

Datchet Parish Council

MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL, ALLEN WAY, DATCHET ON MONDAY 10TH SEPTEMBER 2018 AT 19:30

Present: Cllrs Mrs. J. Stickland (Chairman), Mr. H Clasper, Mr. P Darban, Mrs. M Davies, Mr. J Grey, Mr. E Larcombe, Mr. G Muir, Mrs. L O'Flynn, Mr. T O'Flynn, Mr. I Thompson, Miss K Fitzgerald (19:56) Mr. A Clemens (20:32) Mrs. K. Jones - Clerk to the Council. Miss K. Hillis

Apologies: Cllrs Mrs. P Barnes-Taylor, Miss. L Darban, Mr. A Verma

There were 7 members of the public present.

18.065 ANNOUNCEMENTS – NONE

18.066 PUBLIC QUESTION TIME – i) A resident referred back to meeting in February 2018 where it was agreed Cllr Mrs L. O'Flynn to raise an application for funding for bio-diversity. Chairman advised it was on the agenda to be spoke about later in the meeting and will answer any questions then.

ii) A resident offered assistance from The British Legion in providing Christmas on the Green, would just need a letter from DPC first and a vehicle to move the stage etc. The Chairman advised that she will speak with Cllr Miss Fitzgerald to see if in need of support.

iii) A resident referred to last month's meeting suggesting a one-way system in the village. The Chairman asked him to attend the Village Centre Working Group meeting on the 19th September with the plans. Cllr Clasper asked for plans to be circulated before the meeting for comments.

iv) A resident stated the AED unit's instructions are not very clear to users. Clerk advised she will look into getting clearer steps made up to go on the unit. *Clerk*

v) A resident referred to Motion 12 – to terminate the lease of Land at Mill Place, and asked before voting is there a discussion what to do with the land. Chairman advised it will be made clear when come to the motion.

18.067 DECLARATION OF INTERESTS – NONE

18.068 MINUTES OF THE COUNCIL MEETING HELD ON THE 13TH AUGUST 2018

Page 16 ref 18.040 Cllr Clasper would like 'March AGM' of the DHEF added to his comment. The minutes were approved with the above amendments as a true record and signed by the Chairman.

18.069 MATTERS ARISING FROM THE ABOVE MINUTES

Page 15 18.051 v) – Cllr Clasper asked if there was any progress on the Post Office status. Cllr Thompson replied yes, it is on the agenda for the Village Centre Working Group meeting on 19th following which details will be given to council.

Page 15 18.054 – Cllr Larcombe referred to previous comment for an update. Clerk advised still not had a response.

Page 15 18.051 iv) – Chairman gave an update on the zebra crossing. RBWM are willing to hold to site visit however they do not have the funds to change the type of crossing as there is no history of other incidents / near misses. Cllr Grey advised that the incident report is nearly done (2 weeks) and RBWM want changes to be done to make it safer. One thought is to join the 2 mini roundabouts with the island keeping traffic in the same lane. He advised that at present you can drive over a roundabout on the other side unless it states 'Keep Left'.

Page 17 18.060 iv) – Cllr Larcombe stated that if he had known the hearing date he would have put himself forward. Chairman advised that we have not officially been given the date yet. Cllr Larcombe stated that he would put a statement together for Cllr Clasper to read out, the Chairman advised that it would have to be approved by council first. Cllr Clasper stated he will only state the reasons council gave for the objection and will not elaborate. **PAGE 20**

Page 17 18.060 ii) – Chairman has been chasing the Planning Department for an update on the investigation at Liquid Leisure as still no news. Cllr Grey advised that they ignored the Boroughs request to go and see them. The hoarding on Southlea road must be taken down, however no power to remove the Ad vehicle as no yellow lines so they can park on the grass verges.

Page 18 18.061 – Cllr Larcombe advised that he wrote a report on the bollards for Highways. Chairman advised that this was sent to RBWM who had replied at 18:30 this evening so haven't had time to have a look at response as of yet. Cllr Clasper requested that a report should be sent to all councillors. Chairman agreed, after discussions the Clerk requested individual councillors who send reports should copy them to all councillors.

Page 18 18.062 – Cllr Larcombe wanted to know who can find out who has ownership of plot 32. Clerk advised it was the Grounds team. *Cllr Muir to find out*

Page 19 – Cllr Larcombe – asked re the Bye Law signs. The Clerk advised that she had sent the first draft back for some fundamental changes first and a second draft should be available for the Oct meeting.

Page 19 18.063 – Clerk advised we had received the 2nd AED cabinet which was also faulty, after speaking with the Admin Director will be giving that company a final chance to send through an undamaged unit.

