

# Datchet Parish Council

## MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL, ALLEN WAY, DATCHET ON MONDAY 11<sup>th</sup> JUNE 2018 AT 19:30

Present: Cllrs Mrs. J. Stickland (Chairman), H. Clasper, Mrs. M. Davies,  
E. Larcombe, G. Muir, L. O’Flynn, T. A. J. O’Flynn, I. Thompson,  
Mrs. K. Jones - Clerk to the Council. K. Hillis

Apologies: Cllrs Mrs. P. Barnes-Taylor, Miss Darban, Miss K. Fitzgerald, A. Verma, A. Clemens,  
J. Grey, P. Darban,

There were 4 members of the public present.

**18.018 ANNOUNCEMENTS** – None

**18.019 PUBLIC QUESTION TIME** – A member of the public made a request to speak on HS42 Planning Application.

A member of the public referred back to previous minutes on the fence at Mill Place along the lane / land at Mill Place. There is no fence there, the Borough claim it’s down to the Parish to maintain the fence which has collapsed. The lease states it’s the Parishes responsibility to ‘maintain’ the fence, although it has been gone for a number of years now. Unable to maintain something that’s not there.

*Chairman to re-read the lease and check.*

**18.020 DECLARATION OF INTERESTS** – None

**18.021 MINUTES OF THE ANNUAL STATUTORY MEETING HELD ON THE 14<sup>TH</sup> MAY 2018**

Page 4. 2<sup>nd</sup> paragraph to change the word *buy* to *but*. The minutes were approved with this amendment as a true record and signed by the Chairman.

**18.022 MINUTES OF THE COUNCIL MEETING HELD ON THE 14<sup>TH</sup> MAY 2018**

Page 2. 18/00813 to read *in* not *no* the flood plain. The minutes were approved with this amendment as a true record and signed by the Chairman.

**18.023 MATTERS ARISING FROM THE ABOVE MINUTES**

**Matters from ASM 14<sup>th</sup> May minutes** – None

**Matters from 14<sup>th</sup> May minutes** – Page 3. Cllr Clasper requested an updated on the Riverfront lighting. Chairman responded that thee lights are working, however have just had either black tape stuck on or been painted but yet to have the caps installed as per requested 2 years ago.

**18.024 CHAIRMANS REPORT**

All 3 villages of the Datchet, Horton and Wraysbury NAG are having similar problems with speeding and overtaking on the wrong side of the road. As RBWM only owns 1 speed gun the idea is to buy one as a group of 4 parishes (Old Windsor, Horton, Datchet and Wraysbury) and the community wardens could use in the villages on a rotation basis and send reports to RBWM. Cost of £2,225 + VAT for the gun / and display £695 + VAT. Total cost to be split 4 ways.

It was Proposed by Cllr Mrs Stickland and seconded by Cllr Thompson to fund ¼ of the purchase price and store the gun at Datchet. The voting being;

6 in favour                      1 against                      1 abstaining. *Chairman to make arrangements.*

The recycling bins on Allen Way have recently become a ‘fly-tipping’ area and are being used to dump food in, meaning the bins have become contaminated and cannot be emptied. The Clerk has been in contact with RBWM for over 4 weeks now to try and get the rubbish removed and to ask if RBWM would consider removing the bins completely from Allen Way. RBWM have come back and supported this as the bins are always a problem and all residents now have recycling bins at home.

It was Proposed by Cllr Mrs Stickland and Seconded by Cllr Muir that DPC ask RBWM to remove the bins completely from Allen Way. The voting being;  
7 in favour                      1 abstaining.                      *Clerk to confirm with RBWM.*

Email received from Rachel Jinks at TVP referring to President Trumps visit on 13<sup>th</sup> July do we foresee any issues or potential problems. Any responses to be sent into the office.

*Chairman to forward email to all.*

#### **18.025 CORRESPONDENCE**

Clerk has received a reply from DRCCT referring to BP Collins letter, as its not on the agenda will bring back on Julys agenda to discuss the response.                      *Clerk to circulate the letter.*

Chairman spoke regarding Whites Lane, lots of involvement with RBWM/Police/Community Wardens but it still takes too long for enforcement action.

#### **18.026 FINANCE AND ADMINISTRATION**

The Lead Member reported that the finance system for last years accounts had been successfully closed down. The Internal Auditor had completed their review and had raised no particular issues and the Annual Governance and Accountability Return (AGAR) for 2017/18 had been completed for council to approve tonight.

He presented the year accounts, in the form of the balance sheet as at 31/03/2018 (attachment 1.1b), to council and PROPOSED this for approval. It was SECONDED by Cllr T. O'Flynn and **RESOLVED** that council approve the year end accounts and the Chairman and RFO be authorised to sign these.

##### **i) Annual Governance Statement 2017/18**

Section 1 of the AGAR return was presented to council. It was PROPOSED by Cllr. Clasper, SECONDED by Cllr T. O'Flynn and **RESOLVED** that the Annual Governance statement 2017/18 be approved and that the Chairman and Clerk be authorised to sign it.

