



**DRAFT MINUTES OF THE ANNUAL STATUTORY MEETING OF DATCHET PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY 11TH MAY 2026 AT 7.00PM**

**Present:** (14 Members) Cllr. D. Buckley (Chairman), Cllr. S. Young (Vice-Chair) , Cllr. E. Larcombe, Cllr. I. Bacon, Cllr. M. Davies, Cllr I. Thompson, Cllr. C. Wise, Cllr. D. Sanders, Cllr. A. Clemens, Cllr D. Loveridge, Cllr A. Whelan, Cllr. B. Picot, Cllr. A. Buck, Cllr. P. Burden.

**Absent without apologies:** Cllr. T. O’Flynn

**In attendance:** Clerk – Mrs Masikito, Deputy Clerk - Mrs. H. Glanville

**Borough Councillors:** Cllr Buckley and Cllr Larcombe

**Public:** There were 2 members of the public present.

**Recording of this meeting is available on the website**

**26/01 ELECTION OF THE CHAIRPERSON**

**a. To elect a CHAIRPERSON of the PARISH COUNCIL for the ensuing Municipal Year 2026-27**

**RESOLVED:** Nominations were invited for the Office of Chairperson. It was proposed by Cllr S. Young and seconded by Cllr C. Wise that Cllr D. Buckley be appointed Chairperson of the Parish Council for 2026/27.

No other nominations were received.

Vote: For: 11 Abstentions: 3 Carried by majority.

It was therefore declared that Cllr D. Buckley is duly elected Chairperson of Datchet Parish Council for the ensuing Municipal Year 2026–27.

**b. To receive the Chairperson’s declaration of acceptance of office, or agree when it will be received.**

**RESOLVED:** Having been duly elected, Cllr D. Buckley accepted the Office of Chairman of the Parish Council and signed the Declaration of Acceptance of Office.

**26/02 ELECTION OF VICE-CHAIRPERSON**

**To elect a VICE CHAIRPERSON of the PARISH COUNCIL for the ensuing Municipal Year.**

**RESOLVED:** The Chair invited nominations for the Office of Vice-Chairperson.

It was proposed by Cllr C. Wise and seconded by Cllr I. Bacon that Cllr S. Young be appointed Vice-Chairperson of the Parish Council for 2026/27.

There were no further nominations.

The motion was UNANIMOUSLY AGREED, and it was therefore declared that Cllr S. Young is duly elected Vice-Chairperson of Datchet Parish Council for the ensuing Municipal Year 2026–27.

**26/03 APOLOGIES AND ANNOUNCEMENTS**

None

**26/04 DECLARATION OF INTERESTS**

Cllr. E. Larcombe declared he has been Chair of DRCCT since 2019.

**26/05 GENERAL POWER OF COMPETENCE (GPC)**

It was noted that the Council now holds the General Power of Competence (GPC). The Clerk is CiLCA-qualified and the Council meets the statutory eligibility requirement for at least two-thirds of members to be elected (a minimum of 10 elected Councillors). As a result, the Council may exercise the General Power of Competence, although the RFO will continue to identify specific statutory powers where required for clarity or best practice.

**26/06 LEAD COUNCILLOR ROLES (paper)**

**To appoint Lead Councillors and their Deputies:**

**RESOLVED TO APPOINT THE FOLLOWING MEMBERS FOR THE ENSUING MUNICIPAL YEAR:**

Key Area/Position	Appointed	Proposer	Seconders	Vote
Grounds Lead	Cllr. D. Loveridge	Cllr .C. Wise	Cllr. I. Thompson	Unanimous
Grounds Deputy	Cllr. A. Clemens	Cllr. C. Wise	Cllr. P. Burden	Unanimous
Flooding & Drainage Lead	Cllr. I Thompson	Cllr. S. Young	Cllr. A. Clemens	Unanimous
Flooding & Drainage Deputy	Cllr. S. Young	Cllr. C. Wise	Cllr I. Thompson	Unanimous
Events Lead	Cllr. A. Clemens	Cllr. C. Wise	Cllr. D. Sanders	Unanimous
Events Deputy	Cllr. P. Burden	Cllr. A. Clemens	Cllr. C. Wise	Unanimous
Properties Lead	Cllr D. Sanders	Cllr. D. Loveridge	Cllr. C. Wise	Unanimous
Properties Deputy	Cllr. I. Bacon	Cllr. D. Sanders	Cllr. A. Clemens	Unanimous
Highways Lead	Cllr. B. Picot	Cllr. C. Wise	Cllr. A. Whelan	Unanimous
Highways Deputy	Vacancy			
Planning Lead	Cllr. D. Buckley	Cllr. S. Young	Cllr. C. Wise	Unanimous
Planning Deputy	Cllr. B. Picot	Cllr. D. Buckley	Cllr. D. Sanders	Unanimous
Cemetery Lead	Cllr. C. Wise	Cllr. A. Clemens	Cllr. D. Loveridge	Unanimous
Cemetery Deputy	Cllr. D. Loveridge	Cllr C. Wise	Cllr. P. Burden	Unanimous
Communications Lead	Cllr. A. Whelan	Cllr C. Wise	Cllr. S. Young	Unanimous
Communications Deputy	Cllr. A. Clemens	Cllr. C. Wise	Cllr A. Whelan	Unanimous

Cllr D. Loveridge noted that Cllr I. Thompson would be stepping back from the Grounds portfolio for the time being but would continue to provide support in a consultative capacity as required. He thanked Cllr Thompson for his contribution, and the Chair also expressed thanks.