18.070 ITEMS CARRIED FORWARD FROM AUGUST AGENDA

12. Motion submitted 1. Cllr Mrs J Stickland: - That Datchet Parish Council terminates its lease of the Land at Mill Place and hands the land back to the owner, RBWM, giving the requisite notice.

Chairman explained that for the Network Rail Bio-Diversity grant the land at the Willowfield isn't large enough to fulfil the criteria so has agreed to include the Land at Mill Place. In light of this she wished to withdraw the motion. After discussions it was agreed all were happy for the motion to be withdrawn.

13. Flooding: – Cllr Larcombe now has a direct line of communication for the RTS and will use it to get a straight answer.

Cllr Thompson met with the Borough Emergency Officer and showed them around Datchet ref flooding measures. Mapping is critical to all parishes so know what to do in the case of flooding. Proposed a flood marshal meeting in November.

14. To receive reports from Working Groups: - NONE

18.071 CHAIRMANS REPORT

i) Parish Charter – Chairman asked for any comments. Cllr Clasper had given his comments already that it seems that the old boundaries are still in place and does not reflect reality and the boundary changes. Cllr Thompson asked if this will create extra work in the office. The Clerk confirmed once agreed it will be more a case of RBWM to comply. *Clerk to send comments to RBWM*

ii) Air Pollution – No-one is taking ownership of the tubes put up around the village and the Borough have confirmed they are not theirs. Cllr Mrs Davies stated LANNC are the correct body to do this type of survey as very accurate, but the council has had no report back since October. They are now plotting the Airways and trying to discover what type / how much pollution will be caused from the aircrafts that the monitors are not picking up. The Chairman confirmed that Cllr Verma was due to bring a report on LANNC back to council but was not well enough to attend tonight. Cllr Thompson stated that any survey has to be done within standards and national guidelines, and must be structured. After discussions it was agreed for Cllr Grey to get a copy of the report findings from the RBWM survey and send to the office. He was also asked to write to the Leader of the Council, in regard to the Borough Local Plan, stating that any measurements should not be just on individual sites but cumulative for all the proposed sites together, and to see if he can convince the planners changes their minds in regard to getting a 'Prediction' of how the 3 sites in Datchet would increase air pollution levels in the future. It will be too late once the developments have started to take place and pollution will have increased already. *Cllr Grey*

It was also agreed for DPC to find a company and to provide costings to get survey done ourselves.
Cllr T. O'Flynn to action.

18.072 CORRESPONDENCE

Clerk to write regarding the zebra crossing asking for dates for a meeting. *Clerk*
Clerk has written to DVHMC asking to hold an AGM but no response as of yet.

18.073 FINANCE AND ADMINISTRATION

The Lead member presented the payment sheets for consideration. Advised all that the finances are in a healthy state and that he won't be at the next meeting. Plans review of budget ½ year stage. It was Proposed by Cllr T. O'Flynn and Seconded by Cllr Stickland that the income sheet be approved. **ALL IN FAVOUR.**

Cllr Thompson asked how many litter bins had been replaced, the Clerk advised that this is the 3rd phase of the village green replacements. 2 double bins, and 4 single litter bins and 3 new seats. Cllr Larcombe questioned the payment of £2,500 for Howard Kennedy. The Chairman advised the payment was for the solicitor, for all ongoing discussions up till now and hopefully have report in the next couple of months. Cllr Clasper stated that the payment will be split 80/20 between DPC and DVHMC

It was Proposed by Cllr Stickland and Seconded by Cllr Grey that the payment sheet be approved. **ALL IN FAVOUR.**

18.074 NOMINATIONS FOR LEAD AND DEPUTY LEAD MEMEBERS FOR PLANNING

Cllr Thompson read out a statement referring to 'predetermination' and that he and Cllr. Mrs Barnes-Taylor can now freely and legally take up a planning position as no predetermination was proven.

It was proposed by Cllr Clasper, seconded by Cllr Grey that Cllr P. Darban be appointed Lead Member for Planning.

It was further proposed by Cllr Thompson, seconded by Cllr Larcombe that Cllr Mrs Davies be appointed Lead Member for Planning.

It was then put to the vote, the results being: -

Cllr P Darban For 7

Cllr Mrs Davies For 4

Abstaining 1

RESOLVED that Cllr P Darban be appointed as Lead Member for Planning.

It was proposed by Cllr Mrs Davies, seconded by Cllr T O'Flynn that Cllr Thompson be appointed Deputy Lead Member for Planning.

