompson, supported by the legal team and the Clerk, to prepare and deliver the presentation on behalf of residents.

ACTION: Clerk to liaise with legal team, Cllr. E. Larcombe and/or Cllr. I. Thompson to prepare a presentation for the panel meeting.

ii.106 Allocations

None.

iii. Enforcement Matter

Cllr. Buckley welcomed anyone to use the report-it system through RBWM to create a case number so this can be followed up at a later stage if there is a failure by RBWM to deal with the matter. He said enforcement is an ongoing work in progress.

25/128 FINANCE

- a. To approve income and expenditure up to **5th September 2025** – Chairman to sign the pink sheet (paper). Note: Expenditure under delegated authority is highlighted in yellow

RESOLVED: The income and expenditure reports were approved and signed. This was proposed by Cllr. D. Buckley, seconded by Cllr. D. Loveridge, **unanimously agreed** – [See Appendix B](#)

- b. To note the successful completion of the External Audit for 2024/2025 (*paper*)
Noted.

- c. Councillor's Questions
None.

25/129 ADMINISTRATION

- a. Cemetery software upgrade (paper)

RESOLVED: A vote was taken to approve 'Scribe' as the new software upgrade provider for the cemetery.

This was proposed by Cllr. C. Wise, seconded by Cllr. I. Bacon, **passed with a majority vote**

- b. Recreation Ground Charity- Chairty # 300253– Change trustee on charity commission website to state DPC (Paper)

Deferred until the next meeting due to Cllr. E. Larcombe and Cllr. I. Thompson stating they had not seen the paper.

ACTION: Clerk to put on October agenda

25/130 BOROUGH COUNCILLOR'S REPORT:

Borough Cllr. J. Grove gave an update on Victoria Bridge which has partially been in disrepair since a car accident on it last year. She said has been working with Highways and another councillor who looks after Central Windsor who is having some luck getting the council to pay for repairs that are going through an insurance process prior to the process finishing. They have had a response to say that it is a complex insurance matter and the repairs are also complex, however they are pushing to get the work done but there is no emergency fund available.

Borough Cllr. E. Larcombe said he had submitted a member question about the Eton Rd bridge for the next council meeting. He said the verges are destroyed from vehicles parking on them and wants it confirmed who is responsible for it and get them to do something. He said in his opinion the red brick walls either side are too high and should have a view of the Jubilee River.

Borough Cllr. D. Buckley said there was an ongoing situation with budget meetings coming up due to the government budget being deferred until November. He said this does not help the borough council in making their budget as they have to wait for the government allocation for what they will receive in funds from central government to be able to make their budgets. He said enforcement matters were ongoing as not getting anywhere but will keep pushing. He mentioned a matter on London Rd which council have failed to address. He said there has been a number of things happening in the village which is deeply concerning in regards to lack of police and police response times.

25/131 GROUNDS

- a. Lead Councillors report

Report circulated. Cllr. S. Glover thanked Cllr Larcombe for removing the flytipping from the hedge and said Dean had now moved it to the yard. He asked for borough councillor support as had received no response on the kerb edging on the greens, that are the responsibility of the highway. Cllr. Buckley advised Cllr. Glover to put together a response and copy in ward councillors to the email so they can follow up. Cllr Thompson advised to add in this is a health & safety issue.

ACTION – Cllr. Glover to send email with the help of the Clerk.

- b. To provide an update on the overgrown hedges/shrubs – (Cllr. D. Loveridge)

Cllr. D. Loveridge confirmed that a contractor had been out to quote for the works on Marshfields and that the contractor is awaiting confirmation from the council on TPO's before scheduling a date for works to be carried out.

- c. To provide an update on site walk of LAMP re fly tipping and excessive rubbish on the land – (Cllr Glover)

Cllr. S. Glover gave a presentation and an overview on his findings during his site visit of the Land at Mill Place. He said the long-term strategy would be to clear debris, reinstate the fence and to block all access onto LAMP unless via the recreation ground.