Cllr A. Clemens advised, for the record, that prior to his appointment as Deputy Lead for Grounds, Members should note that he runs Datchet Football Club, which operates on the Recreation Ground.

**26/07 WORKING GROUP**

**a) To appoint Members to Working Groups**

**Current Working Groups**

Strategic Plan Working Group

Ditch Culvert Working Group

Datchet Neighborhood Plan Delivery and Monitoring Working Group (DMG)

Heritage Monuments & Memorials Working Group

**RESOLVED:**

Working Group	Members	Proposer	Seconders	Vote
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<b>Strategic Plan Monitoring Group</b>	Cllr S. Young Cllr I. Bacon Cllr A. Clemens Cllr A. Whelan Cllr P. Burden	Cllr D Buckley	Cllr D Loveridge	Unanimous
<b>Ditch Culvert Working Group</b>	Cllr I. Thompson Cllr E. Larcombe Cllr D. Loveridge Cllr S. Young	Cllr D. Buckley	Cllr A. Clemens	Unanimous
<b>DNP/DMG Working Group</b>	Defer to next Meeting			
<b>Heritage Monuments &amp; Memorials Working Group</b>	Defer to next Meeting			

Cllr. S. Young proposed a motion that the Strategic Plan Working Group be renamed to “Strategic Plan Monitoring Group” and this was seconded by Cllr. D. Buckley and UNANIMOUSLY AGREED.

## 26/08 MEMBERS APPOINTMENT TO COMMITTEES

The following was **RESOLVED**:

- a. To appoint Councillors to the Finance Committee for 2026-27  
**RESOLVED:** Committee Members -**Cllr. S Young, Cllr. D. Buckley, Cllr. B. Picot, Cllr. A. Clemens, Cllr. I. Bacon.**  
Proposed by Cllr. D. Buckley and seconded by Cllr. D. Loveridge and UNANIMOUSLY AGREED.
- b. To appoint a chairperson for the Finance committee for 2026-27  
**RESOLVED:** It was agreed for **Cllr. S. Young** to continue as Chair proposed by Cllr. A. Clemens and seconded by Cllr. C. Wise and UNANIMOUSLY AGREED.
- c. **To appoint a vice-chair for the Finance committee for 2026-27**  
**RESOLVED:** It was agreed for **Cllr. D. Buckley** to continue as Vice-Chair proposed by Cllr. S. Young and seconded by Cllr. D. Sanders and UNANIMOUSLY AGREED.
- d. **To appoint Councillors to the Staffing Committee for 2026-27**  
**RESOLVED:** It was agreed to appoint **Cllr. C. Wise, Cllr. S. Young, Cllr D. Buckley, Cllr. A. Clemens and Cllr. B. Picot** to the staffing committee. This was proposed by Cllr D. Buckley, seconded by Cllr. D. Loveridge and UNANIMOUSLY AGREED.
- e. **To appoint a chairperson for Staffing Committee for 2026-27**  
**RESOLVED:** It was proposed by Cllr D. Buckley that **Cllr. C. Wise** to continue as Chair and seconded by Cllr. A. Whelan and UNANIMOUSLY AGREED.
- f. **To appoint a vice-chair to the Staffing Committee for 2026-27**  
**RESOLVED:** It was proposed by Cllr D. Buckley that **Cllr B. Picot** becomes vice-chair and was seconded by Cllr. A. Whelan and UNANIMOUSLY AGREED.
- g. **To note that the membership of the LAMP committee will remain unchanged for continuity.**  
**RESOLVED:** It was noted the LAMP committee members will remain the same; Cllrs. I. Thompson (Chair), E. Larcombe (Vice-Chair), D. Buckley, D. Sanders. C. Wise and S. Young. This was proposed by Cllr D. Buckley, seconded by Cllr. A Clemens and was carried with a MAJORITY VOTE. (13 in favour, 1 abstention).

## 26/09 TERMS OF REFERENCES (TOR)

- a. **RESOLVED:** Cllr D. Buckley proposed the approval of the Terms of Reference for the following Working Groups: the Strategic Planning Working Group (SPWG), the Ditch & Culvert Working Group, the Datchet Management Group (DMG), and the Heritage, Monuments & Memorials Working Group. The proposal was seconded by Cllr S. Young and was UNANIMOUSLY AGREED.

Clerk advised that these were for the previous year and Groups would need to make any changes and bring them back to council after their meetings.

- b. **RESOLVED:** Cllr D. Buckley proposed the approval of the Terms of Reference for the Finance Committee, the Staffing Committee, and the LAMP Committee. The proposal was seconded by Cllr S. Young and was UNANIMOUSLY AGREED.

**26/10 EXTERNAL ORGANISATIONS (paper)**

**To review external organisations list and appoint representatives to external organisations**

**RESOLVED:** Cllr D. Buckley proposed that the Council continue with the same external organisations and existing representatives for the forthcoming year, with the exception of the Local Authorities Aircraft Noise Council. It was further proposed that appointments to Datchet United Charities, the Council to Protect Rural England, and Connecting Communities in Berkshire be deferred due to the absence of Cllr T. O’Flynn. In addition, it was agreed that Cllr D. Loveridge be appointed as the Council’s representative for the Datchet Village Flood Warden role, and that Cllr B. Picot be appointed as the representative for Public Rights of Way Officer and the RBWM Local Access Forum. The proposal was seconded by Cllr S. Young and was UNANIMOUSLY AGREED.

**26/11 SUBSCRIPTIONS AND MEMBERSHIPS (paper)**

**RESOLVED:** Cllr D. Loveridge proposed that the Council reaffirm and carry forward all existing subscriptions and memberships for the next 12 months, with the exception of the subscription to Connecting Communities in Berkshire. The proposal was seconded by Cllr D. Buckley and was UNANIMOUSLY AGREED.