It was further proposed by Cllr Grey, seconded by Cllr Muir that Cllr Clasper be appointed Deputy Lead Member for Planning.

It was then put to the vote, the results being: -

Cllr Thompson For 4

Cllr Clasper For 7

Abstaining 1

RESOLVED that Cllr Clasper be appointed as Deputy Lead Member for Planning

18.075 PLANNING APPLICATIONS

The Chairman presented the planning application list. The decisions being as follows;

18/01419 – Cemex Datchet Quarry Riding Court Road. EIASCR – Members strongly agreed this should take place.

18/02216 – 34 Penn Road. Change of use of vacant land to domestic use. – Members had **NO OBJECTIONS** to this application subject to the ground remaining porous and abide to the 'no build' clause.

18/02218 – 10 Beaulieu Close. Part single, part two storey side/rear extension, rear Juliet balconies, alterations to fenestration, front and rear steps, and vehicle parking. – Members had **OBJECTIONS** to this application on the grounds of there not being enough car parking spaces to bedrooms.

18/02415 – Garages Rear of 39 and 53 Montrose Avenue. Details required by Condition 2 (Materials As Specified) and Condition 6 (Acoustic Insulation) of planning permission 17/03866/FULL for the erection of 2 no. three bedroom dwellings and 1 no. four bedroom dwelling with associated landscaping and parking, following demolition and removal from the site of the existing garage court. – Members **NOTED** this application.

18/02462 – 5 Cobb Close. Rear conservatory. – Members had **NO OBJECTIONS** to this application.

18/02470 – 202 Horton Road. Part garage conversion and alterations to fenestration. – Members had **NO OBJECTIONS** to this application.

18/02496 – 32A Montagu Road. Details required by condition 4 (roof material samples) of planning permission 17/03996 for a two storey front infill extension, new roof and alterations to first floor to garage/storage and new car port including new roof over existing garage. – Members **NOTED** this application.

18.076 BOROUGH PLANNING DECISIONS

Members noted the Borough Planning Decisions as on the planning addendum and additional addendum dated 10.09.18.

18.077 PLANNING GENERAL

- i) Cllr Grey responded to Cllr Clasper request for an update on the situation on 4a Horton Road, the applicant went beyond their permitted development sizes and will either have to knock it down or send in a retrospective application. Will be kept in the loop from planning.
- ii) Joints Mineral and Waste Plan – Councils response: There's only a small plot within Datchet that is affected. After discussions it was proposed by Cllr Stickland, seconded by Cllr T O'Flynn to **OBJECT** as the plan is detrimental to flooding in the area and if remove more gravel then putting residents and new households at risk. **ALL IN FAVOUR.** Abstaining 1.
- iii) Cllr Grey reported that further investigations at Liquid Leisure are taking place.
- iv) The Clerk advised of the proposed base station installation at Upton Court Rugby Club, not a new site, just an upgrade the current one and increase the height by 2m. **NO OBJECTION**
- v) The Clerk updated on the 106 allocations, haven't yet received a reply, will ask again.
- vi) Cllr Larcombe asked for confirmation that the BLP inspection has been delayed, Cllr Grey confirmed that it is anticipated to now be January.
- vii) Cllr Larcombe referred to the Boundary review, and the way the policy is presented is differently for Rural /Urban panels. Cllr Grey advised all may go back to an urban panel.

18.078 HIGHWAYS

The Lead Member of Highways referred to his report and asked for any questions.

- i) Cllr Mrs L O'Flynn questioned the parking on the grass verges at Link Rd as is unsafe and restricts the view at the junction. Cllr Grey advised the only way to solve the issue would be to either make it residents only parking or yellow lines. RBWM have previously done a consultation and at the time the residents didn't want yellow lines. Suggested could also look into bollards. The Chairman wanted to look at the type to be installed first. After discussions the Chairman stated to go to the borough with proposed yellow lines, giving the residents the right to put forward their opinion. Chairman also mentioned that properties on Penn Road all park in front of houses when have rear access, this should also be yellow lines as the road is dangerous.
- ii) Cllr Larcombe referred to his request of a Walked Inspection of Riding Court Rd, Clerk advised that they have come back agreeing to do this and will let us know a date and time.
- iii) Christmas Lights – Cllr Grey advised the lights are DPC's, and RBWM charge to take them down, store and to put back up. He will speak to contractor regarding the option of having more

lights. The current quote £2175.25 covers for any breakages and checking. Chairman proposed to accept to the quote of £2175.25 seconded by Cllr Clemens. **ALL IN FAVOUR.**

Cllr Grey to explore additional lights

18.079 GROUNDS

The Lead Member of Grounds reported on:

i) The New Parish Yard Building: Have done an incredible job, to get security lights outside and heating inside.