##### **ii) Accounting Statements 2017/18**

Section 2 of the AGAR return was presented to council. It was PROPOSED by Cllr. Clasper, SECONDED by Cllr Mrs J Stickland and **RESOLVED** that the Accounting Statements for 2017/18 be approved and that the Chairman be authorised to sign it.

The Lead Member presented the revised budget summary for 2018/19 and explained that events have been moved from projects to the general day to day running costs.

Payments – following consideration and discussion by members and answers provided as necessary it was Proposed by Cllr Clasper and Seconded by Cllr O'Flynn that the payments sheet be approved. **ALL IN FAVOUR.**

Income; It was noted that a cheque had been received in respect of the War Memorial refurbishment from BBHT for £17,688, and that grants of £2,300 had been received from local business for the Royal Wedding on the Green event.

It was Proposed by Cllr Clasper and Seconded by Cllr Mrs Davies that the income sheet be approved. **ALL IN FAVOUR.**

Cllr Clasper advised of an email confirmation of the S106 grant of around £90,000 which was received from RBWM after DPC had set the budget / precept. The Clerk advised of where this had to be spend. Open Spaces, Community facilities and Public Arts. Councillors were asked to email ideas to create a 'wish list'. Note this cannot be spent on maintenance and DPC do not have to spend it all in one year.                      *Clerk to circulate email.*

As informed by BALC for the office staff's pay scale to increase by 2% for 2018/19 from 1<sup>st</sup> April. All happy for Chair and Vice Chair to sign contracts.

*Chairman proposed to move item 10 forward for Cllr Muir's personal reasons. All agreed.*

## **18.027 GROUNDS**

The Lead Member reported on Grounds for purchasing a defibrillator unit which is to be placed outside the Parish Office as will be covered by CCTV at a cost of around £1,400. Chairman stated that Datchet Parish Council did approve 2 units a long time ago. She will ask Tesco's if they are willing for the 2<sup>nd</sup> one to be put outside their store and if willing to pay a contribution towards it.

*Chairman to contact Tesco.*

*Cllr Muir. to contact Mick Watts from the Medical Centre for advice on a recommended model.*

The Clerk advised of the Tree Survey just carried out on the trees at The Cut, The Cemetery and The Riverside. As the council is at the end of a 3yr contract period with R Watts, she will put the works out to 3 ARB approved companies for quotes, one being R Watts, to test the market place to make sure DPC are getting value for money. *Clerk.*

The Clerk presented the quotes received and the options for the Bye Law signs/notice boards. After discussions it was Proposed by Cllr T. O'Flynn', seconded by Cllr Muir and **RESOLVED** to place an order for option Ai, Fitzpatrick Woolmer quote, option 2, in the sum of £9,695.00 The voting being; 7 in favour 1 abstaining. *Clerk to raise a purchase order*

Bins on Gossip Green: Cllr Thompson presented a drawing of a wooden enclosure with double doors (example passed around) to contain the large bin (Charity Shop) and 2 smaller bins (flats above the shop) on the land by Gossip Green. There are 2 other bins there which are possibly from Old Council Offices but should be kept on their own property, Cllr Thompson to contact residents to inform them. Chairman confirmed this option will keep Datchet looking tidy and worth talking to the landlord to contribute towards the cost as it's not Datchet Parish Councils responsibility. She asked for costings. *Cllr Thompson to seek costings*

Cllr Clasper referred to Ground Projects List for 2018/19 and asked the lead member to complete the works to the edges around the War Memorial Green before Remembrance Day because there will be a ceremony marking the refurbishment of the War Memorial. Cllr Muir explained it was held up due to the gas works taking place, will now make it a priority and report back to council at the July meeting. *Cllr Muir*

Cllr Larcombe referred to the paths on the Willow Fields being cut with the new machinery but not suitable for land at Mill Place. Suggested to buy a topper or a flail to do the work. Chairman advised to speak to Cllr Muir on this and decision to be made through Grounds.

## **18.028 PLANNING APPLICATIONS**

The Deputy Lead Member presented the planning application list. The decisions being as follows;

**18/01356 – 50 Lawn Close Datchet** – Single storey rear extension no greater than 6m depth, 2.61m high and an eaves height of 2.81m – Members had **OBJECTIONS** to this application as the proposed development is too long along the party wall and is overdevelopment in the flood plain.

**18/01386 – 248 Horton Road Datchet** – Part two, part single storey rear extension – Members had **NO OBJECTION** to this application as just within the flood plain allowance.

**18/01427 – Old Manor House The Green Datchet** – Rear conservatory – Members had **NO OBJECTION** to this application.

**18/01465 – 27 Lawn Close Datchet** – Single storey rear extension resulting in a cumulative depth from the original wall no greater than 6m in depth, 3.8m high with an eaves height of

2.85m – Members have asked for more information on this application as they cannot determine what is proposed from the plan provided.

**18/01506 – Land Bounded By M4 and Riding Court Road, and London Road, Datchet (site HA 42 Borough Local Plan)** – EIA screening request for the construction of 150 dwellings with associated access, open space, landscaping and other infrastructure (“the proposed development”) – After discussions members **very strongly request that the EIA screening takes place**. An EIA screening needs to be carried out on this site to record the current levels of air and noise pollution, and there is no mention of the proposed escape route in the case of flooding. Also, this proposal has to be seen in the context of the other two proposed development sites for Datchet in the proposed Borough Local Plan (HA 41 and HA 43) as the environmental impact on the village in terms of traffic movement and pollution etc. cannot be judged just on this one site alone.

