

Datchet Parish Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL, ALLEN WAY, DATCHET
ON MONDAY 8TH APRIL 2019 AT 19:30

Present: Cllrs Mrs L O'Flynn **Chairman**, Mrs. M Davies, Mr. Thompson, Mr. Muir,
Mr. Larcombe, Mrs. Barnes-Taylor, Mr. O'Flynn, Mr. Clemens, Mr. Verma, Mrs. R. Millns.
Mrs. K. Jones - Clerk to the Council. Miss K Hillis

Apologies: NONE

There were 5 members of the public present

18.209 To receive nominations for and elect a Chairman for the remainder of the Council year.

Cllr Muir nominated Cllr Mrs. L. O'Flynn, who accepted. There were no further nominations.

It was **PROPOSED** by Cllr Muir and **SECONDED** by Cllr Mrs. Barnes Taylor that Cllr Mrs. O'Flynn be Chairman for the remainder of the Council year. **ALL IN FAVOUR**

18.210 ANNOUNCEMENTS – i) The Clerk read out the two resignation letters received from Cllrs Mr. Clasper and Mr. Darban.

ii) The Clerk advised that due to recent resignations the council at present had no members with internet banking authority and come the new council in May there will only be Cllr Larcombe authorised to sign cheques. She asked council for authority to have at least 4 of the returning councillors put on the bank signatories list now, to avoid the situation of not being able to pay staff and creditors in May. **AGREED**

iii) The Clerk asked for all councillors to bring their white folders into the office in order to be updated for the Annual Statutory meeting. **ALL TO ACTION**

iv) End of Year accounts are to be done on 7th May and Internal Audit on 9th May. This leaves one day to prepare the Annual Governance and Accountability Return documents, so proposed that the office will be closed on 8th May in order to do this. **AGREED**

v) Internal Audit will require a Risk Assessment to be carried out for Properties and Facilities. Cllrs Mrs. O'Flynn & Mrs. Davies volunteered to do the assessment.

18.211 PUBLIC QUESTIONS – i) A member of the public referred to last meeting's planning application 19/0023 stating that DPC didn't have all the information before them when the decision was made, as the Flood Risk Assessment was not shown at the meeting. The Clerk advised that once a decision has been made by the Council and sent to RBWM it cannot be changed. The resident advised that the application had been put back by 3 months so RBWM planners will be going back to review. Clerk to find out if it can be bought back to the parish council.

18.212 DECLARATIONS OF INTEREST – NONE

18.213 MINUTES OF THE FIRST EXTRA ORDINARY COUNCIL MEETING HELD ON THE 6TH MARCH 2019

The minutes were approved as a true record and signed by the Chairman

18.214 MINUTES OF THE SECOND EXTRA ORDINARY COUNCIL MEETING HELD ON THE 6TH MARCH 2019

The minutes were approved as a true record and signed by the Chairman

18.215 MINUTES OF THE COUNCIL MEETING HELD ON THE 11TH MARCH 2019

The minutes were approved as a true record and signed by the Chairman

18.216 MINUTES OF THE EXTRA ORDINARY COUNCIL MEETING HELD ON THE 13TH MARCH 2019

Cllr Mrs Barnes-Taylor would like to change the wording on Page 59, as she did not query Mr Craig's independence. Subject to the above amendment the minutes were approved as a true record and signed by the Chairman

18.217 MATTERS ARISING FROM THE ABOVE MINUTES

Page 53 18.186 i) The Clerk has drafted a letter re the air pollution monitoring to go out this week.

Page 53 18.189 Cllr Thompson requested a response re the electric box on the Green. Cllr Muir advised it is in hand and has spoken to the installers who advised that the late Cllr Grey instructed on the location. Cllr Muir will be having a meeting next week regarding the options, i) keep there and paint green ii) keep there but resize it, and iii) move it to a new location OR all 3. He will keep the office informed of outcome. Cllr Clemens suggested just painting it for now, Cllr Muir would like to have the meeting first. Cllr Thompson also stated he had been contacted by Manor Hotel who had concerns of the location.

Page 54 18.194 iii) RBWM Call for Sites. Cllr Thompson advised he had not managed to complete the document in time, however, 3 applications have already been submitted for the site he was going to nominate so it is already on the list.

Page 55 18.196 v) The Clerk had asked the contractor to set aside the primroses for Cllr Mrs Barnes-Taylor. However, after discussions it was agreed that she no longer required these.

Page 56 18.198 i) Cllr Thompson advised that the new Flood Defence Working Group should be Cllrs Larcombe, Thompson, Cannon and the E.A. ii) Design for Eton End Flood defence has been passed to RBWM to respond.