**26/12 INSURANCE (paper)**

To approve the continuation of the Council’s current insurance policy with Zurich, which is due to expire on 31 May 2026, for the forthcoming year. The renewal premium is £11,026.82.

**RESOLVED:** It was agreed to continue with the Council’s insurance policy with Zurich. The proposal was made by Cllr D. Buckley, seconded by Cllr I. Bacon, and was UNANIMOUSLY AGREED.

**ACTION:** Clerk to confirm continuation of the insurance with Zurich and notify all councillors.

**26/13 BANK SIGNATORIES (paper)**

To approve amendments to the list of authorised bank signatories.

**RESOLVED:** Cllr D. Buckley proposed that Cllr T. O’Flynn be removed as a bank signatory and that Cllrs E. Larcombe and D. Sanders be appointed as signatories to all relevant accounts, with all other previously approved signatories remaining unchanged. The proposal was seconded by Cllr I. Thompson and was UNANIMOUSLY AGREED as per table below.

<b>Unity Trust Renewal Account</b>	<b>Cllr D. Buckley Cllr S Young Cllr A Clemens Cllr D Sanders Cllr E Larcombe Clerk – M Masikito</b>
<b>Unity Trust Reserve Account</b>	<b>Cllr D. Buckley</b>

	Cllr S Young Cllr A Clemens Cllr D Sanders Cllr E Larcombe Clerk – M Masikito
Unity trust- Current Account	Cllr D. Buckley Cllr S Young Cllr A Clemens Cllr D Sanders Cllr E Larcombe Clerk – M Masikito
CCLA Investment Account	Cllr D. Buckley Cllr S Young Cllr D Sanders Cllr E Larcombe Clerk – M Masikito
Unity Trust – Datchet Neighbourhood Plan	Cllr D. Buckley Cllr S Young Cllr D Sanders Cllr E Larcombe Clerk – M Masikito
CCLA - DHEF	Ian Bacon Darren Sanders Ewan Larcombe Clerk – M Masikito
Unity Trust DHEF	Caroline Wise Ian Bacon Denny Loveridge Darren Sanders Ewan Larcombe Clerk – M Masikito

**26/14 DIRECT DEBITS (paper)**

**To reaffirm the attached variable direct debits on the Parish Council’s current account**

**RESOLVED:** It was proposed by Cllr D. Buckley that all of the current direct debits be approved and seconded by Cllr. I. Thompson motion carried with a majority vote. *(13 for and 1 abstention)*

**26/15 CIVILITY & RESPECT PLEDGE (paper)**

**To reaffirm the Council’s commitment to the Civility and Respect Pledge, which was signed on 13 May 2024.**

**RESOLVED:** It was proposed by Cllr D. Buckley, seconded by Cllr S. Young, and was UNANIMOUSLY AGREED that the Council reaffirms its commitment to the Civility and Respect Pledge.

**26/16 SCHEME OF DELEGATION (paper)**

**To review the scheme of delegation including delegations to committees and officers**

**RESOLVED:** The scheme of delegation was reviewed including delegations to committees and officer. It was proposed by Cllr. D. Buckley, seconded by Cllr. A. Clemens and UNANIMOUSLY AGREED.

**26/17 POLICIES AND PROCEDURES**

**To review and approve the following statutory documents**

- a. **Standing Orders (Includes model agenda, terms of reference for lead members, working groups and committees)**
- b. **Financial Regulations**
- c. **Code of Conduct**
- d. **Statement of internal control**
- e. **Annual Leave Policy**
- f. **Procurement Policy**
- g. **Investment Strategy**
- h. **Accessibility Statement**
- i. **Freedom of Information**
- j. **Noticeboard Policy**
- k. **Model Publication Scheme**
- l. **Privacy Policy**
- m. **Volunteer Policy**
- n. **Vexatious policy**

**RESOLVED:** It was proposed by Cllr D. Buckley to approve the above statutory documents and policies. The proposal was seconded by Cllr S. Young and was UNANIMOUSLY AGREED.

**26/18 MEETING SCHEDULE (paper)**

**To approve the schedule of meetings for the 2026/2027 Municipal Year and agrees the August and December meetings will be designated as ‘Finance and Planning Only’ meetings. These meetings will consider planning applications, statutory financial matters, the draft budget and precept recommendation (December), and any urgent items that cannot reasonably be deferred to the next full Council meeting.**

**RESOLVED:** The schedule of meetings for the 2026/2027 Municipal Year was approved. The proposal was made by Cllr C. Wise, seconded by Cllr A. Whelan, and was carried by a MAJORITY VOTE (13 for and 1 abstention)

**26/19 CHRISTMAS AND NEW YEAR SHUT DOWN DATES (paper)**

**The Council to approve the Christmas closure of the parish office from 23rd December at 12.00pm to Monday 04th January 2027.**

**RESOLVED:** The schedule of meetings for the 2026/2027 Municipal Year was approved. The proposal was made by Cllr C. Wise, seconded by Cllr. D. Loveridge and UNANIMOUSLY AGREED.

**26/20 PUBLIC QUESTION TIME**

Resident 1: Made an observation in their role as DNP/DNPG to propose the Working Group and Committee meeting dates were posted in advance and added to the public meeting schedule which would give sufficient notice for members to block diaries and thereby improve attendance.

Chair and Vice- Chair agreed this would be a sensible proposal.

