

Datchet Parish Council

MINUTES OF THE PARISH COUNCIL EXTRA ORDINARY MEETING HELD IN THE VILLAGE HALL, ALLEN WAY, DATCHET ON MONDAY 25TH NOVEMBER 2019 AT 19:37

Present: Cllrs Mrs L. O'Flynn (Chairman) T. O'Flynn, I. Thompson, D. Loveridge, Mrs M. Davies, Mrs P. Barnes-Taylor, I. Bacon, P. Bicknell, A. Corcoran, D. Buckley, Mrs M. Fitzgerald, E. Larcombe, A. Clemens, Mrs P. Barnes-Taylor, D. Buckley,
Mrs K. Jones - Clerk, Miss K. Hillis

Apologies: Cllrs P. Hough, I. Ghattaura.
There were 2 members of the public present.

19.107 ANNOUNCEMENTS – NONE

19.108 DECLARATIONS OF INTEREST – NONE

19.109 ITEMS CARRIED FORWARD FROM NOVEMBER 11TH MEETING

i) WORKING GROUPS

i) **Reports** - No working groups had met during this period

ii) **Draft Terms of Reference for all Working Groups** – These had been circulated to all members previously. Cllr Bacon commented on item 2B to remove the word 'elected' and just have 'member'. **AGREED**. Also nowhere does it mentioned that members of the public can be a part of working groups. Chairman advised this will be covered by the new working group for Standing Orders and Financial Regulations, to be set up tonight. The Clerk stated that the Terms of Reference will be an appendix to the Standing Orders.

iii) **To Set up a Working Group to review the Standing Orders and Financial Regulations** for submission to Council for approval at the May Annual Statutory Meeting. The Chairman to lead the group along with Cllrs Buckley, Corcoran and Bacon. **ALL AGREED**

iv) **Establishment of an Environmental Awareness Group**. After discussions it was **AGREED** that Cllrs Mrs P. Barnes-Taylor, Corcoran and Mrs M. Fitzgerald form the group and decide on the lead at the first meeting.

ii) PROPERTIES

i) **Fire Risk Assessment**. Cllr Thompson reported that he had accompanied the assessor around the Village Hall and the bungalow. The Changing rooms did not get assessed as waiting for electrical works to be done to the boilers first, and the Parish Office is still to be done.

The report provided a schedule of risks graded from 1 (high risk) down to 3 (low risk). He recommended that various contractors be approached to provide quotations for the work required which includes works in the boiler house, the cleaning of the heating ducts and the cooker hood, and installing a fire alarm.

Cllr Loveridge asked who is responsible for the cost of the works, it is the Council or the DRCCT. Cllr Thompson felt it was the Council responsibility as the owner of the building. The Clerk advised that Council would need to look at the division of responsibilities between the DRCCT and the Datchet Parish Council to see who is responsible for what and programme the works into the 2020/21 budget as there is no provision at present.

It was **PROPOSED** by Cllr Thompson and **SECONDED** by Cllr Mrs Davies to work through the schedule and gets quotes, subject to who pays whether it be DPC or DRCCT. **ALL IN FAVOUR**

ii) **Cemetery Chapel**. The Clerk updated members on the application to RBWM for Listed Building Consent. The Conservation Officer had requested more details on the rainwater goods and the repointing of the roof tiles/copings, which has taken a lot of extra time. They now have all the information required and a decision is expected in early December.

iii) Questions

i) Cllr Bacon stated that in regard to the Fire Risk Assessment, 30% of the material stored under the stage had been removed on one side, and on the other side it has been lowered to beneath the level of the lights.

ii) Cllr Loveridge had received an email from Datchet Football Club asking if the boiler work in the changing rooms had been completed, as the Club were asking for a refund of monies for when they could not use the showers. Cllr Mrs Davies advised the showers are now working. A large part of the time when the showers were not working was outside of the football season. Only a couple of weeks in the new season were affected and then it was only the Home team showers which were not working as the Away team showers have always worked. The Clerk advised that the annual fees per team were based on Datchet Football Club running 4 teams at £750 each. When they paid the fees there were only 3 teams so the Council is down by £750 on the income anyway. Cllr Loveridge **PROPOSED** that no refund be given, especially as the Council has offered the junior team the Recreation Ground free of charge. **AGREED**

19.110 BOROUGH LOCAL PLAN

The Clerk advised of the main changes. Out of the three original sites shown for housing in the BLP, (HA41, HA42, and HA43), only one has been kept in HA42 and this has been renamed AL39. It has been reduced from 150 houses to 80. However there is a request from the developer's agent to reinstate site HA43. She advised that all councillors have been sent the link to the documents. The Chairman asked all members to have a closer look at these themselves as Council will formulate its response at the December meeting.

19.111 COUNCILLORS QUESTIONS & COMMENTS

Cllr Larcombe raised the fact that the plans showing a north Datchet bypass had not been sent in the document bundle to DPC. He will find the plans and circulate to all.

Cllr Mrs Davies commented that if the land is built on the option of a relief road is gone.

Cllr Corcoran updated members on the Post Office. They are close to getting a 4 hours per week outreach facility but need a meeting, and permanent base is at least 6 months away.

19.112 PUBLIC QUESTION TIME - NONE

MEETING CLOSED AT 21:01

THE NEXT FULL COUNCIL MEETING WILL BE HELD 9TH DECEMBER 2019

CHAIRMAN

Distribution:

All Councillors, Datchet Parish Council Website

KJJ.KH.DPC.25.11.19