**18/01511 – 4 Horton Road Datchet** – Single Storey rear extension – Members had **OBJECTIONS** to this application as the properties foot print has already reached the allowance permitted in the flood plain.

**18/01519 – 6 Datchet Place Datchet** – Replacement of a single storey rear extension – Members had **NO OBJECTION** to this application.

### **18.029 BOROUGH PLANNING DECISIONS**

Members noted the Borough Planning Decisions as on the planning addendum and additional addendum dated 11.06.18.

### **18.030 PLANNING GENERAL**

i)Appeal land to rear of 270 Horton Road is now going to Public Inquiry. Comments need to be made to the inspector by 29<sup>th</sup> June 2018. Datchet Parish Council need to agree on a response. After discussions it was agreed to register to have someone speak at the Inquiry and to decide closer to the time who that will be. Cllr Larcombe suggested taking a closer look at the maps.

ii)Heathrow Airport Expansion – scoping consultation. Have asked what we would like them to provide us with. Environmental impact i.e. pollution/air noise from increase of traffic. Infrastructure of transportation. Impact of housing – where are employees going to live. Response is needed by 19<sup>th</sup> June 2018. *Clerk to send.*

iii)Chairman advised on enforcement at Whites Lane – after speaking with Cllr Grey and have been copied in on all emails, people have been sent out to issue a ‘Stop Notice’ however as the land owner is out of the country this cannot be done.

iv)Cllr Clasper advised of another enforcement matter at 8 Ditton Road. Vans stored in front and back garden being sold as part of a business based in Reading. *Cllr Grey to look into this.*

v)To consider the draft protocol for the Planning Committee. Cllr Clasper suggested to add item 4 under the remit for enforcement matters.

After discussions it was agreed;

- To have a committee size of 5 members with an email being sent to all councillors asking who would like to volunteer to be on the committee.
- The frequency of meetings would be monthly with a date to be agreed according to the availability of the Village Hall.
- The Scheme of delegation was agreed.

Cllr Larcombe made all aware that he has booked a slot at the RBWM Local Plan Hearing.

### **18.031 PROPERTIES**

The Lead Member of Properties gave an update on the following;

i) Parish Yard planning application that has been approved and the materials are being delivered week commencing 25<sup>th</sup> June and will be erected 2 weeks after.

ii) ESH have measured up at the Bridge Café and put together full drawings for the Conservation Listed buildings application.

iii) Has received a quote to bring the cleaning back in house for the changing rooms at £60 per week having a thorough deep clean done initially as in a horrific state currently.

iv) Will make visits to all other properties in the near future, SSE are looking to fit Smart Meters will speak with Judith to confirm.

v) Will speak with GK Electrical to quote for Village Hall.

**18.032 MOTION SUBMITTED BY CLLR E. LARCOMBE**

*Datchet Parish Council requests a **walked** Highway Safety Inspection of Riding Court Road from London Road (including the mini-roundabout) to the Cemex entrance with particular attention to the appropriateness of the speed limit, road signage, road markings, road surface condition, barriers and illumination. (Power Point presentation to be shown)*

Cllr Larcombe showed a slide show of photographs taken whilst walking from London Road along Riding Court Road to the Cemex entrance, advising the speed limit is too fast. Photos were of the road with no 'warning' signs or 'slow' markings in the road. The motorway lighting doesn't illuminate the road. There was only a wooden fence to prevent the car going through to a 4-5m drop into crevasse as the Armco barrier stops too soon. On the opposite side of the road the 30mph sign is only 10m from the roundabout. RBWM needs to send someone to walk and see what is not right. After being asked by the Chairman what would like to do Cllr Larcombe replied implement the motion and consider a 40mph limit along there.

Clerk to write to RBWM and if needs be Cllr Larcombe to walk with them.

**All in favour.** 1 abstaining.

*Clerk to write to RBWM.*

**18.033 COUNCILLORS COMMENTS**

i)Cllr Thompson reported on the traffic issue at Eton Road and the school. RBWM have put bollards in place around the entrance to the road which has improved pedestrian safety but intend to put 'school sign' in the road and a speed table and a warden crossing which will be paid for by the school with the insurance paid for by RBWM. However, parking on the road still causes a problem as cars will speed up to get through. Resulting in uncontrolled speeding caused by 1 sided parking. The parking outside the school has to stop and give back 2 lanes of traffic. Proposed a red line down the road to prevent parking. The Clerk suggested to bring back as a motion for July's meeting.

ii)Cllr Thompson advised a new date to be circulated regarding the Drainage Committee Working Group.

THE MEETING CLOSED AT 22:25

**THE NEXT COUNCIL MEETING WILL BE HELD 9<sup>TH</sup> JULY 2018**

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**CHAIRMAN**

**Distribution:**

All Councillors, Datchet Parish Council Website  
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