**ACTION:** Clerk to add the dates of the meetings to the schedule on the notice boards and website. once groups have agreed these

**26/21 MINUTES (paper)**

**To agree that the minutes of the meeting held on 13th April 2026 be signed by the Chairman as a true record.**

**RESOLVED:** It was proposed by Cllr D. Buckley that the minutes be approved as an accurate record of the meeting. The proposal was seconded by Cllr A. Clemens and was UNANIMOUSLY AGREED

**26/22 MATTERS ARISING.**

Cllr. E. Larcombe referred to item 25/306c concerning the quotations for fencing at LAMP.

The Clerk advised not yet actioned. Cllr. I. Thompson clarified that discussions have taken place.

**ACTION:** Clerk to report findings at June 8th Meeting

Cllr. I. Thompson gave an update on the proposed tree location at the Streets memorial. Given there insufficient historic documentation on mechanical services in the grounds a dig will be undertaken to check suitability.

**26/23 GENERAL**

**a. Chairmans report**

No report given due to the length of the meeting.

**b. To note the Clerks Report including correspondence, progress report on council business. (paper)**

Clerk report was noted

Communication about Heathrow expansion meeting was circulated to all Councillors.

**26/24 PLANNING**

**a. To agree responses to new applications listed on the attached planning addendum and note Planning Decisions (paper) APPENDIX A**

Chair advised the Liquid Leisure item was there as a note but no action required as RBWM are proceeding with discharge notices. There were no other planning applications to consider.

**b. Other planning matters, including any new**

**i. 106 Allocations**

None

**ii. Enforcement Matters.**

Ongoing. Cllr. C. Wise advised that 2 enforcements were served by RBWM on 147 Horton Road.

**26/25 FINANCE**

**a. To approve income and expenditure up to 08th May 2026 – Chairman to sign the pink sheet (paper)**

**RESOLVED:** The income and expenditure reports were presented and proposed for approval by Cllr D. Buckley, seconded by Cllr S. Young, and were UNANIMOUSLY AGREED. The reports were duly signed.

**APPENDIX B**

**b. To note Year End accounts. (paper)**

Noted

**c. To approve the movement of funds from the Emergency Reserves to a new CCLA Public Sector Deposit Fund account. (paper)**

**RESOLVED:** The movement of funds from the Emergency Reserves to a new CCLA Public Sector Deposit Fund was proposed by Cllr D. Buckley, seconded by Cllr I. Bacon, and was UNANIMOUSLY AGREED.

**d. To approve the transfer of approximately £257,000 from the General Fund (current account) into the existing CCLA Public Sector Deposit Fund account. This is required due to RBWM issuing the second precept instalment earlier than usual (normally received in October), resulting in higher than usual cash balances.**

**RESOLVED:** The transfer of funds from the General Fund into the existing CCLA Public Sector Deposit Fund, this was proposed by Cllr. D. Buckley and seconded by Cllr. S. Young and UNANIMOUSLY AGREED.

**e. To approve Bedding and Planter flowers for the village from Davies Brothers - £2011.68**

**RESOLVED:** The expenditure for bedding and planter flowers was proposed for approval by Cllr I. Thompson, seconded by Cllr D. Loveridge, and was UNANIMOUSLY AGREED.

**f. Councillor's questions**

None

**26/26 ADMINISTRATION**

Nothing to note

**26/27 BOROUGH COUNCILLOR'S REPORT:**

Cllr Ewan Larcombe advised the new RBWM Mayoral nominations were taking place on 12th May 2026.

Also to note the new Catapult ban has now come into force and starts on May 11th 2026.

Cllr David Buckley stated that the majority of his workload has been on planning and supporting residents in areas where RBWM has been not "fit for purpose" in protecting residents. DPC will continue to work on advising residents where planning issues need support and is taking up an increasing amount of Councillor's time given the lack of support from RBWM.

**26/28 GROUNDS**

**a. Lead Councillors Report**

Cllr. I. Thompson gave a verbal summary and main points were;

There was a substantial amount of work following completion of the current grounds contract in March. There had been some complaints received. Treefall & weed remedial required from all green areas. Following the appointment of a new Contractor these issues should be addressed.

**b. To consider the quotations received for the Grounds Maintenance Contract for 2026–27 and approve the preferred contractor. (paper)**

**RESOLVED:** It was proposed by Cllr I. Thompson that the contract be awarded to Contractor C -Tactical Group UK. The proposal was seconded by Cllr D. Loveridge and was carried by a MAJORITY VOTE. *(13 for and 1 abstention)*

**c. To approve expenditure for repairs to the Titan Swing £8,429.95 (paper)**

**RESOLVED:** It was proposed by Cllr I. Thompson that the Titan Swing be repaired at a cost of £8,429.95. The proposal was seconded by Cllr D. Loveridge and was carried by a MAJORITY VOTE. *(13 for and 1 abstention)*

Discussion took place about high cost of equipment and if there were any alternatives. Chair advised an option is possible to discuss with other neighboring councils to share costs as the play area was used by many local residents as well as from the outside area.

Cllr. I. Thompson advised for Health and Safety reasons professional repair was required and Clerk advised the repair was being made by the manufacturer.

ACTION: Chair to discuss with other neighboring councils about sharing costs going forward for play area upkeep. Cllr. S. Young will also invite Clerk/Deputy Clerk to a Working Group meeting when allocating budgets for playground equipment can be discussed.

**d. To approve the new contract for Dog bins maintenance around the recreation ground (paper)**

**RESOLVED:** It was proposed by Cllr I. Thompson that the contract be awarded to the new contractor. The proposal was seconded by Cllr C. Wise and was carried by a MAJORITY VOTE *(13 in favour, 1 abstention)*.