- d. Litter pick and fly tipping – (Cllr Buckley)

Cllr. D. Buckley said there have been meetings with private companies and commercial operations in the close area who are interested in creating a community fund for starting projects for cleaning up our villages. Cllr Buckley said he was working on a community litter and fly tipping attack plan and looking for support for Datchet to consider forming a joint working group over the three parishes working with RBWM and members from Datchet, Wraysbury & Horton. He will bring a paper back to council in the next couple of months.

Community Litter Picking

The Clerk submitted a report requesting that the Council delegate authority to the Clerk, in consultation with the Lead Member for Grounds, to make the necessary arrangements for Community Litter Picking events. This delegation will allow arrangements to be made efficiently without requiring repeated full Council approval for each event.

RESOLVED: It was proposed by Cllr. D. Buckley, seconded by Cllr. D. Loveridge, the motion was carried by majority vote.

e. Councillor's questions

Cllr. I. Thompson asked if LAMP was Greenbelt. The Clerk answered Yes.

Cllr. E. Larcombe asked for clarification on the fence location in one of the slides of the presentation as he did not recognize it and said it looked brand new. Cllr. Buckley agreed.

25/132 CEMETERY

a. Lead Councillors report

Report circulated. Cllr. C. Wise added she had received a donation of Spring bulbs for the cemetery from her neighbour. She also said she engaged with an architect for the mortuary store refurb to submit the drawings required for the listed consent. She said there is likely to be a £2000 overspend with planning fees and electricians' costs.

f. Councillor's questions

None.

25/133 EVENTS

a. Lead councillors report

Deferred

b. Councillor's Questions

Cllr. I. Thompson said we should be looking at the details for COTG now we are in September.

25/134 PROPERTIES

a. Lead councillors report

Report circulated.

b. Councillor's Questions

Cllr. D. Loveridge asked what was happening with the quote received for repairs on The Bridge Café.

Cllr. D. Sanders replied that it was in hand and he needs two more quotes to compare.

Cllr. I. Bacon spoke about the broken windows on the library and pointed out they had been vandalised three times in three weeks and a resolution was needed to prevent this from regular occurrence.

The Clerk said she had received an email from RBWM about putting CCTV up.

Cllr Sanders said they were looking at putting some protective coverings on the windows that would not affect the lighting. He recommended a Comms post to publicly call individuals out as feels if no enforcement they will move on to another target.

ACTION: Comms to put something together with the Clerk and bring back to council.

25/135 HIGHWAYS

a. Lead Councillors report

b. Councillor's Questions.

None

25/136 FLOODING AND DRAINAGE

a. Lead councillors report

Report circulated. Cllr. I. Thompson added the response received from Emma Hardy to Jack Rankins letter on the Jubilee River was unacceptable and asked for approval to send a letter to Jack Rankin with attached photos from Cllr. Larcombe's presentation shown at the meeting.

RESOLVED: A vote was taken to respond to the letter updating Jack Rankin on the situation. This was proposed by Cllr. I. Thompson, seconded by Cllr. E. Larcombe and ***unanimously agreed***.

ACTION: Office to send letter and attachments.

b. Councillor's Questions

Cllr Glover spoke on the presentation and asked if the EAs guideline is to plant, why did they cut all the willow trees down.

Cllr Larcombe said they were preparing to replace the embankment and clearing the way,

25/137 COMMUNICATIONS

a. Lead councillors report

b. Councillor's Questions

None.

25/138 WORKING GROUPS

a. To receive reports from working groups (If necessary)

None.

b. To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG) (If necessary)

Meeting notes circulated.

c. Councillor's Questions

None

25/139 COMMITTEES

a. To receive reports from committees (If necessary)

The Clerk suggested expanding the size of the Finance Committee, noting that the previous meeting had not been quorate. Cllr. S. Glover and Cllr. B. Picot offered to join the Committee.

RESOLVED: It was proposed by Cllr. D. Buckley, seconded by Cllr. C. Wise, to add Cllr. Glover and Cllr. Picot to the Finance Committee. **The motion was unanimously agreed.**

b. Councillor's Questions

None

25/140 PUBLIC QUESTION TIME:

Resident 1 spoke about the quotes for repairs to The Bridge Café and asked if contractors are being briefed on materials and listed building consent.