Page 56 18.199 Cllr Thompson advised there was still no response from the Borough regarding Riding Court Road and other highway issues.

18.218 FINANCE & ADMINISTRATION

In the absence of a Lead Member the deputy advised he had not received an official handover, but presented the payment and income sheets for consideration.

It was **PROPOSED** by Cllr Verma and **SECONDED** by Cllr Clemens that the payment sheet be approved. **ALL IN FAVOUR**

It was **PROPOSED** by Cllr Clemens and **SECONDED** by Cllr Thompson that the income sheet be approved. **ALL IN FAVOUR**

18.219 TO RECEIVE THE BOROUGH COUNCILLORS REPORT

Cllr Cannon sent apologies via Cllr Muir

18.220 PLANNING APPLICATIONS

Received nominations for the Lead Member of Planning.

It was **PROPOSED** by Cllr Thompson and **SECONDED** by Cllr Clemens to nominate Cllr Mrs Barnes-Taylor to be Lead Member for Planning.

Cllr Larcombe declared an interest in 50 Lawn Close as being a neighbour.

The Lead Member presented the following planning applications:

19/00666 – 4 Cobb Close Datchet – Members had NO OBJECTIONS to this application.

19/00692 – Wingletang 272 Horton Road Datchet – Members had NO OBJECTIONS to this application.

19/00831 – 55 Southlea Road Datchet – Members had NO OBJECTIONS to this application.

19/00866 – 34 Ditton Road Datchet – Members had NO OBJECTIONS to this application.

19/00870 – 50 Lawn Close Datchet – Members had NO OBJECTIONS to this application, although they did have concerns regarding accessing the rear garden for the dustbins to be brought out. As when the Borough Wide Design Guide comes into place it recommends that bins are not kept at the front of properties.

19/00876 – 42 Linchfield Road Datchet – Members had NO OBJECTIONS to this application.

19/00903 – 17 Southlea Road Datchet – Members had NO OBJECTIONS to this application

18.221 BOROUGH PLANNING DECISIONS

Members noted the Borough Planning Decisions as on the planning addendum dated 08.04.19

18.222 PLANNING GENERAL

i) The Clerk reminded members of the deadline for responses to the Borough Wide Design Guide and advised that to date no comments had been sent into the office. After discussions the Clerk asked all Councillors to read the document and email any comments before 25th April. The Datchet Neighbourhood Plan Group representative advised that they will be putting together a Datchet Design Guide, making it simpler.

ii) Cllr Larcombe asked regarding the cranes at Liquid Leisure. Mr Loveridge, from the public, believed the cranes are temporary to lift a structure being built into the lake, which will be a part of their activities.

iii) Mr Clasper, from the public, advised he and Mr Darban had, had a meeting with RBWM to discuss the activities at Liquid Leisure and were informed that there is a complete ongoing review of the site regarding everything that has been done and possible enforcement action. He suggested Cllr Mrs Barnes-Taylor get in touch with Victoria Goldberg at RBWM.

18.223 TO RECEIVE A REPORT OF THE DRCCT MEETINGS HELD AND TO RATIFY THE RECOMMENDATIONS MADE.

Cllr. Larcombe advised that a small, temporary committee had been set up to meet weekly to handle the take-over. Cllr Thompson confirmed the 3 bank signatories would be; Mrs M. Davies, Mr T. O'Flynn, and Mr. E. Larcombe. Re Payroll, this would be Mrs M. Davies. For the Charity Commission Website the 2 trustees would be; Mr E. Larcombe and Mr T.O'Flynn, with the clerk, Mrs K Jones being the point of contact. **ALL IN FAVOUR,** *Clerk to let Mrs Needham know*

18.224 GROUNDS

The Lead Member for Grounds, Cllr Muir advised of the following from his reports: -

i) Play Inspections reports have come back and really pleased as generally all okay, some items in the Spar and Muga need replacing including surfacing. Can use 106 monies with Councils approval.

ii) Since the Cemetery fees for 2018/2019 had seen a high increase it was **PROPOSED** by Cllr Muir and **SECONDED** by Cllr Clemens not to increase the fees for 2019/2020. **ALL IN FAVOUR**

iii) The Ellis Journey – It was **PROPOSED** by Cllr Clemens and **SECONDED** by Cllr Mrs Barnes-Taylor to use the Village Greens for the Veteran Vehicles and to allow banners and provide water/electricity for the event. **ALL IN FAVOUR**

iv) Hanging Baskets – Groundsman have checked brackets and replaced those near Costa. Last year the cost for 110 baskets was £5,610. This year the cost will be £5,775, which has been built into the budget. He would like the council to go ahead again this year and carry on providing baskets for the shops and businesses. It was **PROPOSED** by Cllr Muir and **SECONDED** by Cllr Clemens to purchase 110 baskets this year again. **ALL IN FAVOUR**

v) A member of the public had asked for a 1k path around the park for mums with pushchairs to jog, runners and walkers. Estimated cost £75,000 however nothing in the current budget. He advised that he would look at this as a future possibility.

vi) Cllr Larcombe questioned the progress on the Park Run with Mr Buck, and was advised that it was left with Mr Buck to organise at his end.