**e. To discuss and consider the proposal regarding the Mays Island upgrade and return to Council with a full scope of works and costings for approval. (paper)**

Cllr I. Thompson opened the item for discussion, noting that the proposal was subject to Conservation Officer comments and acknowledging it may raise concern. He highlighted the unusual circumstances, with electricals, signage, and multiple services beneath the area, resulting in poor conditions for grass growth.

Concerns were raised regarding the use of artificial grass, and alternative options were discussed. Members emphasised the importance of maintaining the look and feel of the village, while recognising the potential for a new feature. It was agreed that the matter should be revisited at a future meeting, with further feedback sought from councillors and, potentially, residents.

The Chair suggested deferring the item to a subsequent meeting, which was agreed, and confirmed it would remain on the Grounds agenda.

**ACTION:** Clerk to note that the matter will be discussed at forthcoming meetings and to include on agenda.

**f. Bridges on the Recreation Ground – To consider the summary report provided by Cllr Thompson and approve commissioning a structural engineer to undertake an assessment and prepare recommendations for remedial works, with all quotations to be reported back to Council for approval. (paper)**

Following Cllr I. Thompson's summary of the issues, the motion was amended to: **“prepare recommendations for remedial works and bring all quotations back to Council for approval, excluding emergency works which will need to be carried out for Health and Safety reasons.”**

The amended motion was proposed by Cllr I. Thompson, seconded by Cllr A. Whelan, and was UNANIMOUSLY AGREED.

**ACTION:** Clerk to seek quotations for bridge works where deemed necessary, and to arrange emergency works where required for Health and Safety.

**g. To Approve the ditch clearance works as detailed in the specification, as outlined in the paper submitted by Cllr Thompson. (paper)**

Cllr. I. Thompson outlined the issues and given new regulations it was difficult to clear the ditch given contamination concerns.

Cllr. A. Whelan raised the issue of where the sludge would go given last time had been issues for dogs. This was noted.

Cllr. D. Loveridge observed that a Contaminations Certificate was required before taking anything away for the ditch for clearance.

Cllr. C. Wise requested clarity on timings and cost and is it budgeted. Also to note a member of the public had a point of information. No clarification on timing but confirmed it was budgeted.

It was agreed to amend the motion to “Approve the ditch-clearance works as detailed in the specification outlined in the paper with the addition of certificating the contamination before any works start”.

**RESOLVED:** The motion was approved by Cllr. I. Thompson and seconded by Cllr. D. Loveridge and was UNANIMOUSLY AGREED

- h. Councillor’s questions**  
None

**At 9.00pm the Chair requested an extension to the meeting. The proposal was agreed by a MAJORITY VOTE.**

## **26/29 CEMETERY**

**a. Lead Councillors report**

The Lead Councillor presented a report noting that the Chapel Capstone has been replaced and emphasising the importance of undertaking timely repairs to avoid increased costs. It was further highlighted that the double doors to the Mortuary Store are rotten and require replacement. As the building is listed, any works must be carried out in accordance with conservation regulations.

- b. To approve the amended quote for Phase 2 of the CCTV at Datchet Cemetery. Cllr Wise (paper) Cllr. C. Wise commented that extra costs were now incurred due to position of the camera and requirement for extra cable, wiring etc. and whilst this had not been budgeted for there had been a donation from Mr Norris’s estate and this will now be used for the extra costs.**

**RESOLVED:** The amended quotation for Phase 2 of the CCTV installation was proposed by Cllr C. Wise, seconded by Cllr A. Whelan, and was UNANIMOUSLY AGREED.

**c. Councillor’s questions**

Cllr A. Whelan raised a question regarding cemetery budgeting. The Clerk confirmed that cemetery maintenance budgets will now be ringfenced, with any income received from the cemetery allocated directly to this budget line.

It was noted that cemetery maintenance had previously been included under Grounds, but is now recorded as a separate budget heading. Cllr C. Wise confirmed awareness of ongoing maintenance requirements and did not anticipate any major future works.

Cllr S. Young acknowledged the ringfencing of budgets and confirmed this will be incorporated into Finance Committee discussions.

Cllr E. Larcombe requested information on the amount of concrete that had been laid in the cemetery. The Chair advised that this information would be provided.

**ACTION:** Clerk to request Cllr C. Wise to supply details and report back to Council.

## **26/30 EVENTS**

**a. Lead councillors report**

No formal report was available. Cllr A. Clemens advised that the date for the Christmas on the Green would be either 28th November or 5th December. He noted that there was limited budget provision for events and requested that this be re-addressed, as residents had expressed interest in more community activities. A wider discussion took place regarding budget allocation, potential sponsorship, and new event ideas.

The Chair acknowledged Cllr A. Clemens' comments and confirmed that the matter would be considered at forthcoming Finance Committee meetings, reiterating that budgets are fluid and open to discussion.

Cllr S. Young advised that budgets for the next financial year would shortly be planned.

**b. Councillor's Questions.**

None

**26/31 PROPERTIES:**

**a. Lead councillors report**

This was circulated and no other comments.

Cllr. D. Sanders advised that the library windows are being replaced with adequate replacements that have been tested to combat future damage from instruments such as catapults.

**b. Councillors Questions**

None

**26/32 HIGHWAYS**

**a. Lead councillors report**

Cllr. B. Picot advised a paper was available

**b. To consider the proposal for establishing a Community Speed Watch Group. Cllr Picot (paper)**

Due to the length of the meeting, it was agreed that the motion raised by Cllr B. Picot would be deferred to the next meeting.