Cllr Sanders said this has been factored in and he will speak to the Conservation Officer at RBWM.

Resident 2 spoke on Cllr Larcombes presentation and asked if the Myrke Embankment was an aesthetic issue rather than structural.

Cllr Larcombe said the black material was part of the structural element and the steels that were put in were to hold this in place while being put together.

25/141 COUNCILLORS QUESTIONS AND COMMENTS

Cllr C. Wise asked when the meeting was for lead councillors to present budgets for next year.

The clerk replied 10th November.

25/142 DATE FOR THE NEXT MEETING

The date of the next council meeting will be Monday 13th October 2025

Noted.

Meeting closed at 8:40pm

CHAIRMAN

DATCHET PARISH COUNCIL PLANNING ADDENDUM

Applications to be considered at the meeting on Monday 08th September 2025			
Application No / Type	Application Site	Proposal	DPC Comments
25/01843 Full	14 Priory Way Datchet Slough SL3 9JQ	Part single part two storey rear extension, raised terrace and steps, hardstanding and alterations to fenestration.	No objection subject to Relevant DNP policies are DAT 2 and DAT 10. Property is in Flood Zone 2. Datchet Design Guide is also relevant, see 2.3 Historic Environment, and 3. Character Areas, Principle 2.
25/01927 Full	105E Slough Road Datchet Slough SL3 9AQ	Single storey side extension and 1no. detached building.	Objection as no safe route for new dwelling, referring to latest EA flood advice and subject to Relevant DNP DAT 2 and DAT 10. Flood Zone 3
25/01935 Permitted Development Extended	Woollacombe Southlea Road Datchet Slough SL3 9DB	Single storey rear extension no greater than 7.44m in depth, 3.00m high with an eaves height of 3.00m.	Objection: No FRA. Relevant DNP DAT 2 and DAT 10 Flood Zone 2 and 3. Over development of Flood zone if you take into account all previous applications and building that has already taken place on this site (see DNP planning sheet).
25/01936 Permitted Development Extended	Woollacombe Southlea Road Datchet Slough SL3 9DB	Single storey rear extension no greater than 7.44m in depth, 3.00m high with an eaves height of 3.00m.	Objection: No FRA. Relevant DNP DAT 2 and DAT 10. Flood Zone 2 and 3. Over development of Flood zone if you take into account all previous applications and building that has already taken place on this site (see DNP planning sheet).
25/01994 Full	101A Slough Road Datchet Slough SL3 9AQ	Single storey side extension, single storey side/front extension with accommodation within the roofspace, 3no. front dormers, 1no. rear Juliet balcony and alterations to fenestration following demolition of existing side element.	Objection overdevelopment in flood zone. Also subject to Relevant DNP DAT 2 and DAT 10. Flood Zone 3
25/02006 Variation Under Reg 73	Datchet Spice Lounge Ltd 147 Horton Road Datchet Slough SL3	Variation (under Section 73) of planning permission	Objection, following continuous resident complaints and enforcement complaints outstanding as the car