18.225 FLOODING

Cllr Thompson had circulated his flood report. No questions

18.226 PROPERTIES

Deputy Lead for Properties, Cllr Verma reported on the leak in the library, and had received two quotes and will make sure that everything is covered.

i) The Clerk advised Cllr Verma of documents left in the office from the Lead member and asked him to call into the office to view these.

ii) Cllr Clemens advised the boiler in the changing rooms is not working, and that he will get a quote to fix this from a local company.

iii) Cllr Davies had received recommendations on renewing the Fire Extinguishers in the parish office and the changing rooms. After discussions it was **PROPOSED** by Cllr Mrs Davies and **SECONDED** by Cllr Clemens to buy 3x 6lt Foam and 1x 2kg CO2 Fire Extinguishers from Castle Fire Protection for the cost of £199.80 and to negotiate training in the price and to get a quote for a fire blanket. **ALL IN FAVOUR**

18.227 HIGHWAYS

The Lead Member for Highways Cllr Thompson had circulated his report.

i) Cllr Thompson is concerned that we are not getting feedback from the Borough and still have matters unresolved.

ii) Cllr Larcombe advised of the yellow lines by Mill Place/Welly Corner and that it is illegal to cross double yellow lines to park on the verge. Advised this is a RBWM issue.

18.228 MOTION SUBMITTED BY CLLR E. LARCOMBE

That Datchet Parish Council takes immediate action to comply with the terms of the Land at Mill Place lease.

The above motion was **PROPOSED** by Cllr Larcombe and **SECONDED** by Cllr Mrs Davies
Cllr Larcombe outlined that in July 2017 this issue was looked at and it was agreed that action would be done but nothing has actually happened. The situation is no different to 2 years ago and now we have lost the grant monies for enhancing the area because of the issues. It was a lovely area. There is no fencing on the land that we lease, which someone has to repair There is encroachment, and we are losing land that belongs to RBWM.

The Clerk reminded members that fencing and fly tipping are written in the lease as the land owners responsibility (RBWM) Cllr Muir agreed to chase after the May elections. The Chairman will also put pressure on the Borough and get others to help. She suggested that once the new council takes office a working group be set up to resolve the issues. **AGREED.**

18.229 MOTION SUBMITTED BY CLLR E. LARCOMBE

This Council confirms that action be taken in accordance with Para 8 on page 11 to determine the sub-lease and license relating to Part Land at Mill Place.

The above motion was **PROPOSED** by Cllr Larcombe but not seconded. The motion therefore fails. (**NOTE** The Lead Member for planning recommended that as this area is going through the Borough planning process at the moment the motion is deferred until a decision is made on the application **AGREED**)

18.230 PUBLIC QUESTIONS

Resident Denny Loveridge offered a solution to the 1st Motion, as trying to put forward a landscape scheme which will include fencing the land, pathways and making the area more accessible and tidy. This is not part of the planning application submitted and is not trying to influence the decision. Happy to liaise with the Clerk. A fence is needed at Mill Place as do not want rubbish or fly tipping any more than the council. Is happy for TDS Commercial to deal with the land and will not charge DPC for the work. Clerk advised that this can only be discussed after the planning application/appeal has been decided. Cllr Mrs Barnes-Taylor stated that Re fly tipping, this needs RBWM enforcement to look into the situation. Resident Harry Clasper asked if the Council is aware the Planning Application has been called into the panel. On the website at next panel meeting and Lead Member of Planning can attend. Mr Clasper also disagreed regarding the Land at Mill Place being a 'No go area', there are problems but it is not as bad as Cllr Larcombe is making out, to which Cllr Clemens agreed.

THE MEETING CLOSED AT 22:00

THE NEXT FULL COUNCIL MEETING WILL BE HELD 13TH MAY 2019

CHAIRMAN

Distribution:

All Councillors, Datchet Parish Council Website

KJJ.KH.DPC.08.04.19