**c. Councillors Questions.**

Cllr. A. Clemens advised there had been issues with lack of observance on the right-hand turn at Costa and needs to be reinforced.

**ACTION:** Cllr. B. Picot will investigate and there is appropriate signage and will report back at next council meeting on 8th June 2026

**26/33 FLOODING AND DRAINAGE**

**a. Lead Councillors Report**

Cllr. I. Thompson gave a verbal report and the main points were:

- i. The flood mobile event on 27th May arranged by Cllr. S. Young and supported by Cllr. A. Whelan and Cllr. A. Clemens.
- ii. Advised that the EA have failed to provide their flooding profile for the Datchet to Hythe End scheme & Channel 1 of the RTS. Both were due in April.
- iii. Reported that RBWM have acknowledged that all SR bridges within RBWM are their responsibility. On that basis questions arise in what are the present costs in relation to the condition of structures. Raised the query that if RBWM cannot pay for any costs what is the position regarding public safety.
- iv. No progress has been made in relation to opening discussion for DPC views on A239 between consultants & the Borough planning survey. Chair advised Cllr. I. Thompson should be aware that DPC are engaged and access to legal team is available and have Cllr. I. Thompsons reports. All correspondence has been put forward. 15th May is the date for a summary of the legal findings.

- b. **Councillor's Questions.**  
None

**26/34 WORKING GROUPS**

- a. **To receive reports from working groups**  
None
- b. **To receive update for the Datchet Neighbourhood Plan Delivery and Monitoring Group (DMG)**  
None due to vacation
- c. **To approve the heritage and monument article for publication in The Link (paper)**  
**RESOLVED:** It was proposed by Cllr S. Young that the Heritage and Monument article be approved for publication in The Link. The proposal was seconded by Cllr C. Wise and was UNANIMOUSLY AGREED.
- d. **To approve publication in The Link of the guidance document "Commenting on Planning Applications," produced by the DNP-DMG.**  
**RESOLVED:** It was proposed by Cllr C. Wise that the guidance document be approved for publication in The Link. The proposal was seconded by Cllr A. Whelan and was UNANIMOUSLY AGREED.
- e. **Councillor's Questions.**  
None

**26/35 COMMITTEES**

- a. **To receive reports from committees**  
None
- b. **Councilors' Questions.**  
None

**COMMUNICATIONS – Lead member update**

Cllr A. Whelan, reported that the Flood Mobile event had been the main focus. She also reminded members that submissions for *The Link* are due shortly. Cllr A. Whelan raised the topic of the name change for DPC to DTC. The Chair advised that this should be discussed with the Clerk, with a view to creating a public poll.

**ACTION:** Clerk to liaise with Cllr A. Whelan regarding the poll and its timings.

**26/36 PUBLIC QUESTION TIME:**

Resident 1 commented that the proposed ditch clearance required further consideration. He noted that, in the past, unacceptable waste had been left near the Scout Hut. He advised that the clearance was necessary due to a culvert blockage at Linchfield Road, which had caused flooding to residents of Penn Road.

**26/37 COUNCILLORS QUESTIONS AND COMMENTS**

Cllr. E. Larcombe commented that the entrance to AL39 has been hoarded and advised Cllr. B. Picot to inspect and the Chair advised that this should also be reported to RBWM.

**26/38 DATE FOR THE NEXT MEETING**

The next council meeting is scheduled for Monday 08<sup>th</sup> June 2026

**The meeting closed at 9:30pm**

**Meeting resumed at 9.40pm**

**26/39 EXCLUSION OF PRESS AND PUBLIC – PART II**

The Chairman will move that the Press and Public be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by virtue of the confidential nature of the business to be transacted.

**RESOLVED:** Public were asked to leave, no press were at the meeting.

26/40 **Datchet Health Centre.**

**RESOLVED:** The Ground Lease extension was discussed. The Council noted that the surveyor's recommendation had previously been approved and confirmed that it would adhere to this guidance. In line with the recommendation, the Council proposed that a 30-day response correspondence be issued to the tenant by the Clerk. The proposal was made by Cllr A. Clemens, seconded by Cllr A. Whelan, and was UNANIMOUSLY AGREED.

26/41 **Staffing – Appraisal update.**

**RESOLVED:** The proposal was made by Cllr C. Wise and Seconded by Cllr D Loveridge – It was approved by Majority Vote. (12 for. 1 against and 1 abstention)

26/42 **DRCCT Legal matters – This matter was not discussed.**

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**CHAIRMAN**

APPENDIX A

DATCHET PARISH COUNCIL  
PLANNING ADDENDUM

**PUBLIC COMMENTS** If you have any comments which you would like the Council to take into consideration when responding please email [clerk@datchetparishcouncil.gov.uk](mailto:clerk@datchetparishcouncil.gov.uk) and these will be passed onto the Lead Member for Planning.

**Applications to be considered at the meeting on Monday 11<sup>th</sup> May 2026**

<b>APPLICATIONS RECEIVED</b>		
<b>Application No / Type</b>	<b>Application Site</b>	<b>Proposal</b>
26/00876 Discharge of Condition	Liquid Leisure Horton Road Datchet SL3 9HY	Details required by Condition 4 (Flood evacuations plan), 5 (Landscaping and ecological management plan), 6 (Screen planting) and 7 (RAMS for bats and wintering birds) of planning permission 24/00381/FULL for the RRegularisation of Unauthorised Facilities and Change of Use to include Non Water Polutting Activities and Non Propelled Watersports, use of Boat House as reception/shop and storage for hire and maintenance equipment in association with water based activities.