	9HU	23/02793/VAR without complying with Condition 1 (Operating hours).	wash is breaching opening hours. This property is also causing severe dangerous highways issues with multiple coaches parking on the main highway. An earlier proposal to RBWM to extend opening hours had previously been agreed on the condition that "the Car Wash shall not operate outside the following times: 0900 to 1900 Monday to Friday and 1000 to 1700 on Saturday. The Car Wash shall not operate at all on Sundays and Public Holidays. Reason: To protect the amenities of the neighbourhood and to accord with the Borough Local Plan Policies QP3, EP1 and EP4." Recommend objection as these agreed conditions should be adhered to.
25/02081 Permitted Development Extended	104 London Road Datchet Slough SL3 9LH	Single storey rear extension no greater than 6.00m in depth, 3.00m high with an eaves height of 2.80m.	Objection no flood risk assessment. Subject to Relevant DNP DAT 2 and DAT 10 Flood Zone 2.
25/02084 Full	42 Lawn Close Datchet Slough SL3 9LA	Single storey front extension, loft conversion and alterations to fenestration (part retrospective).	Objection following ongoing planning enforcement action to be complied to before considering additional applications and no flood risk assessment and subject to Relevant DNP DAT 2 and DAT 10 Flood Zone 2.
25/02111 Full	15 Lawn Close Datchet Slough SL3 9JZ	Garage conversion, part single part two storey side/rear extension, raising of porch ridge, hip to gable, 1no. rear dormer and alterations to fenestration following the demolition of the existing elements.	No objection but subject to relevant DNP DAT 2 and DAT 10. Flood Zone 1 - Similar application 24/02482/FULL was refused as no FRA. An FRA has now been provided.
25/02151 Full	21 Eton Close Datchet Slough SL3 9BE	Single storey rear extension and alterations to steps following demolition of existing elements.	No objection subject to relevant DNP DAT 2 and DAT 10. Flood zone 3b. Similar application 25/00687 was refused as no FRA. There's now an FRA and a void to store floodwater under the living/dining/kitchen area. No increase in footprint

APPENDIX B

Datchet Parish Council 2025/2026

Purchase Ledger for Month No 6- Council Meeting 8th September 2025

Invoice Date	Invoice Number	Supplier A/c Name	Net Value	VAT	Invoice Total	Analysis Description	Power	Legislation	Approved By Clerk&
03.09.25	AV6001098	AUDIO & VISUAL SEC	3,507.00	0.00	3,507.00	CCTV-Cemetery-Remainder	Power to spend on crime prevention measures	LGA & Rating Act 1995 s.31	ClIr CW
29.08.25	29082025	APPLETON LANDSCAPES	2,850.00	570.00	3,420.00	Cemetery Path Work	Power to contribute to expenses of maintaining Cemeteries	LGA 1972 s214	ClIr CW
26.08.25	1897512	A1 LOO HIRE	200.00	40.00	240.00	Toilet Hire-Funeral 02.09.25-Paid	Power to provide	LGA 1972 s.214	ClIr CW
08.09.25	DD-SEPT	BRITISH GAS	320.05	16.00	336.05	8 Horton Road-Gas-DD 09/25	* Ancillary Power	LGA 1972 s111	ClIr DS
31.08.25	31082025	COMPUTER SERVICES	505.08	0.00	505.08	PC Support 08/25 & Server replacement	Computer,purchase&maint of,purchase software	LGA 1972 s.111	Fin Com
13.08.25	60165561/07	CORONA ENERGY	529.33	26.48	555.81	Electricity 07/25 - Office, V-Hall, P-Yard, Chapel, Mortuary Store, 8 Horton Rd & CN's - DD - Paid	* Ancillary Power	LGA 1972 s111	ClIr DS
25.07.25	03-10482970	DAC BEACHCROFT	0.00	52.47	0.00	VAT Invoice-Zurich	* Ancillary Power	LGA 1972 s111	Fin Com
31.08.25	25/26-009	DAS CONTRACTED HM	1,390.00	0.00	1,390.00	Groundworks 08/25	Power to provide & manage rec grd, open spaces etc	Public Health Act 1875 s.164	ClIr SG
02.09.25	2269	EAC LANDSCAPES	300.00	0.00	300.00	Summer Bedding Maint 05-08/25	Power to plant trees etc & maintain outside verges	Highways Act 1980 s.96	ClIr SG
28.08.25	28082025	FOZZ ELEC	180.00	0.00	180.00	Riverside Bollard Lights	Power to light roads and public places	Parish Councils Act 1957, section 3	ClIr SG
29.08.25	SI919681	GLASDON UK LTD	900.00	180.00	1,080.00	2 x New Litter Bins	Power to provide litter bins in streets and public places	Litter Act 1983, subsection 5 and 6	ClIr SG
31.07.25	PSI-1319316	GRUNDON	147.82	29.56	177.38	Cemetery-Waste Removal 07/25	Power to contribute to expenses maint. Cemeteries	LGA 1972 s.214 (6)	ClIr CW
15.08.25	11488	HERITAGE TREES	1,140.00	228.00	1,368.00	Tree Survey 2025	Power to provide & Manage rec grd, public walks, pleasure grounds and open spaces etc	Public Health Act 1875 s.164	ClIr SG
26.08.25	26082025	LLOYDS BANK	21.99	0.00	21.99	Orchard-Cultivator Digging Hoe	* Ancillary Power	LGA 1972 s.111	Fin Com
01.08.25	250800180736	MAINSTREAM DIGITAL	60.50	12.10	72.60	Telephone Line Rental/Broadband 08/25	*Ancillary Power	LGA 1972 S. 111	Fin Com
31.07.25	19580	NGL BOX GREEN	3,353.50	670.70	4,024.20	Groundworks 08/25	Power to provide & manage rec grd, open spaces etc	Public Health Act 1875 s.164	ClIr SG