ii) A lot of positive comments received regarding the hanging baskets. Chairman proposed to write an official letter of thanks to 'Window Flowers'. **ALL AGREED.**

iii) Cllr Clasper proposed having an auction of the surplus tools, Cllr Muir suggested to de-clutter and for Cllr Clemens to promote a 'garage sale' on Datchet Eye and Website.

iv) Football fees: Chairman - The football season started on Saturday with the fees left at £1,000 per team. The total cost of football last season including painting the lines cutting the grass, goal erections for 2017/18 not including water bills nor petrol and wear and tear was £2,590.09, with the fees of £3,000, £409.91 was met by DPC.

After discussions amounts put to council to vote;

Cllr Mrs Stickland proposed £875 seconded by Cllr T O'Flynn 2 votes

Cllr Mrs Davies proposed £850 seconded by Cllr Grey 4 votes

Cllr Miss Fitzgerald proposed £750 seconded by Cllr Mrs Davies 4 votes

The Chairman used her casting vote and agreed the cost of £750 per team for 2018/19 season.

v) Cllr Clemens reported the quote to repair the bridge on Allen Way was £1,800 for materials and paint however the style isn't what we're after, asked to relook at design and do security panels shouldn't be more than £2,500 and as such should just go ahead and do it.

vi) Tree Survey: The Clerk showed a chart to the council of quotes received. She went out to 5 companies and have received 3 quotes back ranging from £17,368, £8,560 to £4,800 from R. Watts and Sons with a 2nd option of £4,000 as the Borough may not allow the 2 trees to be felled on the cut.

It was proposed by Cllr Muir and seconded by Cllr T O'Flynn to accept the 2nd quote from R Watts and Sons **ALL IN FAVOUR.**

It was proposed by Cllr Mrs Stickland and seconded by Cllr T O'Flynn to offer a new 3 year contract to R Watts and Sons for tree work in the parish. **ALL IN FAVOUR**

Chairman proposed to extend the meeting to 10:15 to complete the agenda.

vii) The Greater Western Programme – Biodiversity Offset to include the Willowfield and the Land at Mill Place. the Clerk and Cllr L O'Flynn have sent of a 4-page document and are waiting to hear back. The Willowfield's area isn't big enough on its own so have included The Land at Mill Place. They will need an ecological survey first and a masterplan. We have asked for £40,000 keeping in character with the area.

viii) Cllr Larcombe:

- Asked to check the timing for the lights on the Muga as is out. *Clerk will check*
- Mentioned the weeds coming through around the Green Gym, The Clerk has inspected this with Dean Smith
- Broken Man Hole cover at Jubilee Green

18.080 PROPERTIES

The Lead Member of Properties referred to her report previously circulated to all. No questions for the report.

i) The Library floor has had 3 dry rot beams replaced.

ii) The planning application for 24 The Green has been withdrawn as everything can be done under repairs. Quotes for the flat roof can take 4-5 weeks, located a plasterer to do lime/mortar

plaster and can work Sundays so the shop doesn't have to close, will instruct to go ahead and get done. Windows can be repaired and replaced, likely 2 repairs needed, shop front and flat upstairs.

iii) Will bring back on Octobers agenda to discuss the Cemetery Chapel on Ditton Road, Cllr Darban suggested inviting the guy over to look 1st before October meeting. Cllr Clasper advised that the Mortuary Store is in the Project Plan to convert for this year.

18.081 COUNCILLORS QUESTIONS

i) Cllr Larcombe advised on the River Thames Scheme funding from the Project Manager.

ii) Cllr Darban referred to Action 2 for Julys meeting re the Railway level crossings and as the Borough are now involved is there need to duplicate this? Chairman replied that there is a meeting next week will put a letter together.

iii) Cllr Thompson referred to Action 1 for Junes meeting regarding the cost for the bin enclosure has gone to two businesses for quotes.

iv) Cllr Muir mentioned Christmas on The Green this year being handed back to the British Legion to run. The Chairman advised that they wouldn't be taking it back but doing it on behalf of Datchet Parish Council and asked Cllr Muir as Lead of Grounds to put together a Working Group for the event and have a restricted budget.

18.082 PUBLIC QUESTION TIME

i) A resident asked regarding the Flood Leaflet Distribution, will this be done before the floods start again. Chairman advised this is due to be discussed at the meeting on 19th September.

THE MEETING CLOSED AT 22.16

THE NEXT COUNCIL MEETING WILL BE HELD 8TH OCTOBER 2018

CHAIRMAN

Distribution:

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