<b>APPLICATIONS DECIDED</b>			
<b>Application No / Type</b>	<b>Application Site</b>	<b>DPC Comments</b>	<b>RBWM Decisions</b>
26/00561 Cert of Lawfulness of Proposed Dev	1 Leigh Park, Datchet SL3 9JP	Objection	Refused
26/00482 Full	10 Fairfield Avenue, Datchet SL3 3NQ	Objection	Permitted
26/00344 Full	The Little Dutch House, 11 Horton Road, Datchet SL3 9EN	Objection	Refused
26/00410 Full	46 Montagu Road, Datchet SL3 3DW	No Objection	Permitted
26/00428 Full	34 Ditton Road, Datchet SL3 9LR	Objection	Refused
26/00454 Full	6 Castle Avenue, Datchet SL3 9BA	Objection	Refused
26/00457 Cert of Lawfulness of Proposed Development	23 Beaulieu Close, Datchet SL3 9DD	Objection	Permitted Development
26/00601 Permitted Development Extended	152 London Road, Datchet SL3 9LH	Objection	Prior Approval Not Required
26/00377 Full	135 Slough Road, Datchet SL3 9AE	No Objection	Permitted

<b>APPEALS</b>			
<b>Application No / Type</b>	<b>Application Site</b>	<b>DPC Comments</b>	<b>RBWM</b>
26/00088	Fairway, Fairfield Avenue, Datchet SL3 9NQ	Objection	Being decided on the basis of Written Representations. No opportunity for further comments.]

**APPENDIX B**

Purchase Ledger for Month No 2

PRELIMINARY PURCHASE DAYBOOK

Invoice Date	Invoice Number	Ref No	Supplier A/c		Net Value	VAT	Invoice			
			Supplier A/c Name	Code			Total	A/C	Centre	Analysis Description
27/04/2026	A9282	BT9282	AUDITSOL	AUDIT001	525.00	105.00	630.00	1200	100	Final Internal Audit 25/26
16/04/2026	8313	BT8313	BALC	BALC001	1,246.69	0.00	1,246.69	1306	100	BALC Subscription 26/27
								1306	100	NALC Subscription 26/27
01/04/2026	SI10673	BT10673	BEAULIEU MANOR	BEAU001	1,530.69	0.00	1,530.69	4150	400	8 Horton Rd-Commercial Rent
30/04/2026	6380	BT6380	BLACKMAN SKIPS	BLACK001	310.00	62.00	372.00	2105	200	Skip Change 04/26
								1015	100	Employer Pensions 05/26
08/05/2026	DD-GAS05/26	DD-GAS05/2	BRITISH GAS	BRIT001	320.05	16.00	336.05	4150	400	Gas 05/26
20/04/2026	10009782288	DD782288	CASTLE WATER	CASTLE001	3.14	0.00	3.14	2101	200	Water 03/26-Parish Yard
27/04/2026	11409405	BT11409405	CHUBB	CHUBB001	573.82	114.76	688.58	4551	400	Village Hall-Fire Extinguisher
01/05/2026	18326	BT18326	CIVICLY	CIVICLY01	138.00	27.60	165.60	1306	100	Civicly Subscption 05/26
22/04/2026	21351	BT21351	C AND J SUPPLIES	CJ	41.07	8.21	49.28	1203	100	Locks-Deadlock/SashLock
30/04/2026	APRIL26	BT04/26	COMPUTER SERVICES	COMPUTER0:	254.99	0.00	254.99	1407	100	PC Support 04 & AVAST Renew
30/04/2026	26/27/DA001	BT-DA001	DAS HANDYMAN	DAS001	1,300.00	0.00	1,300.00	2031	200	Tree cage/supports repair
								2031	200	Mow path/edges
								2031	200	Redefine pathways
								2000	200	Check water point by tennis
								2000	200	Clear clothes bank/Office rub
								2000	200	Remove clothes bank rubbish
								2000	200	Debris on road-collected
								2104	200	Collect Fuel
								2104	200	Collect fuel
								2020	200	Collect riverfront rubbish
								2020	200	Pressure wash riverfront
								3100	300	Swap Chapel lock
								2002	200	Cut Sabatini land pathways
								2300	200	Test pressure washer
								2300	200	Wash utility & trailer
								2001	200	Rear Rec grass cut
								2001	200	Lock jammed-fix/NGL
								2013	200	Collect rubbish after weekend
								2013	200	Empty/Reline Bins Rec Grd
								2400	200	SPAR HandleBar issue
								2400	200	Playarea Inspection 04/26