13.08.25	346945-C5Y0T5	PEST UK	343.20	68.64	411.84	Pest Control Contract-Village Hall	Provide to contribute towards expenses of VH	LGA 1972 s.133	CLlr DS
12.08.25	SB20250669	PKF LITTLEJOHN	840.00	168.00	1,008.00	External Audit 24/25-Completion - Paid	* Ancillary Power	LGA 1972 s.111	Fin Com
31.08.25	RDF024	RDF SERVICES	1,311.00	0.00	1,311.00	Finance/Admin 08/25	* Ancillary Power	LGA 1972. s.111	Fin Com
12.08.25	17426	ROSS STONECRAFT	1,260.00	252.00	1,512.00	Refix 4 x memorials in Cemetery- Paid	Power to provide	LGA1972 section 214	CLlr CW
15.08.25	IN35083686	RBWM	267.00	53.40	320.40	Library-Board up Windows	* Ancillary Power	LGA 1972 s.111	CLlr DS
08.09.05	SEPT25	SALARIES/PENSION	6,381.59	0.00	6,381.59	Salaries/Pension 09/25	Salaries/Pension Contributions	LGA 1972 s.111 / LGPSR 2013 (SI2013/2356)	Fin Com
31.08.25	280677	SHORTS GROUP LTD	396.95	79.39	476.34	Dog Waste Removal 08/25	*Ancillary Power	LGA 1972 s.111	CLlr SG
05.09.25	receipt	SIMON PRICE	51.64	10.33	61.97	PPE Equipment-Cemetery	*Ancillary Power	LGA 1972 s.111	CLlr CW
11.08.25	984945070053	THREE BUSINESS	15.00	3.00	18.00	Mobile Phone Bill 08/25	Telephone Account	LG(FP)A 1963 s.5	Fin Com
01.09.25	20803	VISIONICT	30.00	6.00	36.00	2 x new CLlr Email address	* Ancillary Power	LGA 1972. s.111	Fin Com
31.07.25	835738	WELLERS LAW GROUP	2,450.00	490.00	2,940.00	LAMP Legal Fees 06&07/25-Paid	*Ancillary Power	LGA1972 s.111	CLlr IT
01.09.25	email	WELLERS LAW GROUP	1,334.00	0.00	1,334.00	LAMP Court Fees - Paid	*Ancillary Power	LGA1972 s.111	CLlr IT
			£30,085.65	£2,956.07	£32,989.25				

Datchet Parish Council
Current Account
Cash Received between 01/08/2025 and 31/08/2025

Date	Cash Received from	Receipt Description	Receipt Total
21/08/2025	Sean Reilly	Grave Transfer	£100.00
26/08/2025	Datchet United Charities	Recharge Insurance 25/26	£246.99
27/08/2025	F. WoodRuff/Max (Shepherd)	Interment - Buckland	£1,008.00
Total Receipts			<u>£1,354.99</u>

Note: Rent for 24A The Green & 38 Ditton Road was received on the 1st September 2025 and not in August, therefore it is not on this report.