								2004	200 Willowfield Paths Open/Clear
								2012	200 Litterpick Rec Etc x 5
								2012	200 Litterpick Village/Riverf x4
								2012	200 Clear Fox ripped rubbish
30/04/2026	EXP04/26	BT-EXP04	DAS HANDYMAN	DAS001	122.18	24.44	146.62	2104	200 Refund of Fuel purchase
08/05/2026	1246	BT1246	GHP SERVICES	GHP001	125.00	0.00	125.00	4200	400 The Bridge Cfe-Boiler call out
08/05/2026	INV125	BT125	GHP SERVICES	GHP001	125.00	0.00	125.00	4200	400 Bridge Cafe-No hot water
30/04/2026	8469	BT8469	HAMPSHIRE ASS	HALC001	231.00	46.20	277.20	1306	100 LCPD Membership for BALC
21/04/2026	EXP-POST	BT-POSTAGE	HANA GLANVILLE	HANA001	7.30	0.00	7.30	1401	100 Postage-Locks
23/04/2026	12537	BT12537	HERITAGE TREES	HERITTI001	990.00	198.00	1,188.00	2005	200 Rec Grd T38 & T53 Resistograph
01/04/2026	4159/2026/27	BT4159/26	ICCM	ICCM	110.00	0.00	110.00	3000	300 ICCM Subscription 26/27
28/04/2026	EXP04/26	BT-REFUND	J.FREELAND	JRF001	9.08	1.82	10.90	1409	100 Purchase Toilet & Kitchen Roll
09/05/2026	339	BT0339	KEN LEE GLAZING	KLG01	1,543.50	308.70	1,852.20	4151	400 Library-Window Panels
30/04/2026	72481	BT72481	LAMPS & TUBES	LAMPS001	1,586.00	317.20	1,903.20	2030	200 Repairs to Xmas Lights-Sheet
30/04/2026	72483	BT72483	LAMPS & TUBES	LAMPS001	895.80	179.16	1,074.96	2030	200 Purchase replace column lights
01/05/2026	2.605E+11	BT208006	MAINSTREAM	MAIN001	75.90	15.18	91.08	1404	100 Telephone/BB-05/26
17/04/2026	6366	BT6366	OALC	OALC001	165.00	33.00	198.00	1204	100 Mem Safety/Inspect Training
17/04/2026	6367	BT6367	OALC	OALC001	165.00	33.00	198.00	1204	100 Mem Safety & Inspect Training
15/04/2026	00MEO05-0008	BT0008	PARISH ONLINE	PAR001	135.00	27.00	162.00	1306	100 Parish On Line Mapping
17/04/2026	33680	BT33680	RBS	RBS001	938.00	187.60	1,125.60	1102	100 Omega Year End 25/26
22/04/2026	IN3693727	BT3693727	RBWM	RBWM	5,018.98	0.00	5,018.98	1511	100 Parish By-Election 02/26
30/04/2026	26-27-005	BT005	RDF SERVICES	RDF001	1,903.00	0.00	1,903.00	1100	100 Finance & Admin 04/26 Salaries/Pension 05/26-Excl.
11/05/2026	SALARIES05/26	BT-WAGES05	SALARIES/PENSION	SAL01	6,535.02	0.00	6,535.02	1000	100 Deputy Clerk
01/05/2026	18072	DD18072	SCRIBE ACCOUNTS	SCRIBE01	45.00	9.00	54.00	3001	300 Scribe Cemetery 05/26
30/04/2026	300987	BT300987	SHORTS GROUP LTD	SHORTS001	317.56	63.51	381.07	2201	200 Dog Waste Removal 04/26
07/05/2026	EXP-POST	BT-EXP 05/	SONIA MASIKITO	SONIA001	7.30	0.00	7.30	1401	100 Postage-Locks 2nd
06/05/2026	EXP05/26	BT-EXP05/2	SIMON PRICE	SP001	46.11	9.22	55.33	3112	300 Fork/Sprayer
								3100	300 Bark/Spray
11/04/2026	9484345070061	DD70061	THREE BUSINESS	THREE01	28.75	5.75	34.50	1404	100 Mobile Phones Bill 04/26
07/05/2026	13159	BT13159	WORTHY BLDERS	WORTHY001	624.00	124.80	748.80	4637	503 24 The Green-Drone Survey
12/04/2026	24838319250	BT24383192	ZURICH	ZUR001	165.32	0.00	165.32	4551	400 Insurance - DRCT
					<u>£28,158.25</u>	<u>£1,917.15</u>	<u>£30,075.40</u>		

SIGNED:

CHAIR OF THE COUNCIL

CLERK

Cllr D. Buckley

Cllr S. Young

Bank Authorisation:

**Datchet Parish Council**  
**Current Account**  
**Cash Received between 01/04/2026 and 30/04/2026**

<b>Date</b>	<b>Cash Received from</b>	<b>Receipt Description</b>	<b>Receipt Total</b>
27/04/2026	B S BENNETT	38 Ditton Rd-Rent 04/26	£1,300.00
27/04/2026	B S BENNETT	24A The Green-Rent 04/26	£1,200.00
27/04/2026	B S BENNETT	38 Ditton Rd-Maint 04/26	-£344.88
27/04/2026	B S BENNETT	24A The Green-Maint 04/26	-£50.00
27/04/2026	B S BENNETT	38 Ditton Rd-Manage Fee 04/26	-£156.00
27/04/2026	B S BENNETT	24A The Green-Manage Fee 04/26	-£158.40
01/04/2026	DATCHET HEALTH CENTRE	H-Centre Rent Q1	£4,875.00
23/04/2026	HMRC	VAT Refund Q4	£5,893.96
01/04/2026	RBWM	Precept 1st Half 26/27	£180,910.50
30/04/2026	RBWM	Precept 2nd Payment 26/27	£180,910.50
30/04/2026	SPICES RESTAURANT	Hanging Baskets	£284.40
30/04/2026	THE BRIDGE CAFÉ	Hanging Basket	£94.80
28/04/2026	CHARLES ELLIOT HAIR	Hanging Basket	£94.80
28/04/2026	WE STITCH & FIX	Hanging Basket	£94.80
20/04/2026	RBWM	Recharge Services-Rent 8 Horton Rd	£1,224.55
16/04/2026	DATCHET UNITED CHARITIES	Recharge Elec 03/25	£93.74
30/04/2026	RBWM	Recharge Services-Elec 8 Horton Rd	£1,502.15
30/04/2026	RBWM	Recharge Services-Gas 8 Horton Rd	£2,816.05
<b>Total Receipts</b>			<b>£380,585.97</b>